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# FY 24-25 SG/PRC BOARD APPROVED PERFORMANCE CONTRACT PLAN

SG/PRC BOARD APPROVED ON 6/26/24  
PENDING DDS APPROVAL

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**San Gabriel / Pomona  
Regional Center**

JUNE 26, 2024

SAN GABRIEL/POMONA REGIONAL CENTER  
75 Rancho Camino Drive, Pomona, CA 91766

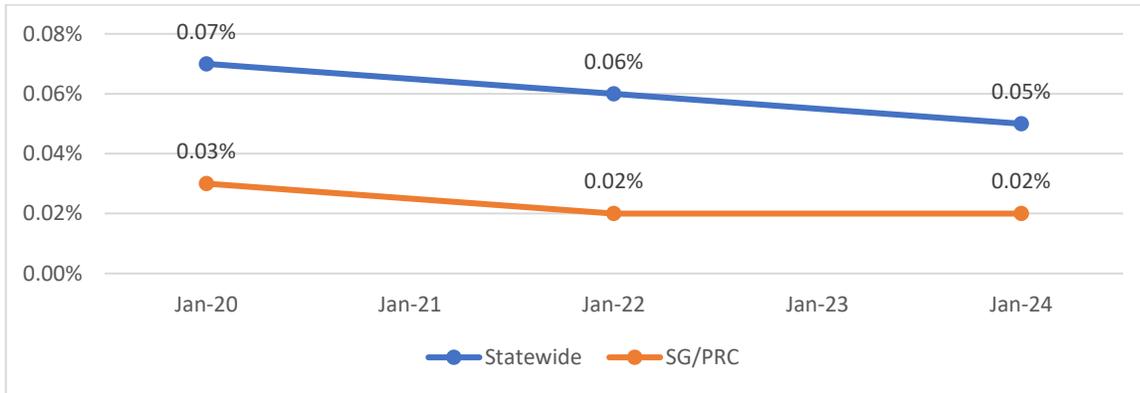
## FY 24-25 SG/PRC PERFORMANCE CONTRACT PLAN DATA OVERVIEW

#	Public Policy Measures		Statewide	SG/PRC
1	<b>*Number and percent of regional center caseload in Developmental Center.</b>	The <b>lower</b> the number, the <b>better</b> the outcome.	JAN 2024 0.05%	JAN 2024 0.02%
2	<b>*Number and percent of minors residing with families.</b>	The <b>higher</b> the number, the <b>better</b> the outcome.	JAN 2024 99.67%	JAN 2024 99.57%
3	<b>*Number and percent of adults residing in independent living.</b>	The <b>higher</b> the number and %, the <b>better</b> the outcome.	JAN 2024 9.09%	JAN 2024 4.97%
4	<b>*Number and percent of adults residing in supported living.</b>	The <b>higher</b> the number, the <b>better</b> the outcome.	JAN 2024 4.78%	JAN 2024 1.52%
5	<b>*Number and percent of adults residing in Adult Family Home Agency homes.</b>	The <b>higher</b> the number, the <b>better</b> the outcome.	JAN 2024 0.74%	JAN 2024 0.42%
6	<b>*Number and percent of adults residing in family homes (home of parent or guardian.</b>	The <b>higher</b> the number, the <b>better</b> the outcome.	JAN 2024 69.02%	JAN 2024 70.40%
7	<b>*Number and percent of adults residing in home settings.</b>	The <b>higher</b> the number, the <b>better</b> the outcome.	JAN 2024 83.63%	JAN 2024 77.31%
8	<b>*Number and percent of minors living in facilities serving &gt; 6.</b>	The <b>lower</b> the numbers, the <b>better</b> the outcome.	JAN 2024 60 - 0.03%	JAN 2024 11 - 0.14%
9	<b>*Number and percent of adults living in facilities serving &gt; 6.</b>	The <b>lower</b> the number, the <b>better</b> the outcome.	JAN 2024 3000-1.52%	JAN 2024 296-3.86%
10	<b>EMPLOYMENT MEASURES</b> The number and percentage of individuals aged 16 -64 with earned income will increase over the previous calendar year. <b>*Number and percentage of individuals, ages 16-64 with earned income.</b>		<b>SG/PRC Data</b>	
11	<b>*Annual wages for individuals ages 16-64.</b> The average annual wages for individuals aged 16-64 will increase over the previous calendar year.			
12	<b>*Annual earnings of individuals ages 16-64 compared to all people with disabilities in California.</b>			
13	<b>*Number of adults who entered in competitive integrated employment following participation in a Paid Internship Program.</b>		12-2023 01 out of 41 PIP	
14	<b>*Percent of adults who entered in competitive integrated employment following participation in a Paid Internship Program.</b>		12-2023 2%	
15	<b>*Average hourly or salaried wages and hours worked per week for adults who participated in a Paid Internship Program during the prior fiscal year.</b>		2023 \$16.50/h, 17.4h/w	
16	<b>*Average wages and hours worked for adults engaged in competitive integrated employment on behalf of whom incentive payments have been made.</b>		2023 \$17.04/h, 24.19 h/w	
17	<b>*Total number of 30-day, 6-month and 12-month incentive payments made for the fiscal year.</b>		30 day EMPP=26 60 day EMP6=19 12 month EMP12=14 Total CIEs paid out=59	
18	<b>*Percentage of adults who reported having competitive integrated employment as a goal in their IPP.</b>		N/A	

19	<p><b>MEASURES RELATED TO REDUCING DISPARITIES AND IMPROVING EQUITY IN POS EXPENDITURES</b></p> <p><b>*Indicator showing the relationship between annual authorized services and expenditures by individual's residence type and ethnicity.</b></p> <p>For each age group, the variance in the authorizations and expenditures of Purchase of Services (POS) among ethnic/racial groups - for individuals living at home with their families -- will be reduced/minimized over previous years.</p>	See Disparity Report
20	<p><b>*Percent of total annual purchase of service expenditures by individual's ethnicity and age:</b></p> <ul style="list-style-type: none"> <li>• Birth to age two, inclusive.</li> <li>• Age three to 21, inclusive.</li> <li>• Twenty-two and older.</li> </ul> <p>For each age group, the number and percent of individuals receiving NO POS, when comparing ethnic/racial groups for those living at home with their families, will decrease over previous years.</p>	See Disparity Report
21	<p><b>*Number and percent of individuals receiving only case management services by age and ethnicity:</b></p> <ul style="list-style-type: none"> <li>• Birth to age two, inclusive.</li> <li>• Age three to 21, inclusive.</li> <li>• Twenty-two and older.</li> </ul> <p>For each age group, the number and percent of individuals receiving NO POS, when comparing ethnic/racial groups for those living at home with their families, will decrease over previous years.</p>	See Disparity Report

## BOARD APPROVED FY 24-25 SG/PRC PERFORMANCE CONTRACT PLAN

### Public Policy Measure #1: Number and percent of regional center caseload in Developmental Center.



Note: Statements designated \*below quote the public policy measure as stated by DDS.

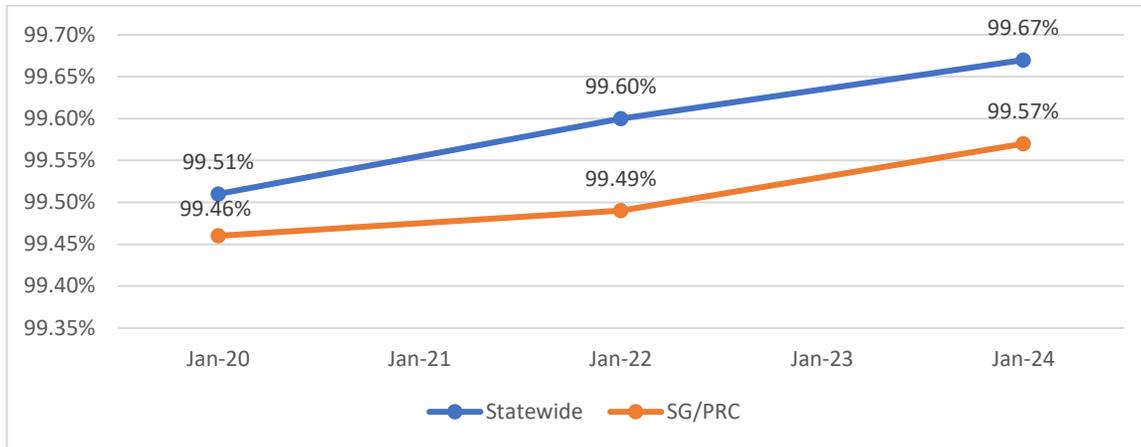
Individuals supported by SG/PRC who are now residents of a State Developmental Center (SDC) will live in the community.

Also Note: The statewide numbers represent the percentage of the total number of individuals served by the regional center system who reside in SDC institutions. The **lower** the number, the **better** the outcome.

#### FY 24-25 Planned Activities:

- a. Implement the Community Placement Plan (CPP) to develop resources to support individuals in the community.
- b. Provide training to service providers to enhance their skills in serving individuals with challenging behaviors.

**Public Policy Measure #2: Number and percent of minors residing with families.**



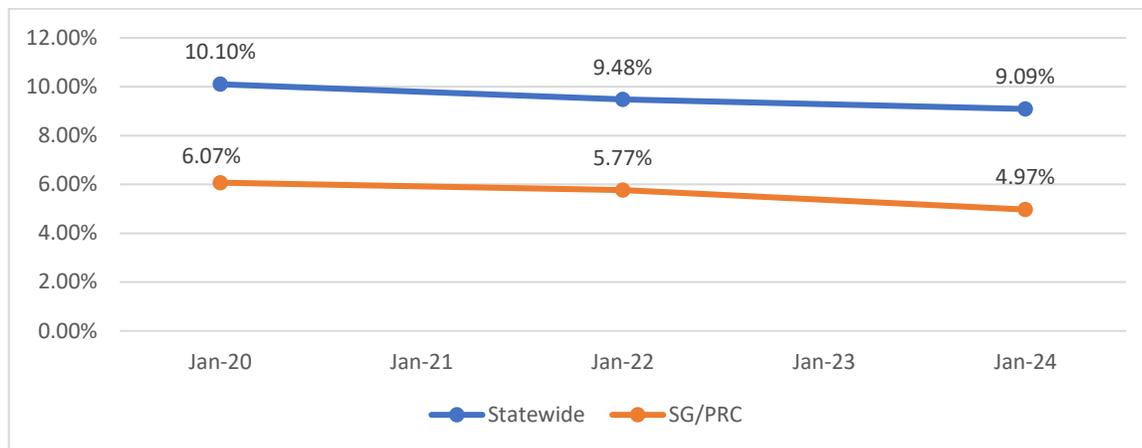
Children served by SG/PRC live with their families.

Note: The numbers represent the percentage of the total number of children served by the regional center system who live with their families. The **higher** the number, the **better** the outcome.

**FY 24-25 Planned Activities:**

- a. Provide training to parents on topics such as behavior intervention and adaptive skills that increase families' capabilities to maintain their children in the home. This includes on-line training.
- b. Continue SG/PRC Bio-Behavioral Clinic and Psychiatric Consultations as well as Crisis Services and Supports through CBEM and Howard Chudler and Associates.
- c. Inform families of family support or peer support groups/activities.
- d. Encourage parents to take advantage of respite services to take a break from the continuous care they provide for their child/adult family members at home.
- e. Advocate for use of generic resources, such as In-Home Support Services (IHSS), mental health services.
- f. Offer telehealth services as an option of service modality.
- g. Refer to Parent's Place Family Resource Center for generic resources and supports.
- h. SG/PRC has LMS modules for parents to learn about ABA trainings.
- i. SG/PRC also promotes to families trainings that take place at Parents Places.
- j. Continue to offer services to families during home visits to help maintain children in the home.
- k. Share information on commonly provided services for 3-17 year olds.
- l. Provide information on resources and trainings through CAC participation and trainings.
- m. Participate in cross trainings with our FRC on a variety of topics (i.e. Regional Center Services, Social Recreational Services)

**Public Policy Measure #3: Number and percent of adults residing in independent living.**



Adults live independently with or without paid supports.

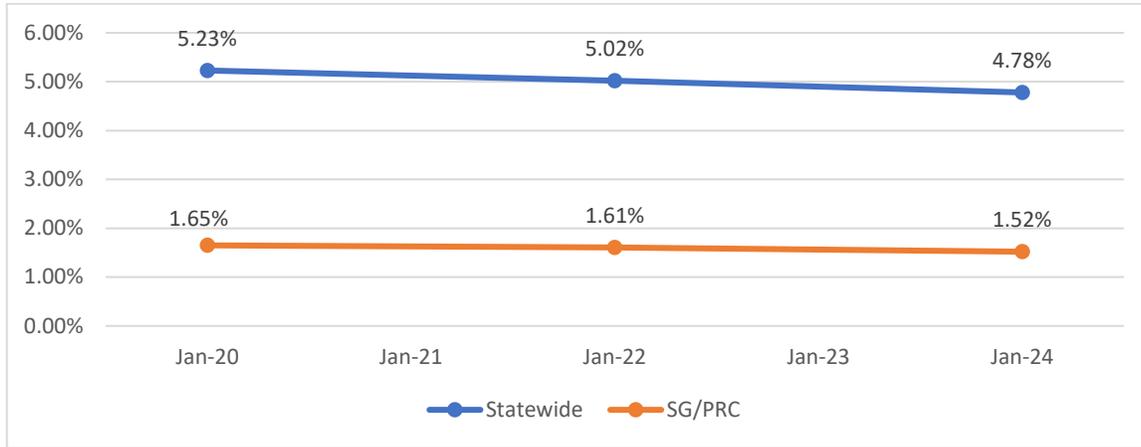
The **higher** the number and percentage, the **better** the outcome.

Note: Public Policy Measures 3, 4, 5 and 6 were combined and reported collectively in Measure #7 (see below).

**FY 24-25 Planned Activities:**

- a. Service Coordinators will offer adults and their families an opportunity to discuss various living options, such as independent living, supported living, and adult family homes and will provide written information about these living options, upon request.
- b. Provide training to Service Coordinators on adult living options.
- c. Provide family members with information about adult living options through outreach as well.
- d. Resource developers to encourage new providers of living options that are culturally sensitive and address the diverse needs of community members.
- e. Encourage all existing and new providers to comply with CMS regulations for Home and Community-Based Services (HCBS).
- f. SG/PRC Housing Specialist to assist with finding affordable housing options.
- g. Train Service Coordinators on ILS services.
- h. Resume ILS fair with training sessions for young adults to experience services offered in ILS.
- i. Share information with individual and their family as they approach their 18th birthday. j. In-service to transition teachers/students on ILS services.
- k. Develop a vendor under service code 089 - as a Housing Assistance Program to assist in identifying low-income housing.
- l. SG/PRC will advocate for low-income housing by attending local city meetings, advocate with DDS for low-income housing such as for ADU projects and Multi-family Housing.
- m. SG/PRC has provided, and will continue providing trainings on Coordinated Family Supports and Coordinated Career Pathways.
- n. SG/PRC will offer an upcoming Resource Fair on 8/29/24 for individuals and families served on Independent Living Services, Supported Living Services, Coordinated Family Supports, and Social Recreation Services.
- o. SG/PRC will continue providing trainings to school districts through participation at CAC meetings and exiting Transition Age Youth.

**Public Policy Measure #4: Number and percent of adults residing in supported living.**



Adults live in their own home (apartment, etc.) with paid supported living services.

The **higher** the number and percentage, the **better** the outcome.

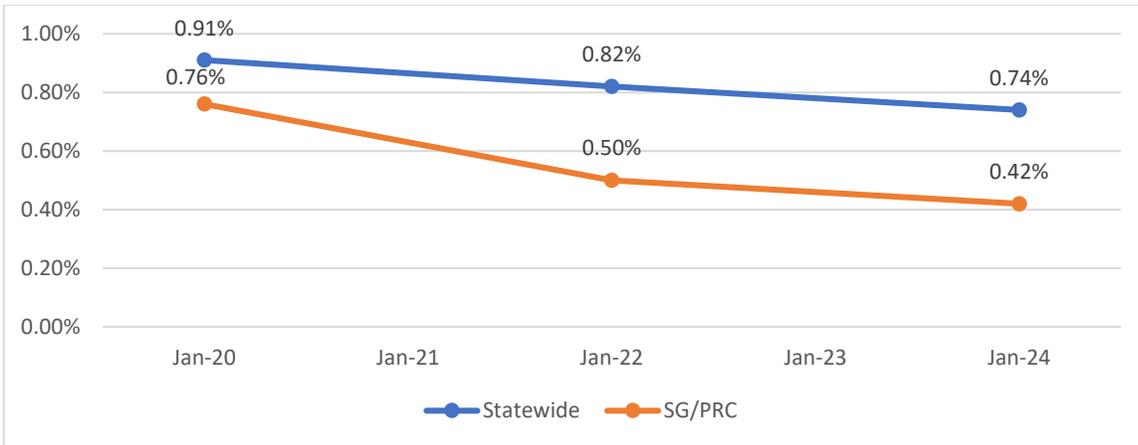
Note: Public Policy Measures 3, 4, 5 and 6 were combined and reported collectively in Measure #7 (see below).

**FY 24-25 Planned Activities:**

Same as above in measure #3. In addition,

- a. SG/PRC Housing Specialist will assist adults with finding affordable housing options.
- b. New staff are required to complete the LMS module on SLS to meet the training requirement in statute.
- c. Discuss living options with individuals being supported through the IPP process.
- d. Offer SLS in service to adults and family members.
- e. Panel forum made up of individuals and/or family members who have gone through the SLS process and their personal experience.
- f. Develop a vendor under service code 089 - as a Housing Assistance Program to assist in identifying low-income housing.
- g. SG/PRC will increase housing by attending local city meetings, advocate with DDS for low-income housing such as for ADU projects and Multi-family Housing.

**Public Policy Measure #5: Number and percent of adults residing in Adult Family Home Agency homes.**



Adults live in certified family homes along with no more than one other person with developmental disabilities.

The **higher** the number and percentage, the **better** the outcome.

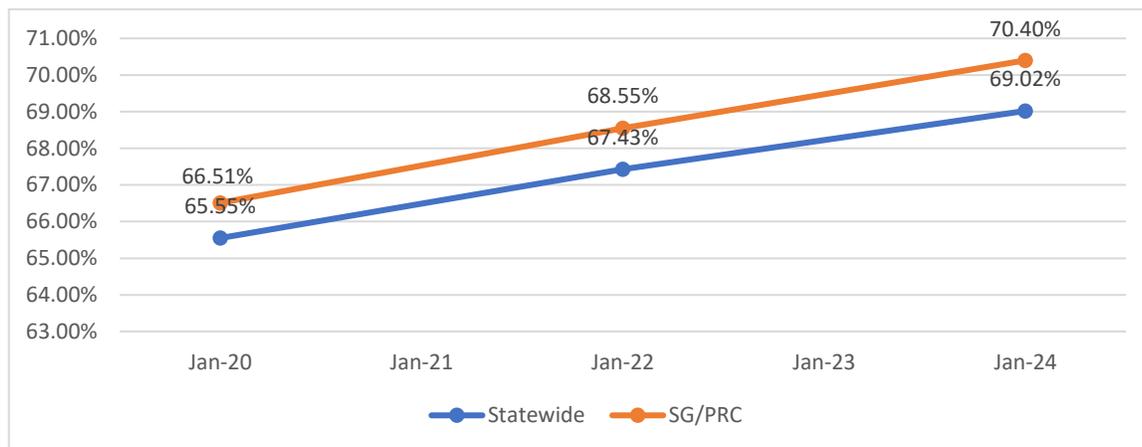
Note: Public Policy Measures 3, 4, 5 and 6 were combined and reported collectively in Measure #7 (see below).

**FY 24-25 Planned Activities:**

SG/PRC has developed a new Adult Family Home Agency to increase the number and diversity of certified adult family home options. SG/PRC now has a new AFHA – LEAP. SG/PRC will make appropriate referrals to the new AFHA- LEAP through Living Options Committee.

- a. Provide training to case management staff on AFHA services.
- b. Discuss living options with individuals as part of the IPP process.

**Public Policy Measure #6: Number and percent of adults residing in family homes (home of parent or guardian).**



Adults live with their families.

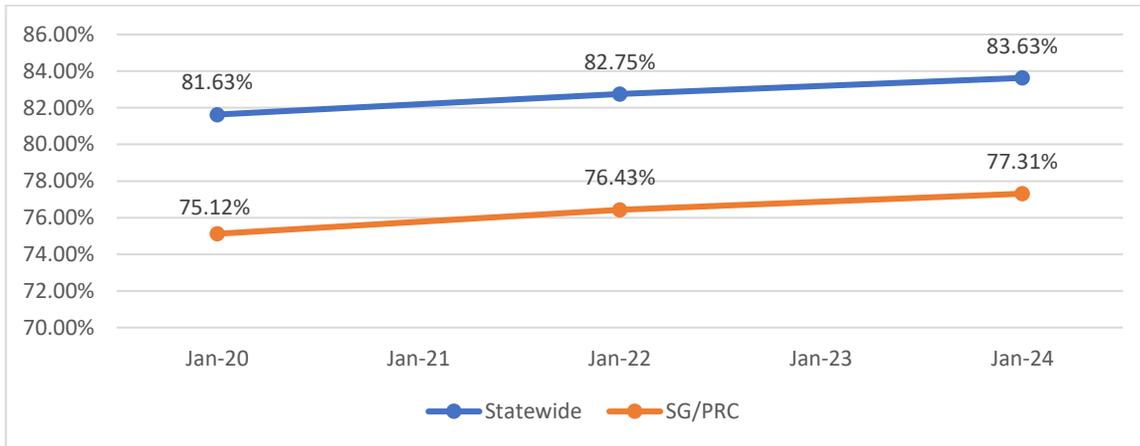
The **higher** the number and percentage, the **better** the outcome.

Note: Public Policy Measures 3, 4, 5 and 6 were combined and reported collectively in Measure #7 (see below).

**FY 24-25 Planned Activities:**

- a. As part of the IPP process, SCs will assess the supports needed by families to maintain the adult served by SG/PRC within the family home and will discuss additional service and support options, such as additional respite and independent living skills training.
- b. Provide training to parents on topics such as behavior intervention and adaptive skills that increases families' capabilities to maintain their adult family member in the home. This includes on-line training and IHSS training.
- c. Continue SG/PRC Bio-Behavioral Clinic and Psychiatric Consultations as well as Crisis Services and Supports.
- d. Inform families of family support or peer support groups/activities.
- e. Advocate for use of generic resources, such as In-Home Support Services (IHSS), mental health services.
- f. Continue to offer services to adults during home visits and offer supports to maintain them in their family home.
- g. Share commonly funded services for 18+ year olds.
- h. Offer topic specific trainings on services and resources for adults residing at home (i.e. ILS, personal assistance, adult day programs)

**Public Policy Measure #7: Number and percent of adults residing in home settings.**



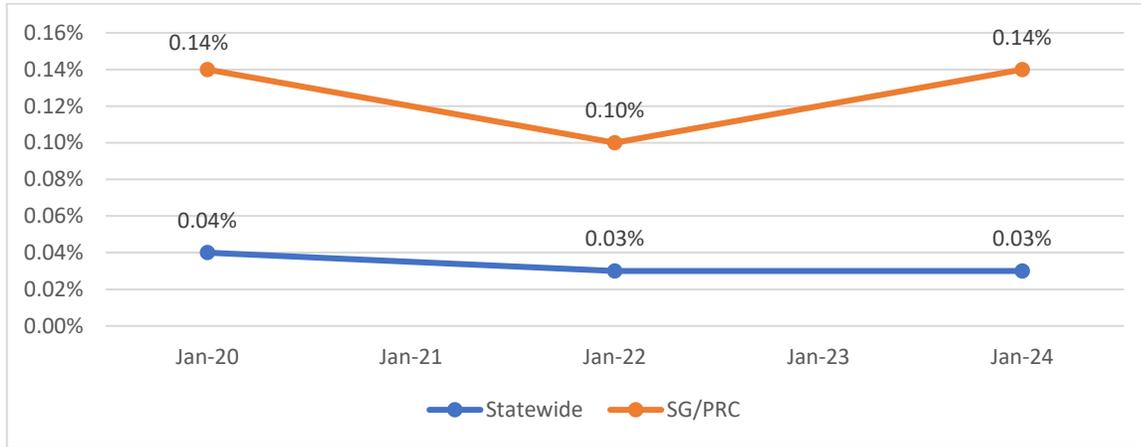
Adults live in home settings, including with their own family, or with supports from other people.

The **higher** the number and percentage, the **better** the outcome.

**FY 24-25 Planned Activities:**

See activities for Measures 3 through 6 above.

**Public Policy Measure #8: Number and percent of minors living in facilities serving > 6.**



	12/2020	6/2022	1/2024
<b>SG/PRC</b>	9 (0.14%)	7 (0.10%)	11 (0.14%)
<b>Statewide</b>	64 (0.04%)	54 (0.03%)	60 (0.03%)

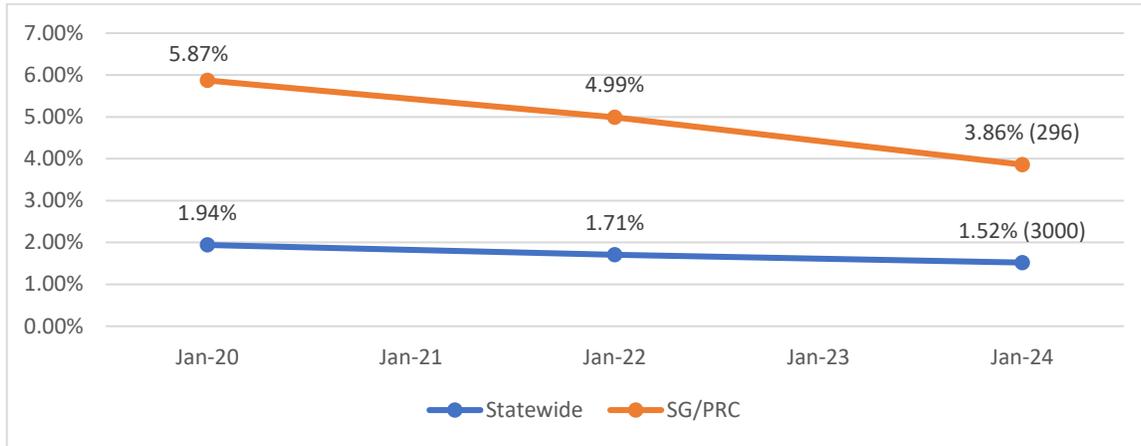
Adults live in home settings, including with their own family, or with supports from other people.

The **higher** the number and percentage, the **better** the outcome.

**FY 24-25 Planned Activities:**

- a. Continue to work with large facilities to reduce their licensed capacity.
- b. Provide assistance to the Los Angeles Department of Children and Family Services (DCFS) in locating appropriate, smaller facilities for mutually served minor clients.
- c. At least annually, Service Coordinators to discuss with families and/or DCFS the option for children to live in facilities with a capacity of six (6) or fewer residents.
- d. Assure that all residential services for children complies with CMS regulations for HCBS.
- e. Continue to collaborate with Los Angeles Department of Children and Family Services (DCFS) in locating appropriate, smaller facilities for mutually served minor clients.
- f. Provide training on POS available to meet the needs of mutually served individuals (i.e. ext. day, ext. year, in-home respite, day care for foster care youth not in large settings).
- g. SG/PRC will continue collaborating and partnering with other agencies such as DCFS, DMH, low-income housing programs, and other Regional Centers.

**Public Policy Measure #9: Number and percent of adults living in facilities serving > 6.**



Adults served by SG/PRC who reside in licensed facilities live with five or fewer other adult residents.

Note: Facilities include both community care and health care – ARFs, ICF/DDs, ICF/DD-Hs, ICF/DD-Ns, and SNFs. Residential Care Facilities for the Elderly (RCFEs) are excluded.

Also Note: The numbers represent the percent of total adults served in the regional center system living in large residential facilities.

The **lower** the number and percentage, the **better** the outcome.

**FY 24-25 Planned Activities:**

- a. Continue to work with large facilities to reduce their licensed capacity.
- b. At least annually, Service Coordinators to discuss with individuals and their families the option to live in facilities with a capacity of six (6) or fewer residents.
- c. If appropriate and the adult has an interest, discuss other living options, such as Adult Family Home certified homes and supported living arrangements.

## **EMPLOYMENT MEASURES**

### **Public Policy Measure #10: Number and percent of individuals, ages 16-64 with earned income.**

The number and percentage of individuals aged 16 -64 with earned income will increase over the previous calendar year.

#### **FY 24-25 Planned Activities:**

- a. SG/PRC will participate in local partnership (LPA) meetings with local education agencies, Department of Rehabilitation, and community partners, either virtually or in-person when available, to promote, discuss and plan pathways to advancing competitive integrated employment for youth and adults.
- b. SG/PRC will participate in semi-annual Work Services meetings with the Department of Rehabilitation, and Supported Employment Programs, either virtually or in-person when available, to promote competitive integrated employment services.
- c. SG/PRC will participate in Transition Fairs and other resource/information fair hosted by local education agencies to promote and encourage competitive integrated employment for youth exiting the education system who wish to pursue employment.
- d. SG/PRC will encourage day / work programs to consider adding on Tailored Day Services, since this is a 1:1 service and there is a focus on employment and volunteerism. Work Programs could use TDS for job development.
- e. Annual participation in Transition Taskforce meetings during academic school year and Virtual Transition Fair where post educational options are offered to graduating and exiting students.
- f. SG/PRC will sponsor at least one training to review the requirements for Coordinated Career Pathways- service code 956.

### **Public Policy Measure #11: Annual wages for individuals ages 16-64.**

The average annual wages for individuals aged 16-64 will increase over the previous calendar year.

#### **FY 24-25 Planned Activities:**

- a. Service Coordinators to monitor and report competitively employed client's wages in SANDIS.
- b. Service Coordinators will encourage clients to obtain competitive integrated employment in the community with employers that that prevailing wage or higher.
- c. Monitor Supported employment wages through vendor wage report documentations (DS1964 & DS1972).
- d. Work with Work programs at receiving incentives when employment at minimum wage has been obtained.
- e. Encourage work programs to add Tailored Day Services, which is a 1;1 service which can be used for job development.
- f. SG/PRC will collect wage reports as part of employment data collection.
- g. SG/PRC will educate case management staff on importance of updating.

**Public Policy Measure #12: Annual earnings of individuals ages 16-64 compared to all people with disabilities in California.**

**FY 24-25 Planned Activities:**

- a. SG/PRC will calculate the number of individuals served ages 16 through 17 years of age.
- b. SG/PRC will calculate the number of individuals served ages 18 through 22 years of age.
- c. SG/PRC will calculate the number of individuals served from 23 years through 64 years of age.
- d. Using these age groups, SG/PRC will review the average annual earnings for the calendar year in comparison to all people with disabilities in CA.

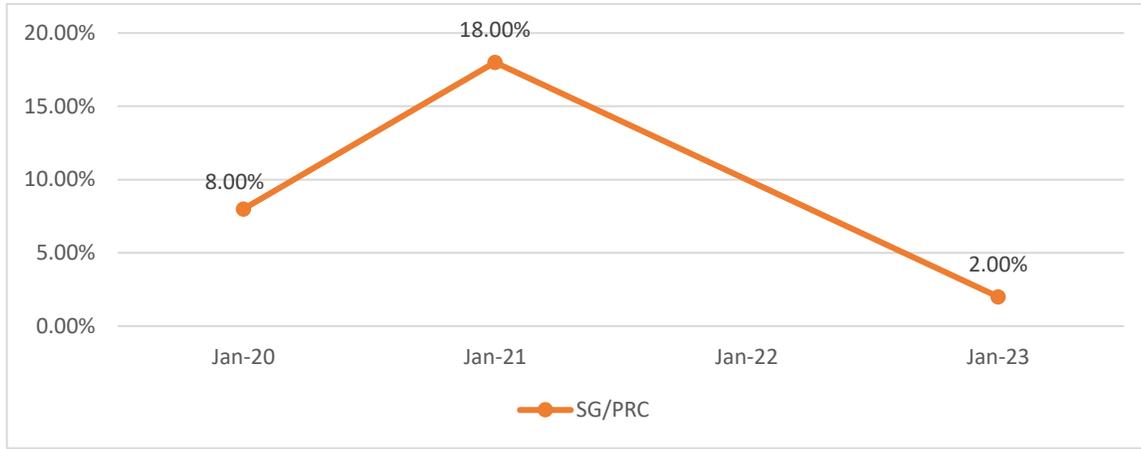
**Public Policy Measure #13: Number of adults who entered in competitive integrated employment following participation in a Paid Internship Program.**

	12/2020	12/2021	12/2023
SG/PRC	2 out of 26 PIP	2 out of 17 PIP	1 out of 41 PIP

**FY 24-25 Planned Activities:**

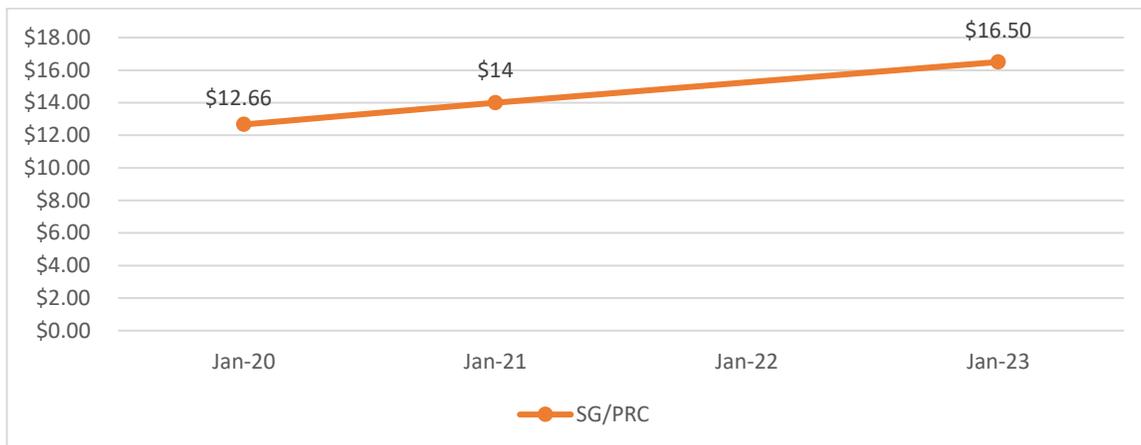
- a. SG/PRC will sponsor and/or participate in a Job Fair or Employment Fair to promote employment opportunities for those who participated in PIP and for potential employers.
- b. Employment options will be routinely discussed at IPP meetings.
- c. The importance of Paid Internship Program (PIP) potentially leading to employment will be discussed at the Vendor Advisory Committee (VAC) and in the employment subcommittee of the VAC.
- d. Employment following PIP participation will be discussed during quarterly Work Services meetings that includes DOR and employment vendors.
- e. SG/PRC Employment Specialist will work with Resource Development staff to have PIP vendors specify the intended outcome in the program/service design.
- f. SG/PRC will provide training to service coordination staff to help staff better understand PIP and Competitive Integrated Employment.
- g. SG/PRC will work with day and work programs at considering Tailored Day Services to facilitate employment and volunteerism and job development—all of which can lead to the use of PIP, CIE and Coordinated Career Pathways.

**Public Policy Measure #14: Percent of adults who entered in competitive integrated employment following participation in a Paid Internship Program.**



**FY 24-25 Planned Activities:** See activities above for Employment Measure 13

**Public Policy Measure #15: Average hourly or salaried wages and hours worked per week for adults who participated in a Paid Internship Program during the prior fiscal year.**



	2020	2021	2023
<b>SG/PRC</b>	\$12.66 /hr, 12.73 h/w	\$14 /hr, 20.5 h/w	\$16.50 /hr, 17.4 h/w

**FY 24-25 Planned Activities:** See activities above for Employment Measure 13

**Public Policy Measure #16: Average wages and hours worked for adults engaged in competitive integrated employment on behalf of whom incentive payments have been made.**

	2020	2021	2023
SG/PRC	\$13.44 /hr, 27 h/w	\$13.44 /hr, 27 h/w	\$17.04 /hr, 24.19 h/w

**FY 24-25 Planned Activities:**

- a. SG/PRC will utilize the same activity plans for competitive, integrated employment (CIE) as for PIP, indicated above.
- b. As appropriate, SCs will list CIE as an IPP goal.
- c. If CIE is identified in IPP goals, the SCs will define the number of hours of CIE as part IPP objectives/outcomes and plans.
- d. SG/PRC will inform service coordination staff of PIP, CIE and incentive programs through a group training

**Public Policy Measure #17: Total number of 30-day, 6-month and 12-month incentive payments made for the fiscal year.**

	30 day EMPP	60 day EMP6	12 month EMP12
SG/PRC Total CIEs paid out=59	26	19	14

**FY 24-25 Planned Activities:**

- a. SG/PRC will discuss the benefits of incentives and how to qualify for incentives during Vendor Advisory Committee (VAC) meetings, VAC employment subcommittee meetings, as part of Technical Assistance Trainings for vendors, and during Work Services meetings.
- b. Information about the CIE incentives will be posted to the SG/PRC website.
- c. Inform service coordination staff of PIP, CIE and incentive programs.

**Public Policy Measure #18: Percentage of adults who reported having competitive integrated employment as a goal in their IPP.**

N/A

**FY 24-25 Planned Activities:**

- a. SG/PRC will develop Individual Program Plans (IPPs) based on the Person-Centered Thinking and Person-Centered Planning approach.
- b. Service Coordinators (SCs) will discuss integrated employment with adults as a part of the "important to/important for" conversation.

c. For those adults who report an interest in integrated employment, SCs will incorporate integrated employment as an IPP goal.

## **MEASURES RELATED TO REDUCING DISPARITIES AND IMPROVING EQUITY IN POS EXPENDITURES**

### **Public Policy Measure #19: Indicator showing the relationship between annual authorized services and expenditures by individual's residence type and ethnicity.**

For each age group, the variance in the authorizations and expenditures of Purchase of Services (POS) among ethnic/racial groups -- for individuals living at home with their families -- will be reduced/minimized over previous years.

See Disparity Report

#### **FY 24-25 Planned Activities:**

- a. Recruit and maintain a culturally diverse staff whose ethnicity, language and cultural background reflect that of the collective individuals served by SG/PRC.
- b. Provide information and training for staff and service providers to promote culturally- competent and person-centered service delivery.
- c. Seek input from our community regarding barriers to access and utilization of services, and ways to overcome these barriers, especially for Hispanic school-aged children and Hispanic adults residing with their families.
- d. Review annual POS authorization and expenditure data and monitor progress.
- e. Service Coordinators annually review utilization of authorized POS for the individuals assigned to them.
- f. Continue seeking DDS funding for successful equity projects and continue implementing the Equity Projects funded by the DDS Disparity Funds Program, to better inform and prepare families to access and utilize regional center services.
- g. SG/PRC will run a query of NO POS numbers for Family, Transition, and Adult Services Departments to establish a baseline and begin focusing on those individuals that are not accessing or utilizing services and resources.
- h. Review annually progress made on those with most disparity.
- i. In-service training with staff on services available, cultural barriers to accessing services, sharing of resources.

**Public Policy Measure #20: Percent of total annual purchase of service expenditures by individual's ethnicity and age:**

- **Birth to age two, inclusive.**
- **Age three to 21, inclusive.**
- **Twenty-two and older.**

For each age group, the number and percent of individuals receiving NO POS, when comparing ethnic/racial groups for those living at home with their families, will decrease over previous years.

See Disparity Report

**FY 24-25 Planned Activities:**

Plans same as above in Measure #19.

Also run periodic reports of POS to track progress and identify trends.

For children in Early Intervention who show no POS, clearly identify those children that are being serviced under their medical insurance plan.

**Public Policy Measure #21: Number and percent of individuals receiving only case management services by age and ethnicity:**

- **Birth to age two, inclusive.**
- **Age three to 21, inclusive.**
- **Twenty-two and older.**

For each age group, the number and percent of individuals receiving NO POS, when comparing ethnic/racial groups for those living at home with their families, will decrease over previous years.

See Disparity Report

**FY 24-25 Planned Activities:**

Plans same as above in Measure #19.

Also run periodic reports of POS to track progress and identify trends.

For children in Early Intervention who show no POS, clearly identify those children that are being serviced under their medical insurance plan.

**COMPLIANCE MEASURES**

#	Compliance Measures	Last Period	Current Period	Planned Activities
1	Unqualified independent audit with no material finding(s).	Yes		
2	Substantial compliance with the Department fiscal audit.	Yes		
3	Operates within OPS budget.	Yes		
4	Certified to participated in Home and Community--Based Services Waiver.	Yes		
5	Compliance with Vendor Audit Requirements per contract, Article III, Section 10.	Met		
6	CDER/ESR Currency	96.95%	98.75%	
7	Intake/assessment and IFSP timelines (ages 0-2).	N/A	NA	
8	Intake/assessment timelines for individuals ages 3 or older.	72.28%	67.89%	a. The Admission and Assessment department has recently hired additional staff that will support with the high volume of calls and electronic requests for evaluations and eligibility consideration b. SG/PRC will upgrade to a new software system that will support with having an electronic system to meet Intake timelines. c. Admission and Assessment managers continue to streamline procedures as well as enhance others that will create a better customer service experience for applicants and their families. d. SG/PRC continues to work towards securing additional clinical consultants that will support with the current timeline for assessment and eligibility determination.
9	IPP Development (W&I Code requirements)	98.60%	%	
10	IFSP Development (Title 17 requirements)	88.70%	%	