



San Gabriel / Pomona
Regional Center



BOARD OF DIRECTORS MEMORANDUM

TO: Department of Developmental Services
FROM: Jesse Weller, Executive Director
SUBJECT: 2025 Board Training Report *Process, Topics, and Schedule*
DATE: December 13, 2024

This SG/PRC Board Training Report is provided by the Executive Director on behalf of the Board President for the 2025 calendar year for the required DDS training plan form. Pursuant to Welfare and Institutions Code 4622(g) and in concert with the Directive dated September 18, 2024, the San Gabriel/Pomona Regional Center (SG/PRC) Board of Directors is pleased to report on and inform the Department of Developmental Services (DDS) about its 2025 Board of Directors' Training plan, as well as provide a summary of the trainings completed in 2024.

Trainings Completed in 2024

The following is a summary of the trainings completed during 2024. Please see the enclosure for the required details.

February 28, 2024- Two Part Training- Part 1: *Understanding the history and evolution of DDS and the regional center system.* Speaker: Amy Westling, Executive Director of ARCA (Qualifications: Advanced degree in public administration with experience in leadership and developmental disabilities). Part 2: *Communicating outcomes and costs of regional center programs.* Speaker: Dara Mikesell, CFO of SG/PRC (Qualifications: Advanced degree with expert knowledge and leadership experience).

April 24, 2024- *Strategies for effective and productive Board meetings and the role the Board plays in strategic plan implementation.* Speakers: Michelle Ware of Forward Focus and Regional Center Leadership (Qualifications: Consultant and Regional Center staff with advanced degrees and leadership and strategic planning expertise).

July 24, 2024 – Two Part Training- Part 1: *Understanding Board Governance, Roles and Responsibilities.* Part 2: *Conflict of Interest Policy.* Speakers: Legal counsel partners: Judith Enright, Esq. Aaron Abramowitz, Esq.(Qualifications: Juris Doctorates).

October 23, 2024 - Two Part Training- Part 1: *Understanding Diversity, Equity and Inclusion (DEI)- Linguistic and Cultural Competency*. Speaker(s): Lena Morán-Acereto, Bridging Voices. (Qualifications: Advanced degrees with an emphasis in Social Justice and Leadership). Part 2: *Review of Whistleblower Policy*. Speakers: Regional Center Leadership and Legal Partners (Qualifications: Regional Center staff and counsel partner(s) with advanced degrees).

Scheduled Trainings for Completion during 2025

The following is a summary of the scheduled trainings for 2025. Please see the enclosure for the required details.

February 26, 2025 - *Themes and Trend in Developmental Services*. Speaker: Amy Westling, Executive Director of ARCA (Qualifications: Advanced degree in public administration with experience in leadership and developmental disabilities).

April 23, 2025 - *The State Budget Process and Legislative Advocacy*. Speaker: Tony Anderson Associate Director of ARCA (Qualifications: Advanced degree in public administration with experience in leadership and developmental disabilities).

July 23, 2025 – Two Part Training – Part 1: *Review of Board Governance*. Speaker: Mark Wolfe, Former Board President of ARCA. (Qualifications: Tri Counties Regional Center Board President and ARCA Technical Advisor). Part 2: *Conflict of Interest*. Speaker: Law Offices of Enright and Ochletree, LLP - Judith Enright, Esq. and Aaron Abramowitz, Esq. (Qualifications: Juris Doctorates, CA Bar Assoc. licensure).

October 22, 2025 - Two Part Training – Part 1: *Whistleblower Policies and Board Members' Role in Implementing Whistleblower Policies*. Speakers: Law Offices of Enright and Ochletree, LLP - Judith Enright, Esq. and Aaron Abramowitz, Esq. (Qualifications: Juris Doctorates, CA Bar Assoc. licensure), and Mark Wolfe, Former Board President of ARCA. (Qualifications: Tri Counties Regional Center Board President and ARCA Technical Advisor). Part 2: *Linguistic and Cultural Competency*. Speaker: Lena Morán-Acereto, Bridging Voices. (Qualifications: Advanced degrees with an emphasis in Social Justice and Leadership).

Topic Selection Processes

The SG/PRC Board's Training Plan is revised annually and results from its Board Training Needs and Topic Selection electronic survey. The survey is administered and reviewed by the Strategic Development Advisory Committee. The Committee presents the recommended topics for approval to the full Board. As in previous years, each 2025 Board training will be approximately 20-90 minutes long (depending on the training content) during regularly scheduled Board meetings. Board meetings are held on the 4th Wednesday of the month commencing at 7:15 PM. These topics and the schedule will be available on the SG/PRC website for public review and access.

Respectfully,



Jesse Weller
Executive Director
San Gabriel/Pomona Regional Center

Enclosure

Cc: Amy Westling, Association of Regional Center Agencies
Michi Gates, Department of Developmental Services
Tiffani Andrade, Department of Developmental Services
Yasir Ali, Department of Developmental Services
Christine Bagley, Department of Developmental Services
Jacqueline Gaytan, Department of Developmental Services
Maxine Milam, Department of Developmental Services
Primary Regional Center Liaisons, Department of Developmental Services

ENCLOSURE

2024 BOARD OF DIRECTORS TRAINING REPORT

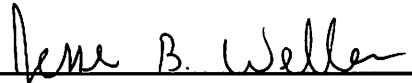
Regional Center: San Gabriel/Pomona Regional Center

INSTRUCTIONS: Regional center shall annually submit to the Department by December 15th, a report about trainings provided to its board of directors in that calendar year. Complete all required information. Rows may be added to report additional training topics.

Date	Training Topic	Frequency	Length of Training	Name, Affiliation and Qualifications of Individual or Entity Providing Training
02/28/2024	Understanding the history and evolution of DDS and the regional center system.	As determined by the Board's annual survey of information and training needs.	60 minutes	Amy Westling, Executive Director of ARCA (Qualifications: Advanced degree in public administration with experience in leadership and developmental disabilities).
02/28/2024	Communicating outcomes and costs of regional center programs.	As determined by the Board's annual survey of information and training needs.	20 minutes	Dara Mikesell, CFO of SG/PRC (Qualifications: Advanced degree with expert knowledge and leadership experience).
04/24/2024	Strategies for effective and productive Board meetings and the Board's role in strategic plan implementation.	As determined by the Board's annual survey of information and training needs.	60 minutes	Michelle Ware, Forward Focus and Regional Center Leadership (Qualifications: Consultant and Regional Center staff with advanced degrees and leadership and strategic planning expertise).
07/24/2024	Review of Board Governance (Member roles and responsibilities)	Annually	60 minutes	Law Offices of Enright and Ochletree, LLP - Judith Enright, Esq. and Aaron Abramowitz, Esq. (Qualifications: Juris Doctorates, CA Bar Assoc. licensure).
07/24/2024	Conflict of Interest	Annually	20 minutes	Law Offices of Enright and Ochletree, LLP - Judith Enright, Esq. and Aaron Abramowitz, Esq. (Qualifications: Juris Doctorates, CA Bar Assoc. licensure).
10/23/2024	Linguistic and Cultural Competency - Understanding Diversity, Equity and Inclusion	Annually	60 minutes	Lena Morán-Acereto, Bridging Voices. (Qualifications: Advanced degrees with an emphasis in Social Justice and Leadership).

10/23/2024	Board Members' Role in Implementing Whistleblower Policies	Annually	20 minutes	Regional Center Leadership and Legal Partners (Qualifications: Regional Center staff and counsel partner(s) with advanced degrees).
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This Board of Directors Training Report was reviewed by (right click in signature box and select sign):

X 
Executive Director

X 
Board President

2025 BOARD OF DIRECTORS TRAINING PLAN

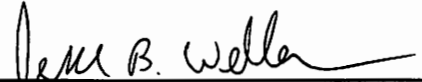
Regional Center: San Gabriel/Pomona Regional Center

INSTRUCTIONS: Regional center shall annually submit to the Department by December 15th, a proposed comprehensive Board of Directors' training plan for the next calendar year. Complete all required information for the required training topics as listed. Rows may be added to include additional training topics.

Date	Training Topic	Frequency	Length of Training	Name, Affiliation and Qualifications of Individual or Entity Providing Training
2/26/2025	Themes and Trend in Developmental Services	As determined by the Board's annual survey of information and training needs.	60 minutes	Amy Westling, Executive Director of ARCA (Qualifications: Advanced degree in public administration with experience in leadership and developmental disabilities).
4/23/2025	The State Budget Process and Legislative Advocacy	As determined by the Board's annual survey of information and training needs.	60 minutes	Tony Anderson Associate Director of ARCA (Qualifications: Advanced degree in public administration with experience in leadership and developmental disabilities).
7/23/2025	Review of Board Governance (i.e., board members' role and responsibilities)	Annually	60 minutes	Mark Wolfe, Former Board President of ARCA (Qualifications: Tri Counties Regional Center Board President and ARCA Technical Advisor)
7/23/2025	Conflict of Interest	Annually	20 minutes	Law Offices of Enright and Ochletree, LLP - Judith Enright, Esq. and Aaron Abramowitz, Esq. (Qualifications: Juris Doctorates, CA Bar Assoc. licensure).
10/22/2025	Whistleblower Policies (i.e., State and regional center)	Annually	20 minutes	Law Offices of Enright and Ochletree, LLP - Judith Enright, Esq. and Aaron Abramowitz, Esq. (Qualifications: Juris Doctorates, CA Bar Assoc. licensure).
10/22/2025	Board members' role in implementing Whistleblower Policies	Annually	20 minutes	Mark Wolfe, Former Board President of ARCA (Qualifications: Tri Counties Regional Center Board President and ARCA Technical Advisor)

10/22/2025	Linguistic and Cultural Competency	Annually	60 minutes	Lena Morán-Acereto, Bridging Voices. (Qualifications: Advanced degrees with an emphasis in Social Justice and Leadership).
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This Board of Directors Training Plan was reviewed by (right click in signature box and select sign):

X 
 Executive Director

X 
 Board President