



REQUEST FOR INTEREST (RFI)

AMERICAN SIGN LANGUAGE (ASL) TRAINING AND SUPPORT SERVICES

Issued by: San Gabriel / Pomona Regional Center

Date Issued: July 28, 2025

Closes: September 30, 2025

I. Purpose

San Gabriel/ Pomona Regional Center (SG/PRC) is seeking proposals from qualified individuals, organizations, or agencies to provide American Sign Language (ASL) training and support services under Service Code 644.

Services provided under this service code are meant to help individuals improve or develop their expressive and receptive communication. The service is intended to help individuals improve functional communication skills through the use of formal ASL and to reduce the use of home signs.

II. About San Gabriel / Pomona Regional Center

San Gabriel / Pomona Regional Center is one of 21 nonprofit regional centers in California that provide services to individuals with developmental disabilities and their families. SG/PRC is committed to inclusive, person-centered practices that reflect the diverse languages and cultures of our community.

III. Scope of Services /Service Description

Service providers who will provide this service will be classified as language training and support whose service is meant to improve or develop expressive and receptive communication using American Sign Language (ASL). This service is designed to assist individuals who are deaf, hard of hearing or deafblind to improve functional communication skills by improving the use of formal ASL and reduce the use of home signs. The ASL trainer can also train the direct support professionals and family members while the individual is present to promote more cultural and linguistic understanding of the natural environment.

These services may also work with individuals and providers to incorporate use of and learning through Alternative Augmentative Communication devices, ASL online resources and online ASL content to increase engagement when learning ASL. ASL Training and Support services are not designed to replace any other services, including care and supervision. They should be used to help facilitate improved communication between service providers or family members and the

person receiving services. This service shall not supplant or replace the need for formal interpretation services.

ASL Training and Support services can be delivered in any setting where an individual lives, works, participates in recreation, or accesses the community for other purposes.

IV. Minimum Qualifications

Proposals will only be accepted from providers who meet the following:

1. Have language proficiency from an accredited or nationally recognized institution such as, but not limited to, the American Sign Language Proficiency Interview (ASLPI), Sign Language Proficiency Interview (SLPI), or other recognized language proficiency body.
2. Be assessed proficient to provide at least superior level ratings or higher on ASLPI, SLPI ratings scale.
3. Possess the ability to have a fully shared conversation with in-depth elaboration for both social and work topics, and excellent comprehension in receptive skills.
4. Demonstrate the use of a very broad sign language vocabulary, near native-like production, fluency and prosody and excellent use of sign language grammatical features, and classifiers.

IV. Terms and Conditions

- Submitting a proposal does not guarantee vendorization
- Vendorization does not guarantee referrals
- The provider must meet all state, federal and regional center requirements for vendorization and qualifications as specified under minimum qualifications.
- Prospective vendor must be willing to obtain insurance coverage as requested by San Gabriel/Pomona Regional Center.

V. Submission Requirements

Interested parties are asked to submit the following:

1. Cover Letter
 - Introduction, contact information, and summary of your interest
2. Organizational Background or Resume and Copies of certifications

Please submit your complete proposal via email to:

Luis Macedo at lmacedo@sgprc.org

