

May 22, 2025

Jesse Weller, Psy.D., Executive Director  
San Gabriel/Pomona Regional Center  
75 Rancho Camino Drive  
Pomona, CA 91766

Dear Dr. Jesse Weller:

The Department of Developmental Services (Department) received San Gabriel/Pomona Regional Center's (SG/PRC) service coordinator caseload ratio survey on March 10, 2025. The data submitted indicates that, as of March 1, 2025, SG/PRC did not meet all the required caseload ratios mandated by Welfare & Institutions Code (WIC) section 4640.6(c) and Article IX, Section 2 of the Fiscal Year 2024-2025 Regional Center Contract. Specifically, SG/PRC did not meet the required caseload ratios for the highlighted categories noted in the following table:

Regional Center	On Waiver	Under 6 Years	Movers Within Last 12 Months	Over 5 Years, Non-Waiver, Non-Mover	Complex Needs	Low or No POS
WIC Required Ratios	1:62	1:40	1:45	1:66	1:25	1:40
SG/PRC Number of Individuals Served	4,703	4,234	1	7,647	34	198
<b>SG/PRC Ratios</b>	<b>1:68</b>	<b>1:42</b>	<b>1:34</b>	<b>1:64</b>	<b>1:17</b>	<b>1:40</b>

Pursuant to WIC section 4640.6(f), SG/PRC is required to submit a plan of correction when caseload ratios are not met for two consecutive reporting periods. The plan of correction must be developed with input from the State Council on Developmental Disabilities, local organizations representing the individuals you serve, their family members, regional center employees, including recognized labor organizations, service providers, and other interested parties. Please include in your plan of correction how you incorporated feedback from all required stakeholders in meeting WIC section 4640.6(c).

The Department is available to provide technical assistance with the development of the plan of correction. Please email SG/PRC's plan of correction within 60 days from the date of this letter to:

[OCO@dds.ca.gov](mailto:OCO@dds.ca.gov)

Thank you for completing the service coordinator caseload ratio survey. The Department acknowledges the progress that SG/PRC has made towards full caseload ratio compliance. If you have questions regarding this letter, please contact Danielle Hurley, Research Data Specialist, Research, Evaluation, and Audit Branch, at (916) 654-3228 or by email at [Danielle.Hurley@dds.ca.gov](mailto:Danielle.Hurley@dds.ca.gov).

Sincerely,

*Original Signed by:*

ERNIE CRUZ  
Deputy Director  
Community Services Division

cc: Julie Chetney, San Gabriel/Pomona Valleys Developmental Services, Inc.  
Amy Westling, Association of Regional Center Agencies  
Michi Gates, Department of Developmental Services  
Tiffani Andrade, Department of Developmental Services  
Jacqueline Gaytan, Department of Developmental Services  
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