



San Gabriel / Pomona
Regional Center

BOARD OF DIRECTORS NOTICE OF MEETING (TRAINING)

Notice is hereby given that the Board of Directors of the San Gabriel/Pomona Valleys Developmental Services, Inc. will hold their monthly Board meeting on the following date, via Videoconference:

DATE: Wednesday, February 26, 2025

TIME: 7:15 p.m.

VIDEOCONFERENCE:

ZOOM Meeting ID: 234 566 141 - Password: 916227

The meeting is open to the public via videoconference.

If you wish to sign up for public input, please email @egomez@sgprc.org

75 Rancho Camino Drive, Pomona, CA 91766
(909) 620-7722

Program of San Gabriel/Pomona Valleys Developmental Services, Inc.



San Gabriel / Pomona
Regional Center

SG/PRC BOARD OF DIRECTORS MEETING AGENDA

Wednesday, February 26, 2025

7:15 PM

Zoom/Video Teleconference

Join by Zoom ([link](#))

Join by phone

ZOOM Meeting ID: 234 566 141

Password: 916227

Board of Directors	
Julie Chetney, Board President	
Karen Zarsadiaz - Ige, 1 st VP	Preeti Subramaniam, 2 nd VP
Bill Stewart, Treasurer	Trish Gonzales, Secretary
Kelly Privitt, VAC Chairperson	Joseph Huang
Sam Yi	Jaye Dixit
Phillip Loi	Richard Centeno
Adriana Pinedo	Tina Wright

7:15 PM	1.	Public Meeting Call to Order A. Review of Agenda
7:20 PM	2.	Public Comment - Please email egomez@sgprc.org to sign up
7:25 PM	3.	Executive Finance Committee A. Review of the Financial Audit Report by AGT*

7:40 PM	4.	Board Training – By Amy Westling, Executive Director of ARCA <i>Themes and Trend in Developmental Services</i>
8:40 PM	5.	Other Board and Community Announcements
Adjournment		
8:45	6.	Executive Session – None

***Action items**



San Gabriel / Pomona
Regional Center

SAN GABRIEL/POMONA DEVELOPMENTAL SERVICES, INC.
BOARD OF DIRECTORS
Draft Minutes of the Meeting of the Board of Directors
(A California Corporation)

January 22, 2025

ATTENDANCE

The following members of the Board of Directors were present at said meeting:

PRESENT:

Julie Chetney
Karen Zarsadiaz - Ige
Trish Gonzales
Joseph Huang
Richard Centeno
Phillip Loi
Sam Yi
Paula Rodarte
Preeti Subramaniam
Bill Stewart
Jaye Dixit

STAFF:

Jesse Weller, Executive Director
Lucina Galarza, Deputy Executive Director
Dara Mikesell, Chief Financial Officer
Tim Travis, Associate Director, Community Services
Daniela Santana, Director, Client Services
Yvonne Gratianne, Communications and Public
Engagement Officer
Erika Gomez, Liaison to BOD & RDDF
Elba Moreno, Department Assistant, Communications
Willanette Stewart/Satchell, Executive Assistant

ABSENT:

Tina Wright

GUESTS:

Alma Jansenn, DDS
Karina Andrade

INTERPRETERS:

Spanish - Marisol and Eduardo
Mandarin - Charlene and
Chenhung Chen
Korean - Sally and Kaytlin
Vietnamese – Peter Le
and Thanh Bihn
ASL - Cassandra and Leslie

Julie Chetney, Board President, called the meeting to order at 7:17 p.m. Roll call was taken, and a quorum was established.

- The agenda for today's meeting was reviewed.

A. PUBLIC INPUT:

- Carl Argila asked to be provided with the current status of "Guidelines to Mitigate Conflicts for Delegated Conservatorships." He reminded the Board that he records the entire meeting and uploads the video of the meeting to his personal blog. He shared details about his son's conservatorship, including his wish for the conservatorship to be terminated and asked that more details of his request be added to the minutes.

B. CONSENT AGENDA

All consent agenda items were enacted by one motion and vote.

- Review of minutes of the December 11, 2024, meeting
- Financial Report - Dara Mikesell, Chief Financial Officer, presented the following:

In regional center operations, the allocation based on the A-1 Amendment is projected to meet expenditure projections. Projections include operating continuation costs and expenditures from the prior fiscal year. The operations A-1 allocation for fiscal year 2024-25 is currently at \$54,743,524 with projected expenditures of \$53,697,808. The year-to-date expenditure is \$21,127,168 with projected remaining expenditures of \$32,570,639. This results in an unencumbered amount of \$1,045,716 in regular operations.

The Family Resource Center allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The current allocation is \$154,564 with projected expenditures of \$154,564.

The Lanterman Foster Grandparent/Senior Companion program has a current allocation in the amount of \$1,324,230, staff expect to spend the full amount.

The Community Placement Plan (CPP) and DC ongoing Workload operations were allocated at 50% in the A-1 amendment.

The Purchase of Service allocation is based on the A-1 amendment in the amount of \$480,257,724. The current month's expenditure amounted to

\$39,756,000 bringing the year-to-date expenditure for services to \$178,247,742. The projected remaining expenditures, including late bills, are estimated at \$302,019,982, resulting in a fully utilized allocation with no remaining balance.

CPP/CRDP POS is a separate line item, SG/PRC was allocated \$100,000 for placement. Staff expect additional allocations in A-2 for Start-up projects.

(M/S/C Stewart & Gonzalez) The Board approved all the items on the consent agenda.

C. COMMUNITY RELATIONS/LEGISLATIVE ADVISORY COMMITTEE

The committee did not meet in January due to the support needed for the families affected by the Eaton Fire.

D. EXECUTIVE FINANCE COMMITTEE – FINANCIAL REPORT

The committee did not meet in January due to the support needed for the families affected by the Eaton Fire.

E. ADVISORY COMMITTEE FOR INDIVIDUALS SERVED AND THEIR FAMILIES

Phillip Poi shared that the committee will hear from Lucina Galarza, Executive Deputy Director, about the role of Quality Assurance in SG/PRC next month. The committee got updates about the effects of the Eaton fire and SG/PRC's response.

F. VENDOR ADVISORY COMMITTEE (VAC)

Kelly Privitt had nothing to report.

G. STRATEGIC DEVELOPMENT ADVISORY COMMITTEE

Mrs. Chetney shared that the committee was provided with the quarterly Strategic Plan report.

H. BOARD PRESIDENT'S REPORT

Mrs. Chetney reported that ARCA is waiting to see the impacts of the new administration and now the fires as well.

I. EXECUTIVE DIRECTOR'S REPORT:

Jesse Weller, Executive Director, discussed the following from his Executive Director: (for the complete, detailed Director's Report, please see the meeting materials folder located in the SG/PRC website)

- Master Plan – Dates of open meetings are as follows:
 - February 12, 2025, Bay Area (virtual option)
 - March 12, 2025, Sacramento (virtual option)
- Areas for the future of the system being reviewed
- January Budget Highlights - January 10, 2025: The Governor released the state budget proposal for 2025/26 FY, which starts on July 1, 2025. There are no noted reductions to core programs.
- Strategic Plan progress report is posted on www.sgprc.org
- SG/PRC Staffing Statistics - As of December 31, 2024, SG/PRC has 542 authorized positions. SG/PRC Individual Served Statistics - As of December 31, 2024, SG/PRC served 17,543 individuals.
- SG/PRC Self Determination Program Statistics - As of December 31, 2024, SG/PRC enrolled 235 participants in the Self-Determination Program.

Mr. Weller also provided a report on the Eaton Fire and thanked Service Providers, first responders, families served, the community, staff and the Richard D. Davis Foundation who have supported those impacted.

J. OTHER BOARD & COMMUNITY ANNOUNCEMENTS

None

K. EXECUTIVE SESSION

None

Next meeting on Wednesday, February 26, 2025 at 7:15 p.m.

BOARD MINUTES FROM THE JANUARY 22, 2025 MEETING

Submitted by:

Patricia Gonzales, Board Secretary

Date



Committee Reports & Information



January 2025 – February 2025

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.**
Executive/Finance Committee Meeting Minutes

February 12, 2025

PRESENT:

Julie Chetney, Board President
Karen Zarsadiaz-Ige, 1st VP
Preeti Subramaniam, 2nd VP
Trish Gonzales, Secretary

STAFF:

Lucina Galarza, Deputy Executive Director
Dara Mikesell, Chief Financial Officer
Tim Travis, Associate Director, Community
Services

GUESTS:

None

ABSENT:

Bill Stewart, Treasurer

**ACTIONS TAKEN BY THE EXECUTIVE/FINANCE COMMITTEE PURSUANT
TO SECTION 20.04 OF THE BYLAWS**

All actions taken by the Executive/Finance Committee on behalf of the Board of Directors shall be reported at the next meeting of the Board.

The actions taken by the Executive/ Finance Committee at this meeting were:

Approval of Financial Report- For the month of December 2024 in the Fiscal Year 2024-2025. These expenditures are for services paid through January 21, 2025.

ITEMS DISCUSSED

A. Call to order

Julie Chetney, Board President, called the meeting to order at 7:16 pm. A quorum was established.

- The committee reviewed the agenda.
- The committee reviewed and approved the meeting minutes of November 13, 2025.

(M/S/C Gonzalez & Subramaniam) The Executive Finance Committee approved the minutes.

B. Public input: None

C. CONSENT AGENDA

Financial Report

Dara Mikesell, Chief Financial Officer, presented the following:

In regional center operations, the allocation based on the A-1 Amendment is projected to meet expenditure projections. Projections include operating continuation costs and expenditures from the prior fiscal year. The operations A-1 allocation for fiscal year 2024-25 is currently at \$54,743,524 with projected expenditures of \$53,408,306. The year-to-date expenditure is \$25,107,461 with projected remaining expenditures of \$28,300,845. This results in an unencumbered amount of **\$1,335,218** in regular operations.

The Family Resource Center allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The current allocation is \$154,564 with projected expenditures of \$154,564.

The Lanterman Foster Grandparent/Senior Companion program has a current allocation in the amount of \$1,324,230, staff expect to spend the full amount.

The Community Placement Plan (CPP) and DC ongoing Workload operations were allocated at 50% in the A-1 amendment.

The Purchase of Service allocation is based on the A-1 amendment in the amount of \$480,257,724. The current month's expenditure amounted to \$38,591,417 bringing the year-to-date expenditure for services to \$216,839,159. The projected remaining expenditures, including late bills, are estimated at \$263,428,565, resulting in a fully utilized allocation with no remaining balance.

CPP/CRDP POS is a separate line item, SG/PRC is allocated \$100,000 for placement. Staff expect additional allocations in A-2 for Start-up projects.

(M/S/C Zarsadiaz-Ige & Stewart) The committee approved the Financial Report.

Board Presentations

Salvador Gonzales, Director of Service Access and Equity, requested time on the agenda for the following Board meetings:

- March 26, 2025 – FY23-24 Performance Contract Plan Objective and Outcomes & Purchase of Services Expenditure Data and NCI (30 min)
- April 23, 2025 - FY25-26 PC DRAFT Review and Input (20 min)
- May 28, 2025 - FY 25-26 PC approved by Board (20 min)

(M/S/C Zarsadiaz-Ige & Gonzales) The committee approved the time requested on the above-mentioned Board meetings.

E. BOARD PRESIDENT’S REPORT

Julie Chetney, Board President, provided the following updates:

- Upcoming Board meeting agenda: February 26, 2025 – Board Training: *Themes and Trend in Developmental Services by Amy Westling, Executive Director of ARCA*

F. EXECUTIVE DIRECTOR’S REPORT

Lucina Galarza, Deputy Executive Director, reported the following:

- Budget Updates – FY 25/26 – SG/PRC is projected to get in increase in operations. There has been a lot of growth for all regional centers. There are concerns around Medicare and SSI, but we will have a better idea of the budget impacts regarding these worries and others.
- SG/PRC Recruitment Update – There are currently 532 employees all 322 Service Coordinator positions are filled.

MEETING ADJOURNED

The meeting adjourned. The next regular meeting will be held on March 12, 2025, at 7:15 p.m. via videoconference.

CLOSED SESSION – There was a closed session regarding a legal and personnel matters.

SAN GABRIEL/POMONA REGIONAL CENTER
FINANCIAL REPORT
FISCAL YEAR 2024-25
PAYMENTS THROUGH JANUARY 21, 2025 FOR SERVICES PROVIDED THROUGH DECEMBER 31, 2024

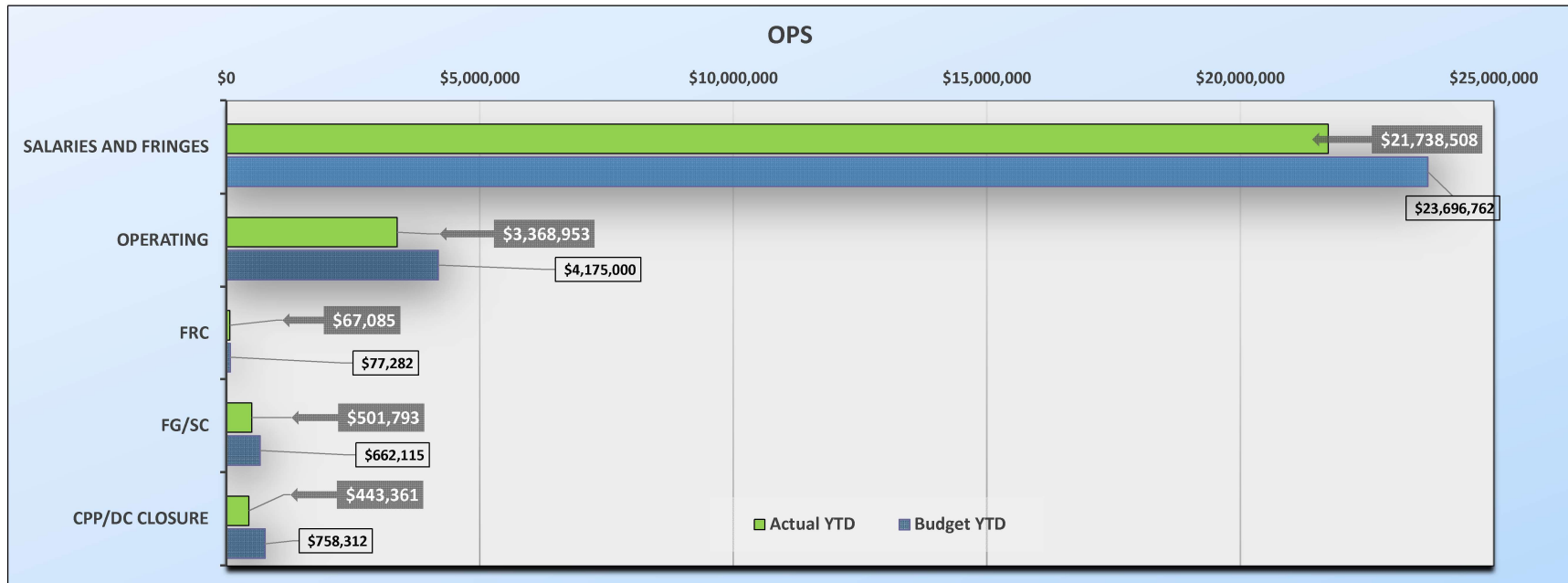
OPERATIONS (OPS)

REGIONAL CENTER

	MTD	YTD	Remaining	Total	FY 23/24
Salaries and Fringes	\$3,583,172	\$21,738,508	\$24,690,473	\$46,428,981	\$41,233,921
Operating Expenses	\$397,120	\$3,368,953	\$3,610,372	\$6,979,325	\$8,052,798
Total	\$3,980,292	\$25,107,461	\$28,300,845	\$53,408,306	\$49,286,718
Allocation (A-1)				\$54,743,524	\$50,283,519
Allocation Balance/(Deficit)				\$1,335,218	\$996,801

RESTRICTED OPS FUNDS

Family Resource Center	\$26,028	\$67,085	\$87,479	\$154,564	\$154,564
Foster Grandparent/Senior Companion	\$133,002	\$501,793	\$822,437	\$1,324,230	\$1,303,368
CPP and DC Closure Ongoing Workload	\$0	\$443,361	\$314,951	\$758,312	\$1,516,624
Total	\$159,030	\$1,012,239	\$1,224,867	\$2,237,106	\$2,974,556
Allocation (A-1)				\$2,237,106	\$2,974,556
Allocation Balance/(Deficit)				\$0	\$0



SAN GABRIEL/POMONA REGIONAL CENTER
FINANCIAL REPORT
FISCAL YEAR 2024-25
PAYMENTS THROUGH JANUARY 21, 2025 FOR SERVICES PROVIDED THROUGH DECEMBER 31, 2024

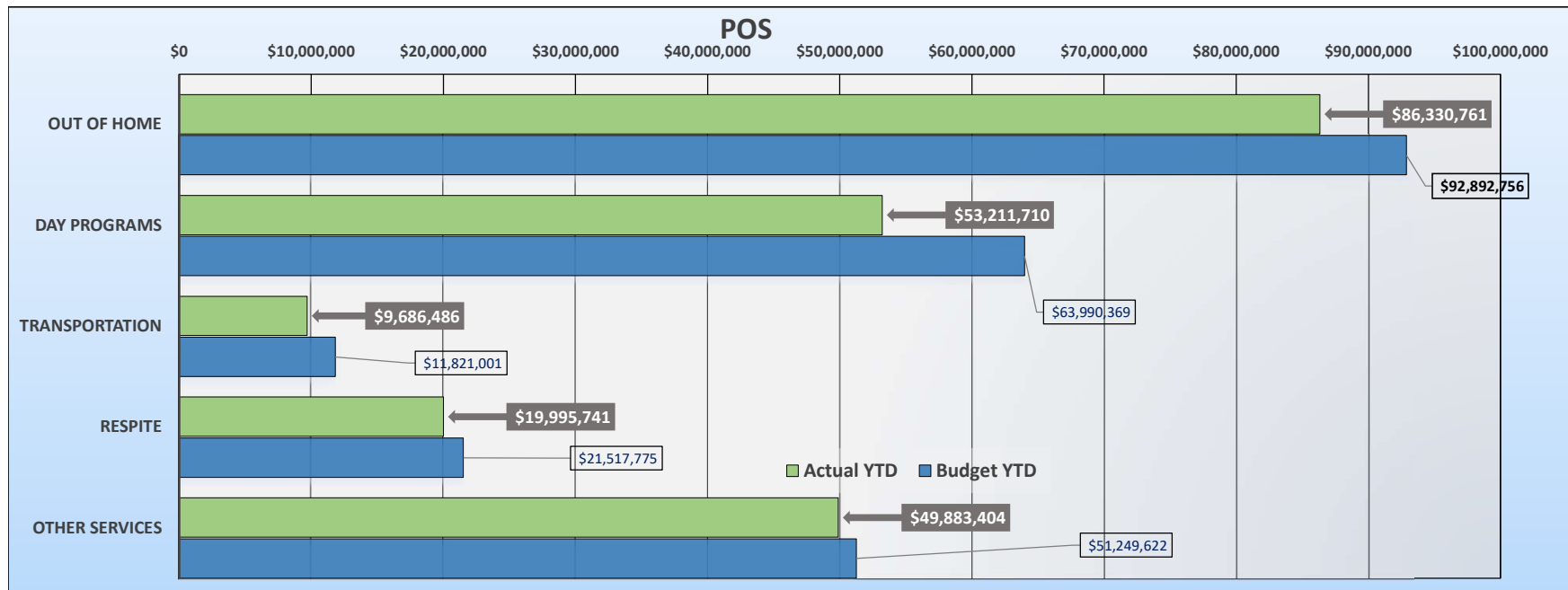
PURCHASE OF SERVICES (POS)

REGIONAL CENTER

	MTD	YTD	Remaining	Total	FY 23/24
Out of Home	\$15,058,422	\$86,330,761	\$85,806,757	\$172,137,519	\$166,364,040
Day Programs	\$9,444,770	\$53,211,710	\$75,038,546	\$128,250,256	\$107,586,212
Transportation	\$1,888,436	\$9,686,486	\$12,366,692	\$22,053,178	\$18,893,426
Respite	\$3,816,465	\$19,995,741	\$30,281,468	\$50,277,208	\$37,476,810
Other Services	\$8,861,127	\$49,883,404	\$62,266,159	\$112,149,563	\$90,078,568
SPA/ICF Reimbursements	(\$477,802)	(\$2,268,943)	(\$2,331,057)	(\$4,600,000)	(\$4,600,000)
Total	\$38,591,417	\$216,839,159	\$263,428,565	\$480,267,724	\$415,799,057
Allocation (A-1)				\$480,267,724	\$446,828,838
Allocation Balance/(Deficit)				\$0	\$31,029,781

RESTRICTED POS FUNDS

CPP	\$0	\$0	\$100,000	\$100,000	\$320,925
CRDP	\$0	\$0	\$0	\$0	\$778,000
HCBS	\$0	\$0	\$0	\$0	\$631,108
Total	\$0	\$0	\$100,000	\$100,000	\$1,730,033
Allocation (A-1)				\$100,000	\$1,612,033
Allocation Balance/(Deficit)				\$0	(\$118,000)



SAN GABRIEL/POMONA REGIONAL CENTER
OPERATIONS FUND FINANCIAL REPORT

FISCAL YEAR 2024-25

PAYMENTS THROUGH JANUARY 21, 2025 FOR SERVICES PROVIDED THROUGH DECEMBER 31, 2024

42% OF YEAR ELAPSED

CONTRACT ALLOCATIONS	Regular	CPP/CRDP DC Ongoing	Family Resource Center	Foster Grandparent Senior Companion	Other	Total			
Preliminary Allocation	32,434,204					32,434,204			
A-1	22,309,320	758,312	154,564	1,324,230		24,546,426			
						0			
						0			
Total Operations Contract Allocation	54,743,524	758,312	154,564	1,324,230	-	56,980,630			
							D plus F	A minus G	
	A	B	C	D	E	F	G	H	I
	Current Allocation	% of Allocation	Current Month Expenditures	Year-to-Date Expenditures	YTD Actual as % of Allocation	Projected Remaining Expenditures	Total Projected Expenditures	Projected Balance Remaining Amount	Percent
Total Operations - Actual and Projected Expenditures	56,980,630	100.00%	4,139,323	26,119,700	45.8%	29,525,712	55,645,412	1,335,218	2.34%
<u>PERSONAL SERVICES (REGULAR OPERATIONS)</u>									
Salaries	37,707,987	68.88%	2,835,701	17,518,208	32.0%	20,015,607	37,533,815	174,173	0.32%
Temporary Staff	0	0.00%	0	0	0.0%	0	0	0	0.00%
Retirement (includes 403B)	4,713,498	8.61%	343,801	2,106,054	3.8%	2,405,190	4,511,244	202,254	0.37%
Social Security (OASDI)	546,766	1.00%	38,000	245,848	0.4%	283,227	529,076	17,690	0.03%
Health Benefits/Long Term Care	3,601,113	6.58%	318,503	1,697,644	3.1%	1,624,607	3,322,252	278,861	0.51%
Worker's Comp Insurance	565,620	1.03%	22,900	84,876	0.2%	205,502	290,379	275,241	0.50%
Unemployment Insurance	70,000	0.13%	0	5,349	0.0%	73,821	79,170	(9,170)	-0.02%
Non-Industrial Disability/Life Insurance	188,540	0.34%	24,268	80,527	0.1%	82,519	163,047	25,493	0.05%
Tuition Reimbursement	0	0.00%	0	0	0.0%	0	0	0	0.00%
Total Personal Services (Regular Operations)	47,393,524	86.57%	3,583,172	21,738,508	39.7%	24,690,473	46,428,981	964,543	1.76%
<u>OPERATING EXPENSES (REGULAR OPERATIONS)</u>									
Equipment Rental	82,000	0.15%	14,102	47,046	0.1%	33,605	80,651	1,349	0.00%
Equipment Maintenance	53,000	0.10%	2,537	13,346	0.0%	13,346	26,693	26,307	0.05%
Facility Rent	3,330,000	6.08%	275,000	1,925,000	3.5%	1,375,000	3,300,000	30,000	0.05%
Facility Maintenance	80,000	0.15%	660	9,143	0.0%	9,143	18,286	61,714	0.11%
Communications (postage, phones)	442,000	0.81%	30,792	192,569	0.4%	249,373	441,942	58	0.00%
General Office Expense	462,000	0.84%	32,155	209,051	0.4%	209,051	418,101	43,899	0.08%
Printing	16,000	0.03%	3,969	8,419	0.0%	8,419	16,837	(837)	0.00%
Insurance	550,000	1.00%	0	261,230	0.5%	182,748	443,978	106,022	0.19%
Data Processing	250,000	0.46%	11,772	69,893	0.1%	169,893	239,786	10,214	0.02%
Data Processing Maintenance / Licenses	235,000	0.43%	25,159	214,866	0.4%	71,622	286,488	(51,488)	-0.09%
Interest Expense	0	0.00%	0	0	0.0%	0	0	0	0.00%
Bank Service Fees	5,000	0.01%	60	131	0.0%	131	263	4,737	0.01%
Legal Fees	600,000	1.10%	3,997	34,712	0.1%	534,712	569,424	30,576	0.06%
Board of Directors Expense	10,000	0.02%	0	1,782	0.0%	1,782	3,564	6,436	0.01%
Accounting Fees	70,000	0.13%	0	0	0.0%	0	0	70,000	0.13%
Equipment Purchases	250,000	0.46%	0	460	0.0%	248,460	248,919	1,081	0.00%

SAN GABRIEL/POMONA REGIONAL CENTER
OPERATIONS FUND FINANCIAL REPORT

FISCAL YEAR 2024-25

PAYMENTS THROUGH JANUARY 21, 2025 FOR SERVICES PROVIDED THROUGH DECEMBER 31, 2024

42% OF YEAR ELAPSED

						D plus F		A minus G		
	A	B	C	D	E	F	G	H	I	
	Current Allocation	% of Allocation	Current Month Expenditures	Year-to-Date Expenditures	YTD Actual as % of Allocation	Projected Remaining Expenditures	Total Projected Expenditures	Projected Balance Remaining Amount	Percent	
Contractor & Consultants - Adm Services	858,000	1.57%	21,777	422,881	0.8%	364,229	787,109	70,891	0.13%	
Contract - ABX2 Disparities	0	0.00%	0	0	0.0%	0	0	0	0.00%	
Travel/mileage reimbursement	320,000	0.58%	24,763	138,590	0.3%	180,205	318,795	1,205	0.00%	
ARCA Dues	121,000	0.22%	0	308	0.0%	119,308	119,616	1,384	0.00%	
General Expenses	106,000	0.19%	2,357	40,196	0.1%	60,016	100,213	5,788	0.01%	
Total Operating Expenses (Regular Operations)	7,840,000	14.32%	449,099	3,589,623	6.6%	3,831,042	7,420,666	419,334	0.77%	
Total Personal Services & Operating Expenses (Regular Operations)	55,233,524		4,032,272	25,328,131	46.3%	28,521,516	53,849,647	1,383,877	2.53%	
<u>OTHER INCOME</u>										
Interest & Other Income	(490,000)	-0.90%	(51,980)	(220,671)	-0.4%	(220,671)	(441,341)	(48,659)	-0.09%	
Total Personal Services & Operating Expenses Net of Other Income (Regular Operations)	54,743,524	100.00%	3,980,292	25,107,461	45.9%	28,300,845	53,408,306	1,335,218	2.44%	
<u>RESTRICTED FUNDS</u>										
Family Resource Center Expenses	154,564		26,028	67,085		87,479	154,564	0	0.00%	
Foster Grandparent/Senior Companion Expenses	1,324,230		133,002	501,793		822,437	1,324,230	0	0.00%	
Community Placement Plan and DC Ongoing Workload	758,312		0	443,361		314,951	758,312	0		
Total Restricted Funds	2,237,106		159,030	1,012,239	99.2%	1,224,867	2,237,106	0		
Total Expenses (Including Restricted Funds)	56,980,630		4,139,323	26,119,700	45.8%	29,525,712	55,645,412	1,335,218	2.40%	

SAN GABRIEL/POMONA REGIONAL CENTER

PURCHASE OF SERVICES FUND FINANCIAL REPORT

FISCAL YEAR 2024-25

PAYMENTS THROUGH JANUARY 21, 2025 FOR SERVICES PROVIDED THROUGH DECEMBER 31, 2024

42% OF YEAR ELAPSED

CONTRACT ALLOCATIONS	Regular POS	CPP/CRDP	HCBS	Other	Total		
Preliminary Allocation (Regular POS)	343,854,786				343,854,786		
A-1	136,412,938	100,000			136,512,938		
					0		
					0		
Total Contract Allocation	480,267,724	100,000	0		480,367,724		
						C plus E	
						F	G
						YTD &	
						Projected as	
						percent of	
						Allocation	
Total POS Actual & Projected Expenditures		38,591,417	216,839,159	45.1%	263,528,565	480,367,724	100.0%
<u>OUT OF HOME CARE</u>							
Community Care Facilities		13,194,294	77,074,185	16.0%	76,854,910	153,929,095	32.1%
ICF/SNF Facilities		1,864,128	9,256,576	1.9%	8,951,847	18,208,423	3.8%
Total Out of Home Care		15,058,422	86,330,761	18.0%	85,806,757	172,137,519	35.8%
<u>DAY PROGRAMS</u>							
Day Care		2,029,782	11,095,890	2.3%	24,010,618	35,106,508	7.3%
Day Training		6,069,139	35,116,186	7.3%	41,346,380	76,462,566	15.9%
Supported Employment		1,274,969	6,572,507	1.4%	8,789,693	15,362,200	3.2%
Work Activity Program		70,880	427,127	0.1%	891,856	1,318,983	0.3%
Total Day Programs		9,444,770	53,211,710	11.1%	75,038,546	128,250,256	26.7%
<u>OTHER SERVICES</u>							
Non-Medical: Professional		1,998,771	11,110,790	2.3%	14,722,412	25,833,202	5.4%
Non-Medical: Programs		2,291,935	12,003,893	2.5%	13,983,619	25,987,511	5.4%
Home Care: Programs		232,207	1,200,511	0.2%	1,617,660	2,818,171	0.6%
Transportation		1,362,389	6,753,076	1.4%	8,111,019	14,864,095	3.1%
Transportation Contracts		526,046	2,933,410	0.6%	4,255,673	7,189,083	1.5%
Prevention		1,561,361	10,344,915	2.2%	11,625,179	21,970,094	4.6%
Other Authorized Services		2,192,870	12,075,216	2.5%	13,183,252	25,258,468	5.3%
Personal and Incidentals		20,824	119,663	0.0%	119,010	238,673	0.0%
Hospital Care		65,148	245,000	0.1%	773,529	1,018,529	0.2%

SAN GABRIEL/POMONA REGIONAL CENTER

PURCHASE OF SERVICES FUND FINANCIAL REPORT

FISCAL YEAR 2024-25

PAYMENTS THROUGH JANUARY 21, 2025 FOR SERVICES PROVIDED THROUGH DECEMBER 31, 2024

42% OF YEAR ELAPSED

						C plus E	
	A	B	C	D	E	F	G
		Current Month Expenditures	Year-to-Date Expenditures	YTD Actual as percent of Allocation	Projected Remaining Expenditures	Total Projected Expenditures	YTD & Projected as percent of Allocation
Medical Equipment		1,664	42,684	0.0%	54,857	97,541	0.0%
Medical Service: Professional		417,868	1,737,657	0.4%	2,996,004	4,733,661	1.0%
Medical Service: Programs		78,307	881,432	0.2%	2,729,649	3,611,080	0.8%
Respite: In Own Home		3,803,031	19,926,928	4.1%	29,980,876	49,907,804	10.4%
Respite: Out of Home		13,434	68,813	0.0%	300,592	369,405	0.1%
Camps		170	121,644	0.0%	460,988	582,632	0.1%
Total Other Services		14,566,027	79,565,631	16.6%	104,914,318	184,479,949	38.4%
Total Estimated Cost of Current Services		39,069,219	219,108,102	45.6%	265,759,622	484,867,724	101.0%
<u>OTHER ITEMS</u>							
HCBS	0	0	0		0	0	
Total Other Items		0	0	0.0%	0	0	0.0%
Total Purchase of Services		39,069,219	219,108,102	45.6%	265,759,622	484,867,724	101.0%
Deduct: Estimated Receipts from Intermediate Care Facilities for State Plan Amendment Services		(477,802)	(2,268,943)	-0.5%	(2,331,057)	(4,600,000)	-1.0%
Expenditures Regular POS (Net of CPP)	480,267,724	38,591,417	216,839,159	45.1%	263,428,565	480,267,724	100.0%
Projected Allocation Balance (Deficit) Regular POS						0	0.0%
<u>COMMUNITY PLACEMENT PLAN</u>							
Community Placement Plan (inc. CRDP)	100,000	0	0		100,000	100,000	
Allocation Balance (Deficit) CPP and CRDP						0	0.0%
Total Projected Allocation Balance (Deficit) Regular & Community Placement Plan POS						0	0.0%

SAN GABRIEL/POMONA REGIONAL CENTER

STATEMENT OF FINANCIAL POSITION

Dec-24

2024

ASSETS

Cash and Cash Equivalents	\$	74,254,392
Receivable - State Regional Center Contracts		92,988,178
Receivable - Intermediate Care Facility Providers		1,810,607
Other Receivables		546,065
Prepaid Expenses		0
Deposits		0
TOTAL ASSETS	\$	169,599,243

LIABILITIES AND NET ASSETS

Liabilities

Accounts Payable	\$	34,383,542
Advance - State Regional Center Contracts		133,326,829
Accrued Salaries and Payroll Taxes		1,665,796
Other Payables		1,766
Reserve for Unemployment Insurance		100,000
Deferred Revenue		121,310
Total Liabilities	\$	169,599,243

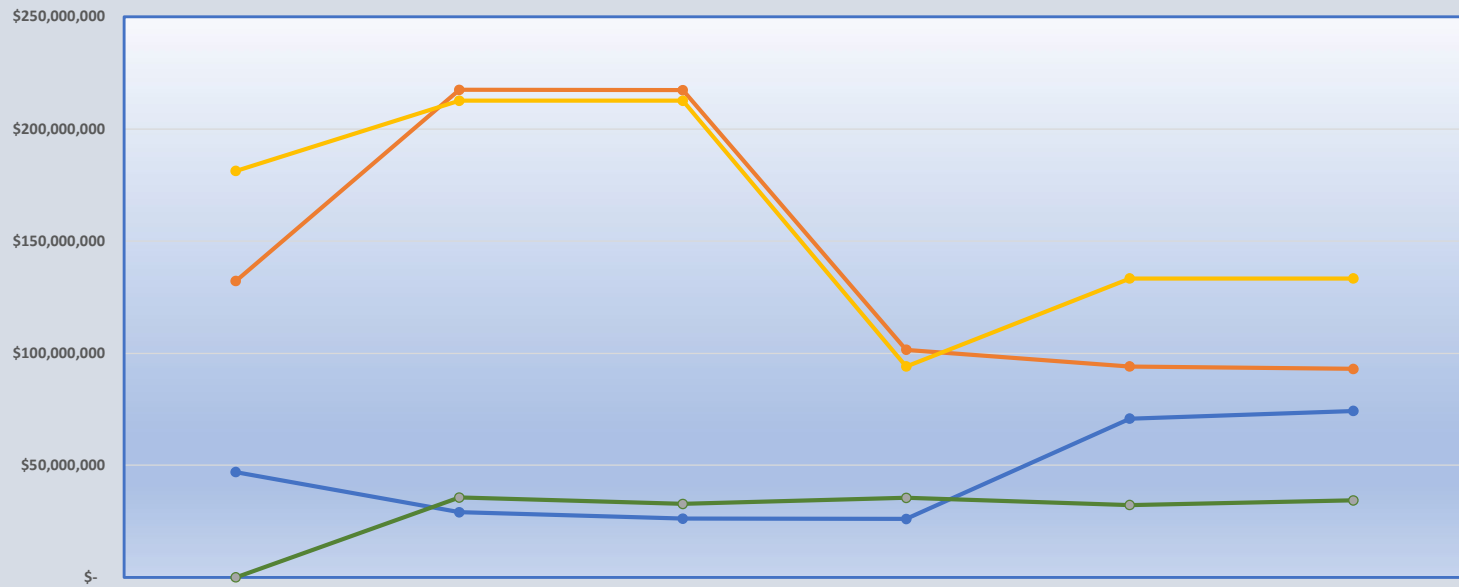
Net Assets

Without Donor Restriction

With Donor Restriction

Total Net Assets	\$	-
TOTAL LIABILITIES AND NET ASSETS	\$	169,599,243

**SGPRC Statement of Financial Position
December 31, 2024**



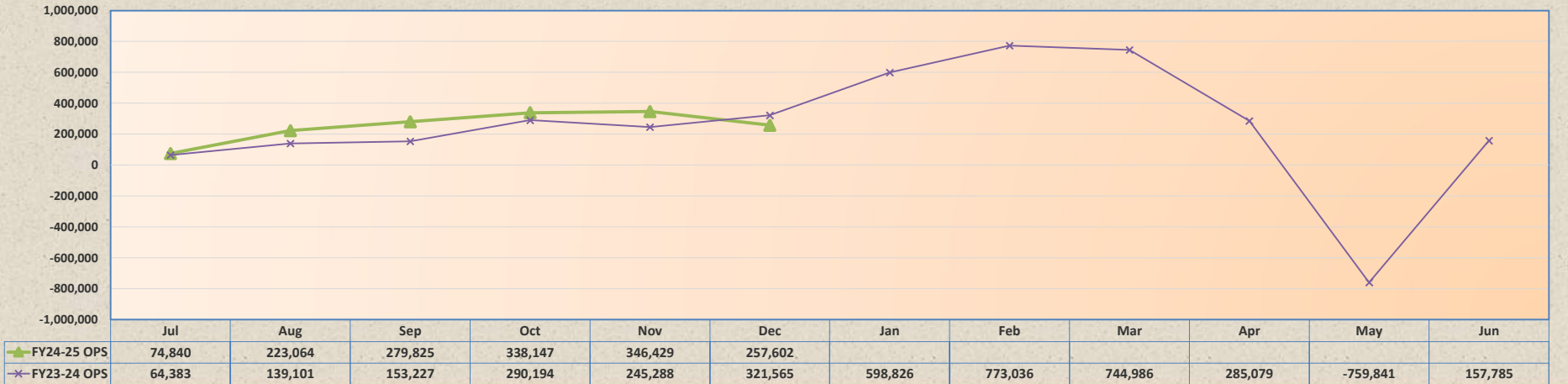
	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24
Cash and Cash Equivalents	\$47,006,064	\$29,033,297	\$26,196,681	\$26,165,043	\$70,792,251	\$74,254,392
Receivable - State RC Contracts	\$132,207,336	\$217,450,774	\$217,338,742	\$101,532,294	\$94,061,425	\$92,988,178
Accounts Payable	\$-	\$35,646,491	\$32,818,687	\$35,519,399	\$32,288,535	\$34,383,542
Advance - State RC Contracts	\$181,259,816	\$212,617,026	\$212,617,026	\$94,072,248	\$133,326,829	\$133,326,829

San Gabriel /Pomona Regional Center

SGPRC POS Surplus
DECEMBER 31, 2024



SGPRC OPS Surplus
DECEMBER 31, 2024





San Gabriel / Pomona
Regional Center

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.**

**COMMUNITY RELATIONS/ LEGISLATIVE COMMITTEE
MINUTES FROM THE MEETING OF FEBRUARY 12, 2025**

The following committee members were present at said meeting:

PRESENT

Karen Zarsadiaz-Ige
Joseph Huang
Adriana Pinedo
Tina Wright
Teshia Obi
Daniela Barrera

STAFF

Yvonne Gratianne, Communications & Public
Engagement Officer
Salvador Gonzalez, Director of Service Access and
Equity and Community Outreach Team
Erika Gomez, Liaison to the Board of Directors and the
RDDF

ABSENT

GUESTS

RECOMMENDED BOARD ACTIONS

The Community Relations/Legislative Committee recommends the following:
None

CALL TO ORDER

Karen Zarsadiaz-Ige called the meeting to order at 6:00p.m. A quorum was established.

The minutes of the November 13, 2024, meetings were reviewed and approved.
M/S/C (Huang & Pinedo) The committee approved the minutes.

PUBLIC INPUT

None

LEGISLATIVE ISSUES & OTHER INFORMATION

Yvonne Gratianne, Communications & Public Engagement Officer presented the following:

- Wildfires – Response and Resources – SG/PRC is grateful to everyone who has supported its efforts. Through the Richard D. Davis Foundation (RDDF), the community was able to make monetary contributions. The foundation also donated \$20,000. This will be the last week that the distribution center will be opened at SG/PRC. Over the course of the next few months, the workforce will continue to prioritize recovery efforts to support those affected.
- ARCA Grassroots Day – SG/PRC will send a delegation to this annual event, scheduled for March 3, 2025. Staff will provide this year's talking points to this committee once they are finalized.
- Legislative and Advocate Updates – An updated directory of elected representatives was provided.
- Recap of SG/PRC Holiday Events – Due to the donation of the RDDF, staff and congregations, there were approximately 240 families that received support through to the Holiday Reach Out Project.
- The Parents' Place 30th Annual Information Fair and Festival is scheduled for April 27, 2025.
-

COMMUNITY OUTREACH-UPDATE

The Community Outreach/Compliance Department staff presented the following:

- Enhanced Service Coordination Outreach
- Self Determination Program
- Lunar Year

*(The full report is attached to these minutes) **

ADJOURNMENT:

The next meeting will be on March 12, 2025.



San Gabriel / Pomona
Regional Center

Enhanced Service Coordination & Self-Determination Program Projects Monthly Report February 2025

Sal Gonzalez, Director of Service Access, and Equity

Yaned Busch, Manager of Specialized Services 1

Jessi Romero, Manager of Specialized Services II

Yanet Busch and Jessi Romero, Specialized Services I and II:

Enhanced Service Coordination

The Budget Act of 2021/2022 allocated funding for Enhanced Service Coordination (ESC) with a specific caseload ratio of 1 service coordinator (SC) to 40 individuals in underserved and diverse communities with low and no purchase of service (POS). With smaller caseloads, specially trained SCs provide focused support and increased service coordination to the individuals served and their families.

The primary role of the ESC SC is to provide individuals served and their families valuable training opportunities to understand their diagnosis, the regional center system, the role of their service coordinator, the IPP process, and SG/PRC's various service delivery models - Traditional Funding services, Participant Directed services, and Self-Determination Program. This is achieved with increased communication, quarterly meetings, and accessibility to community outreach events.

Enhanced Service Coordination Outreach

The ESC program emerges as a comprehensive and strategic approach to service coordination, resource allocation, and community empowerment, ultimately contributing to improved outcomes for individuals with developmental disabilities. As such, SG/PRC strategically centralized the five Enhanced Service Coordination (ESC) positions allocated by DDS within two Specialized Services units. The selection process for the first 200 individuals served was based on a Department of Developmental Services (DDS) list identifying those with zero-to-low POS (less than \$2,000 of regional center funded services). Individuals and their families were notified of their transfer to Specialized Services, accompanied by information that the ESC program is voluntary and spans a 12-month service period. The voluntary nature of the ESC program ensures that the individuals and their families are active participants in the decision-making process regarding their services.

ESC participants are identified in a database generated by the Department of Developmental Services (DDS). Participation in the program is voluntary, with individuals and their families agreeing to a 12-month service period aligned with SG/PRC's fiscal year. They also commit to quarterly visits with their ESC. Through a person-centered approach and enhanced communication, ESCs provide valuable training opportunities, helping individuals and families better understand their diagnosis, the regional center system, the role of their service coordinator, the Individual Program Plan (IPP) process, and the various service delivery models available, including Traditional Funding services, Participant Directed services, and the Self-Determination Program. On July 2024, a new cohort of 200 individuals joined the ESC program. Enrollees in fiscal year 2023-2024 returned to traditional service coordination. Once a participant returns to traditional service coordination, both the ESC and traditional service coordinator maintain communication throughout the year to sustain continuous support for participants.

The efficacy of the ESC program is evident in the significant increase of authorized services. Authorizations indicated what the IPP team agreed to and authorized on behalf of the individual served. SG/PRC has served 400 individuals since the inception of the program in April 2022.

Purchase of service authorizations for fiscal year 2023-2024 yield \$1,826,090.31. The authorized amount for ESC participants in the fiscal year 2023-2024 increased significantly from a baseline of \$252,234.90 to \$1,826,090.31. These figures highlight the program's success as the ESC team focuses on empowering the individuals served and their families with the knowledge and skills necessary to navigate and access essential services and support.

Enhanced Service Coordination 2024-2025

Effective July 2024, SG/PRC selected a new group of 200 individuals to participate in the Enhanced Service Coordination (ESC) program. ESC SCs aim to empower individuals and their families with the knowledge and skills they need to navigate and readily access the services and support they need. Participation in SG/PRC community events is a key component of this effort. These events connect individuals and families to various services, support groups, social and recreational activities, SG/PRC staff, and other families served by SG/PRC. An example of this engagement is the Empowerment Conference: Enhanced Services hosted by the ESC team on May 23, 2024. Three previous Enhanced workshops were held during the fiscal year 2023-2024, designed to increase awareness of services and resources available at SG/PRC and within the community.

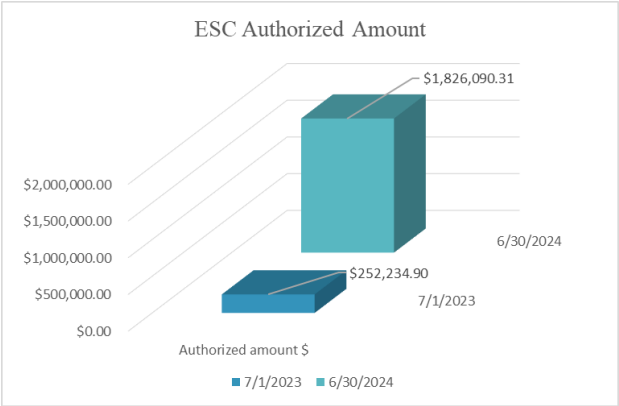
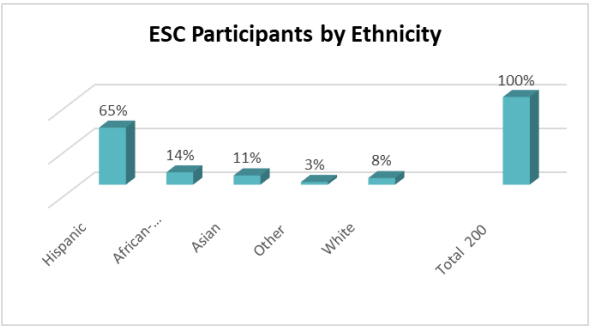
During these workshops, families had the opportunity to enjoy a light breakfast while getting to know the SG/PRC Service Access and Equity team. They also became more aware of how to navigate the Regional Center and access Regional Center-funded services, which can be a critical aspect of providing comprehensive support to individuals and families with developmental disabilities. These efforts help ensure that all individuals have the information and resources they need to access the services and support they require more effectively.

The ESC team is taking proactive steps to ensure families' participation in the upcoming Enhanced Service Workshops. They plan to use a combination of mailing, emails, and text reminders to engage with the participants. This communication strategy demonstrates a commitment to inclusive and accessible outreach, ensuring that families from diverse backgrounds are well-informed and can actively participate in these valuable workshops and events.

1. **Mailing, Emailing, and Hand Delivering Flyers:** The team will mail, and hand deliver a flyer containing information about the upcoming workshops to all 200 participants. This allows for physical reminders and reference material for the events.
2. **Text Reminders:** Amos Byoun, the Community Outreach Specialist, will send out text reminders to notify participants about the workshops. Text messages can serve as a quick and convenient way to keep families informed.
3. **Multilingual Support:** To ensure effective communication, the team has made flyers and texts available in multiple preferred languages. LACC Specialists, Luz Rodriguez and Tiffany Loong have translated the materials into Spanish, Mandarin, and Vietnamese, accommodating a diverse group of participants.

Upcoming Enhanced Service Workshop and Conference:

- April 3, 2025- Workshop
- June 5, 2025- Conference



Self-Determination Program Team

Contact Information

Name	Title	Phone	Email
Sal Gonzalez	Director of Service Access and Equity	(909) 710-8814	sgonzalez@sgprc.org

Specialized Services Unit I

Name	Title	Phone	Email
Yaned Busch	Specialized Services- Special Projects Manager	(909) 710-8637	ybusch@sgprc.org
Yvette Espinoza	Lead Self-Determination Program Support Specialist	(909) 710-8643	yespinoza@sgprc.org
Rhea Chu	Self-Determination Program Support Specialist	(909) 710-8641	rchu@sgprc.org
Brianne Espineli	Self-Determination Program Support Specialist	(909)710-8635	bespineli@sgprc.org
Joanne Hsu	Self-Determination Program Support Specialist	(909)710-8475	jhsu@sgprc.org

Specialized Services Unit II

Name	Title	Phone	Email
Jessi Romero	Specialized Services- Special Projects Manager	(909) 710-8651	jromero@sgprc.org
Marlene Alvarez	Lead Self-Determination Program Support Specialist	(909) 710-8469	malvarez@sgprc.org
Kimberly Lau	Self-Determination Program Support Specialist	(909) 710-8646	klau@sgprc.org
Brenda Leon	Self-Determination Program Support Specialist	(909)710-8649	bleon@sgprc.org
Adrian Jimenez	Self-Determination Program Support Specialist	(909)710-8781	adrian.jimenez@sgprc.org

Teresa Campa	Self-Determination Program Support Specialist	(909)710-8599	tcampa@sgprc.org
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Self-Determination Program:

As of January 31, 2025, SG/PRC has successfully enrolled 235 participants into the Self-Determination Program (SDP). SDP is an alternative funding model to traditional services and became accessible to all regional center clients on July 1, 2021. SG/PRC SDP Team develops and promotes training opportunities to further enhance the implementation of SDP for all individuals served by SG/PRC. Additionally, the SDP Team aims to bridge any disparities for underserved communities. Training and support groups are offered in English, Spanish, Chinese, American Sign Language (ASL), and other languages, as needed. Below you will see data on enrolled cases in SDP as of 11/30/2024. The charts below depict data collected by diagnosis, language, and ethnicity. Below you will see data on enrolled cases in SDP as of 01/31/2025.

SG/PRC individuals served in SDP by diagnosis and ethnicity

Enrollees by Diagnosis	# of Enrollees	Percentage
Autism	154	66%
Intellectual Disability	54	23%
Cerebral Palsy	17	7%
Epilepsy	8	3%
Other	2	1%
Grand Total	235	100%

SG/PRC individuals served in SDP by departments as of 01/31/2025.

Department	Total	Percentage
Preschool (3 to 6yrs old)	7	3%
Family (6 - 14yrs old)	89	38%
Transition (14 to 25 years old)	64	27%
Adult (25yrs +)	75	32%
Grand Total	235	100%

SDP Participant Enrollment 11/1/2019 through 1/31/25

SDP Enrollees	Total	SDP Year
November 1, 2019	1	
January - December 2020	12	6 th year
January - December 2021	28	5 th year
January - December 2022	52	4 th year
January - December 2023	51	3 rd year
January – December 2024	87	2 nd year
January 2025	4	1st year
Grand Total	235	

Below you will see the Table: SG/PRC Fact Sheet of individuals served by diagnosis and ethnicity as of 12/01/2024.

SG/PRC Fact Sheet		
Diagnosis	# of Clients	%
Autism	6,444	48%
Cerebral Palsy	1,372	10%
Epilepsy	1,823	13%
Intellectual Disabilities	8,144	60%
Other Dev. Disabilities	1,228	9%

SGPRC Fact Sheet		
Client by Ethnicity	# of Clients	%
Asian w/Filipino	2,200	12%
African American	807	5%
Multi-Cultural	1,515	9%
Native American	22	0%
Other & Unknown	588	3%
Polynesian/Pacific Islands	23	0%
Hispanic	9,809	57%
White	2,211	13%

SG/PRC SDP Team

The Self-Determination Program at SG/PRC has undergone remarkable development since its inception in July 2021, when it first became available to interested and eligible participants. The program's enrollment has grown at an impressive rate, necessitating an increase in the number of subject matter experts to address the specialized needs of SDP participants. In the past eleven months alone, there have been 79 new enrollees, a significant rise compared to the total of 51 enrollees throughout all of 2023, and previous years.

With the steadfast support of SG/PRC's Executive Director and the SAE Director, as of July 1, 2024, the centralization of the SDP expanded further by growing the SDP team by two additional positions. Including modifying the role of the SDP SC and Participant Choice Specialists. The roles within the program were enhanced to match the complexities and intricacies of SDP. SDP Service Coordinators transitioned to Self-Determination Support Specialists, and the Participant Choice Specialist-System Analysts became Lead Self-Determination Program Support Specialists.

This strategic reorganization underscores SG/PRC's commitment to providing exceptional support and resources to SDP participants, ensuring the continued success and growth of the program.

The role of the SDP team is to provide ongoing training and support to SG/PRC staff in navigating the SDP process. Training is delivered via 1:1 with budget and spending plan meetings, revising spending plans, training Independent Facilitators on the SG/PRC system, attending meetings to support families in understanding the role of the Independent Facilitator and/or FMS, and attending meetings to support with SDP-IPP.

The team receives daily calls from SG/PRC staff and daily emails via the SDP Workgroup email system requesting support with the SDP process. These calls vary from assisting SCs with access to SDP material, training on the SDP process, and/or general information in understanding the SDP process, how to explain the SDP process to the individuals served; and accessing SDP material.

Specialized Services (SPS) Managers host Manager Collaboration Meetings with SG/PRC Managers to review DDS directives and SDP trends. SPS Managers present SDP updates and promote training opportunities, support groups, and training tools at the monthly Vendor Meetings, Community Meetings, and the Board Advisory Committee for Individuals Served and Their Families, including attendance for the DDS bi-monthly meetings with the DDS SDP Manager and staff. Through all these meetings and trainings discussed above, the SDP team collects data on individuals served and their families who are interested in learning more about SDP and potentially enrolling in the program. The list of those interested in exploring SDP averages over 100 individuals. Of the interested-list, 5-10 individuals successfully transition to SDP monthly.

DDS Meetings and Trainings

SG/PRC SDP-Team attends bi-monthly meetings with DDS for further guidance on DDS directives and to discuss progress in the SDP service delivery model. The last meeting with SG/PRC SDP Team, DDS, Frank D. Lanterman, and Inland Regional Center was held on December 10, 2024.

The last directive released was in July 2024: [DDS SDP Program Directives](#)
DDS continues to update their website with the approved FMS Employer's burden. Action FMS and GT Independence FMS are still pending to be approved and updated to the website. DDS shared they are working with FMS providers who may have "other" rates and will provide regional centers an update with the outcome.

- [DDS SDP FMS Contact List](#)
- [DDS Summary of Approved FMS Employers Burden](#)

DDS continues to hold PCS Office Hours for Q &A. They also reviewed SDP SANDIS Data collection and for regional centers to continue updating as needed. DDS is working on releasing information on budget thresholds and will release a directive as soon as it's ready. Regional Centers will also receive a directive for their implementation funds for 2024-2025. The next scheduled DDS meeting will be February 11, 2025.

SDP Statewide Meeting with ARCA

The SDP Team participates in quarterly SDP Statewide Meetings with ARCA and SDP Leadership Team representatives from all 21 regional centers. This meeting was held on November 12, 2024, to review the further implementation of DDS directives and other topics such as common trends, spending plan revisions, and resolutions of Notice of Actions. The next meeting is scheduled for February 2025.

California State Assembly

June 11, 2024, the California State Assembly reviewed two Senate Bills to enhance the Self-Determination Program:

Senate Bill 1281- Advancing Equity and Access in the Self-Determination Program Act-would establish an administrative process to simplify and streamline the procedures for enrolling participants and assisting them in remaining in the Self Determination Program (SDP).

Senate Bill 1463 – the bill would require the Governor to appoint a Deputy Director of Self-Determination, responsible for overseeing the successful implementation and operation of the program.

Self-Determination Implementation Funds

Welfare and Institution Code section 4685.8(f), allocated funds to regional centers to support implementation of the Self-Determination Program. Specialized Services Managers, Yaned Busch and Jessi Romero, and the Director of SAE work collaboratively with the Local Voluntary Advisory Committee (LVAC) to develop training opportunities and support groups to enhance the implementation of SDP. The LVACs play an important role in the implementation and oversight of the SDP. The regional centers and LVAC work collaboratively to prioritize the use of available funds to meet the needs of participants in their local area. Funds may only be expended after agreement is reached on local needs.

Self-Determination Implementation Funds

2022-2023 Self-Determination Program Implementation Funds-Special Projects

\$93,152.28

Project Name	Provider	Contact Person	Brief Description	Contract Dates	Contract Cost	Balance
						\$93,152.28
SDP Training and Coaching Services	Healed Women Heal	Tracy Evanson	Supplemental training for SDP orientation	8/1/2023 to 3/15/2025	\$30,960.00	\$62,192.28
SG/PRC SDP Video Voice Overs	Education Spectrum	Cathy Gott	SDP training video voiceovers	11/01/2023 to 3/15/2025	\$30,800.00	\$31,392.28
The Waiting Room	Education Spectrum	Cathy Gott	SDP Support Group	12/04/2023 to 3/15/2025	\$20,832.00	\$10,560.28
SDP Conference Material	Pasadena Promos	Priya Raghuram	SDP Conference Material	10/18/2024	\$10,560.26	\$0
Balance						\$0

SDP Training and Coaching Services

Training will be provided by Healed Women Heal. This training is a supplement to SDP orientation. Many of our families require additional training after attending the SDP orientation. The training will focus on bridging the gap in understanding the SDP enrollment process. Many families complete the orientation and find themselves having more questions about the SDP process. The participants will increase their understanding of SDP which will further empower them to manage their relationships with their Independent Facilitators, the Regional Center, and the financial management services. This training course is a 4-week series. Healed Women Heal completed three training series. The first series took place 1/22/24 through 2/14/24 and the second series 6/1/24 to 6/24/24. The third English series began 10/7/2024 and will resume 11/04/24. The Spanish series began 10/09/24 and will end 11/06/24. Training is held on Mondays in English with Chinese interpretation and on Wednesdays in Spanish. Spanish training sessions are held by Spanish speaking trainers. However, training sessions are offered in various languages. SG/PRC community members and individuals served by other regional centers were in attendance.

SG/PRC SDP Video Voice Overs

The SDP Team continues to collaborate with Cathy Gott of Education Spectrum to continue the SDP Training video voiceover translations. Education Spectrum has completed all four videos in Spanish, Vietnamese and Mandarin. The Korean and ASL videos are currently being translated.

Waiting Room by Education Spectrum 2023-2024

Education Spectrum held its monthly parent support group on November 21, 2024. They had a total of 32 participants attending their meeting. Translation services were provided in Spanish and Chinese. SG/PRC staff do not attend this meeting so that families can support one another and openly share their experiences with SDP and SG/PRC staff. Cathy Gott, founder of Education Spectrum, provides SG/PRC with a monthly report to further enhance the SDP program at SG/PRC and shares resources with SDP participants.

SG/PRC SDP Conference

In collaboration with the Local Volunteer Advisory Committee, SG/PRC held their first SDP Conference using SDP Implementation Funds. The SDP Conference was held on October 18, 2024, at Le Meridien in Arcadia, CA. There were 305 guests in attendance, which included SDP participants and their families, individuals interested in learning more about SDP, and those going through the enrollment process. Individuals served and their families had an opportunity to meet other SDP participants and network with one another. The conference highlighted success stories and video testimonials from parents of SDP participants. Families also connected with SG/PRC staff to share experiences and resources, fostering a supportive community. Key presentation by Deputy Executive Director Lucina Galarza informed the SDP community on the “Background and History of Self-Determination” and the Director of Client Services Daniela Santana enlighten the audience with “Initiation of Self-Determination at SG/PRC.” Managers of Specialized Services- Special Projects Yaned Busch and Jessi Romero presented an overview on the “Transitioning into Self-Determination Program” and valuable information on available supports from the SDP Team. Lead Specialists Yvette Espinoza and Marlene Alvarez shared an overview of their role within the SDP program. The audience also received valuable information on the appeals and resolution process from the Manager of Appeals and Resolutions, Daniel Ibarra. Other presenters included Aimee Delgado from the Office of Clients’ Rights Advocacy and the Department of Rehabilitation Office. A panel of parents and the Local Volunteer Advisory Committee shared their personal experience with SDP. They also encouraged families to connect with one another and their regional center to fully experience the benefit of available resources and support. The conference attendees received a special treat with an afternoon of laughter from an SDP Participant Comedian who has a successful career in the comedy world. The SDP conference is one of many events funded by SDP Implementation Funds. SG/PRC is committed to further enhance the implementation of SDP and continues to foster a supportive community for SDP participants.

Yvette Espinoza and Marlene Alvarez, Lead SDP Support Specialists

The focus of the Lead SDP Support Specialist is to provide outreach and training for staff and community members. They support SG/PRC staff and individuals served to understand and access Participant-Directed Services and the Self-Determination Program. The Lead SDP Specialists are the central point of contact for staff and the community for support, training, and advocacy for individuals accessing these two programs. They collaborate with multiple departments within the agency including Client Services, Community Services, and Accounting. They also engage with the Department of Developmental Services (DDS) by providing monthly information and attending bi-monthly meetings. They engage in Person-Centered planning meetings with individuals, families, and independent facilitators as needed. They also participate in the development, review, and certification of individual budgets, review spending plans, and Individual Program Plans.

Case-management Support: The Lead SDP Support Specialists host weekly consultations with staff called SDP office hours, where service coordinators sign up to ask case-specific questions. SDP office hours are now being held three times a week on Mondays, Wednesdays, and Fridays to support case management staff and the community. The support may vary from developing an SDP Budget, reviewing SDP spending plans, writing SDP IPPs, and securing SDP authorizations.

The Self-Determination team also meets every week or as necessary to disseminate information from DDS and discuss ways to streamline the process for all parties. Additionally, managers may invite The Lead SDP Specialists to attend their unit meetings for further training.

Lead Specialists, Yvette and Marlene, support SG/PRC staff in transitioning families into SDP. They also provide support to SDP Support Specialists with those enrolled in the program. Their support extends to answering questions about the difference between Participant-Directed services and Self-Determination, the process of the program, the development of budgets (unmet needs), accessing generic resources if necessary, and reviewing SDP spending plans with SDP definitions, and attending meetings with families and IFs when requested. The Lead SDP Specialists participate in quarterly Statewide meetings related to the Self-Determination Program. They meet with the rest of the Regional Centers alongside the Association of Regional Center Agencies (ARCA). They also attend and participate in monthly Self-Determination Community meetings such as the Local Volunteer Advisory Committee held every 2nd Tuesday of the month. Lastly, they meet with DDS bi-monthly for updates and to share current trends within the Self-Determination Program.

Community Outreach Events:

1/23/2025: Resource & Recovery Event

Additional SG/PRC training/presentations: Yvette Espinoza, Lead SDP Support Specialist, and Jessica Wilson, Deaf and Hard of Hearing Specialist received certification as SG/PRC's Person-Centered Planning (PCP) Coaches as of June 30, 2023. This meets a performance measure outlined by DDS. The outcome is for all case management staff including managers to

be trained in person-centered planning skills. They continue to meet monthly with Helen Sanderson Associates for support in disseminating training for staff. Staff training will consist of video recordings uploaded to eLearning Modules and in-person workshops for practice.

On August 8, 2024, Yaned Busch, Specialized Services Manager I; Jessi Romero, Specialized Services Manager II; and Marlene Alvarez, Lead SDP Support Specialist received certification as SG/PRC's Person-Centered Planning (PCP) Coaches.

The Financial Management Service (FMS) Providers

Individuals served/families may choose the FMS provider of their choice. The SDP team provides a list of providers upon request. Individuals served/families may also visit the DDS website to obtain a list of FMS providers. At SG/PRC, GT Independence has the highest numbers of individuals enrolled in SDP, followed by Ritz. The highest percentage of SDP participants are in the Adult Services Department (25 years +), followed by those in the Family Services Department (5-15 years). The Financial Management Services (FMS) providers report a significant waiting period to enroll SDP participants. FMS providers may have waiting lists that vary between three to six months. The SDP team encourages individuals served/families to contact and interview FMS providers in the early stages of the SDP process.

For additional information on the FMS models, please click below:

https://www.dds.ca.gov/wp-content/uploads/2019/05/FMS_Directive_20181221.pdf

For the FMS model comparison chart:

https://www.dds.ca.gov/wp-content/uploads/2021/04/FMSModelsComparisonChart_04272021.pdf

For the DDS list of FMS providers:

<https://www.dds.ca.gov/initiatives/sdp/financial-management-service-contact-list/>

FMS Providers Vendedored with SGPRC

Name	FMS Models	Language	Phone	Email
ACE FMS	Bill payer & Sole-Employer	English	833-344-7272	sara@acefms.com or peyman@acefms.com

Referral Process:

- ❖ Accepting Referrals.
- ❖ Participant/family must contact FMS minimum 30 to 60 days before starting SDP.
- ❖ Budgets over \$120,000 may require additional review.
- ❖ Must have signed budget and draft spending plan when completing referral.
- ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15th of the previous month.

Action FMS	Bill Payer & Co-employer	English	(310)867-8882	contact@actionFMS.com
Referral Process: <ul style="list-style-type: none"> ❖ Accepting Referrals. ❖ Participant/family must contact FMS minimum 30 to 60 days before starting SDP. ❖ Must have signed budget and draft spending plan when completing referral. ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15th of the previous month. 				
Acumen	Bill payer & Sole-Employer	English, Spanish	(424) 210-8810	yvettet@acument2.net
Referral Process: <ul style="list-style-type: none"> ❖ Accepting Referrals. ❖ Participant/family must verbally contact Acumen a minimum 30 to 60 days before starting SDP. ❖ Must have signed budget and draft spending plan when completing referral. ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15th of the previous month. 				
Aveanna, formerly known as Premier	Bill payer & Sole-Employer	English, Spanish, Vietnamese, Cantonese, Mandarin & Trieu Chau	(310) 215-1730	FMSInfo@aveanna.com
Referral Process: <ul style="list-style-type: none"> ❖ Accepting referrals. ❖ Participant/family must verbally contact FMS a minimum of 30 to 60 days before starting SDP. ❖ Must have signed budget and draft spending plan when completing referral. ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15th of the previous month. 				
Cambrian	Bill payer, Sole-Employer & Co-Employer	English, Spanish, Vietnamese, Tagalog, Farsi	(877) 390-4300	Paulq@cfms1.com davide@cfms1.com
Referral Process: <ul style="list-style-type: none"> ❖ Accepting referrals. ❖ Participant/family must verbally contact FMS a minimum 30 to 60 days before starting SDP. ❖ Must have signed budget and draft spending plan when completing referral. ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15th of the previous month. 				
Community Interface Services (CIS)	Bill Payer	English & Spanish	(760) 729-3866	CSheppard@communityinterfaceservices.org

Referral Process:

- ❖ Accepting referrals.
- ❖ Participant/family must verbally contact FMS a minimum of 30 to 60 days before starting SDP.
- ❖ Must have signed budget and draft spending plan when completing referral.
- ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15th of the previous month.

Essential Pay	Bill Payer	English & Spanish	(833) 268-8530	contact@essentialpay.com
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Referral Process:

- ❖ Accepting referrals.
- ❖ Participant/family must verbally contact FMS a minimum of 30 to 60 days before starting SDP.
- ❖ Must have signed budget and draft spending plan when completing referral.
- ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15th of the previous month.

Fact Family	Bill payer, Sole-Employer & Co-Employer	English	(310) 475-9620 ext. 298	FMS@factfamily.org
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Referral Process:

- ❖ Accepting referrals.
- ❖ Participant/family must verbally contact FMS a minimum 30 to 60 days before start SDP.
- ❖ Must have signed budget and draft spending plan when completing referral.
- ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15th of the previous month.

FMS Pay LLC	Bill Payer	English & Spanish	(858) 281-5910	connect@fmsspay.com
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Referral Process:

- ❖ Accepting referrals.
- ❖ Participant/family must verbally contact FMS a minimum 30 to 60 days before start SDP.
- ❖ Must have signed budget and draft spending plan when completing referral.
- ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15th of the previous month.

GT Independence	Bill payer, Sole-Employer & Co-Employer	All languages	(877)659-4500 ext.356	tjones@gtindependence.com
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Referral Process:

- ❖ Accepting referrals.
- ❖ Participant/family must verbally contact FMS a minimum 30 to 60 days before start SDP.
- ❖ Must have signed budget and draft spending plan when completing referral.
- ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15th of the previous month.
- ❖ **As of June 2024, GTI placed a hold on accepting Co-Employer Model referrals.**

Home of Guiding Hands	Bill Payer	English	(619) 938-2853	fms@guidinghands.org
Referral Process: <ul style="list-style-type: none"> ❖ Servicing San Diego RC only 				
Mains'1	Bill payer, Sole-Employer & Co-Employer	English & Spanish	(866) 767-4296	JMBergquist@mainsl.com
Referral Process: <ul style="list-style-type: none"> ❖ Accepting referrals ❖ Must complete Mains'1s Meet & Greet orientation to start the process for enrollment. ❖ Must have signed budget and draft spending plan when completing referral. ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15th of the previous month. ❖ <u>Mains'1 will continue to support the individual in the Co-Employer Model through 9/30/2024.</u> ❖ <u>Effective 10/01/2024, Mains'1 will no longer offer Co-Employer Model.</u> 				
Public Partnerships LLC (PPL)	Bill payer & Sole-Employer	English & Spanish	(844)902-6665	pplcalifornia@pplfirst.com
Referral Process: <ul style="list-style-type: none"> ❖ Accepting referrals. ❖ Participant/family must verbally contact FMS a minimum 30 to 60 days before start SDP. ❖ Must have signed budget and draft spending plan when completing referral. ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15th of the previous month. ❖ No budget limits; however, internal alerts are set for budgets exceeding \$225k ❖ Upon enrollment, participants are assigned a Supports Broker as their 1:1 contact for enrollment and case-specific questions. 				
Ritz Vocational	Bill Payer & Co-Employer	English, Spanish & Mandarin	(833) 748-9888	info@ritzfms.com
Referral Process: <ul style="list-style-type: none"> ❖ Accepting referrals with budgets under \$120,000. ❖ Participant/family must verbally contact Ritz a minimum 30 to 60 days before starting SDP. ❖ Must have signed budget and draft spending plan when completing referral. ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15th of the previous month. 				



San Gabriel / Pomona
Regional Center

Advisory Committee for Individuals Served and Their Families

Wednesday, February 26, 2025, at 6:00 p.m.

Videoconference Meeting

ZOOM Meeting ID: 191 486 135 Password: 681356

Committee Members:

Phillip Loi, Chairperson
Preeti Subramaniam
Mary Soldato
Sam Yi
Ricardo Centeno

Jovenal Malonzo
Jaye Dixit
Adele Zimmermann
Diana Ramirez
Pete Rodriguez

Staff:

Lucina Galarza, Deputy Executive Dir.
G. Daniela Santana, Dir. of Client Services
Elba Moreno, Assistant, Comm. & Public
Engagement Department

6 PM	1.	Public Meeting Call to Order A. Review of Agenda B. Review Meeting Minutes of January 22, 2025
6:05 PM	2.	Public Comment - Please email elba.moreno@sgprc.org to sign up
6:10 PM	3.	Special Presentation — Quality Assurance Team by Lucina Galarza, Deputy Executive Director
6:40 PM	4.	Future Training Topics <ul style="list-style-type: none">• March 26, 2025 – Foster Grandparent Program• April 23, 2025 – CAPTAIN• May 28, 2025 – TBD
6:45	5.	SG/PRC Information A. Updates by Daniela Santana, Director, Client Services B. Updates by Lucina Galarza, Deputy Executive Director C. Self Determination – Yaned Busch Mgr. of Specialized Services I and Jessi Romero, Manager of Specialized Services II D. Advocacy Liaison Updates – Elisa Herzog, Advocacy Liaison
7:00	6.	Adjournment

**SAN GABRIEL/POMONA REGIONAL CENTER
DEVELOPMENTAL SERVICES, INC.**

Minutes of the Meeting of the

Advisory Committee for Individuals Served and Their Families

January 22, 2025

A regular meeting of the Advisory Committee for Individuals Served and Their Families was held on Wednesday, January 22, 2025. The following committee members were present at said meeting:

PRESENT

Phillip Loi, Co-Chair
Richard Centeno
Jaye Dixit
Preeti Subramaniam
Mary Soldato
Sam Yi
Jovenal Malonzo Jr.
Pete Rodriguez
Diana Ramirez

STAFF:

Lucina Galarza, Deputy Executive Director
Zorahida Preciado, Associate Director, Adult &
Residential Services
Salvador Gonzalez, Director of Service Access and
Equity
Elba Moreno, Department Assistant,
Communications

ABSENT:

Adele Zimmermann

GUESTS:

ITEMS DISCUSSED

CALL TO ORDER

Phillip Loi, Chairperson, called the meeting to order at 6:00 pm. A quorum was established.

- The minutes from the December 11, 2024, meeting were reviewed and approved.

M/S/C (Subramaniam/Dixit) The minutes from the meeting were approved by the committee.

PUBLIC INPUT - None

SPECIAL PRESENTATION –

The special presentation was postponed for the following month's meeting.

Future Training Topics:

- February 26, 2025 – Quality Assurance Team
- March 26, 2025 – Foster Grandparent Program
- April 23, 2025 – CAPTAIN

Updates and Information by SG/PRC Staff

- Lucina Galarza, Deputy Executive Director, presented an updated on the efforts that the San Gabriel/Pomona Regional Center has made in response to the wildfires that are affecting Altadena since they broke out on January 7, 2025.
 - SG/PRC was able to obtain a grant from the Richard D. Davis Foundation of \$20,000.
 - A donation center was opened to obtain essential goods to assist individuals served and their families that were affected.
 - The community has donated \$40,000.
 - A Resource & Recovery Fair will be held on February 23, 2025, in City of Industry for families that were evacuated or lost their homes due to the fire.
- Daniela Santana, Director of Client Services, reported that a total of 456 families served by the San Gabriel/Pomona Regional Center had to be evacuated, 144 of those families lost their homes. 41 were families in Early Start or Pre-school services, 63 families in Transition services, 33 families in Adult services and 7 in Specialized services. SG/PRC has an Emergency Coordinator that has been an essential tool in coordinating with the Department of Developmental Services and providing DDS updates of the progress that is being made. Approximately 150 families have accessed SG/PRC's donation center from Residential services.
- Jessi Romero, Manager, Specialized Services- Special Projects II- reported on the following regarding Self Determination:
 - There are currently 235 individuals enrolled.

ADJOURN

Chair, Phillip Loi adjourned the meeting.

The next Advisory Committee for Individuals Served and Their Families meeting is scheduled for Wednesday, February 26, 2025, via videoconference at 6 P.M.

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
VENDOR ADVISORY COMMITTEE MINUTES**

February 6, 2025

The following committee members attended said meeting:

PRESENT:

Kelly Privitt, Chairperson
Sharon Ehrig
Valerie Donelson
Jay Smith
Christina Buth
Theresa Jones Zarour
Wanda Averhart-Collins
Jaime Currie
Jesse Silva
Beba Saba
Johnnie Martinez

STAFF:

Lucina Galarza, Deputy Executive Director
Jaime Anabalon, Quality Assurance Specialist
Lisa Cipres, Housing Specialist
Yvonne Gratianne, Communications & Public
Engagement Officer
Elba Moreno, Assistant Communications
Department

MEMBERS ABSENT:

Ookie Voong
Alyssa Zubia

RECOMMENDED ACTIONS

THE VENDOR ADVISORY COMMITTEE RECOMMENDATION:

None

A. CALL TO ORDER

Kelly Privitt, Chairperson called the meeting to order at 10:02 a.m. A quorum was established.

The minutes of the meeting on January 2, 2025, were reviewed and approved.

M/S/C (Ehrig & Buth) The Vendor Advisory committee approved the minutes.

B. MOST PRESSING CONCERNS FOR SERVICE PROVIDERS

There was a question about an email that referred to a DDS directive regarding the state of Emergency and due absence billing

Mr. Weller shared that San Gabriel/Pomona Regional Center is sharing resources with the community to address the immigration concerns and questions that are being expressed. Red cards were ordered in threshold languages to distribute, vendors can order as well however there are costs associated, or they can be printed out as well. The link to access the resource was shared. San Gabriel/Pomona Regional would like vendors to inform Service Coordinators if they have individuals that they serve who have expressed that they no longer want to receive services out of fear related to their status.

C. VENDOR CATEGORY REPORTS

Adult Programs

Vocational – (1 Vacancy) Alyssa Zubia was not present.

Adult Day – Johnnie Martinez shared that the subcommittee met two weeks prior, unfortunately the meetings have not been well attended. They will hold an in-person meet and greet towards the end of February, moving forward they will start holding their meetings in person in hopes of a better turn out. Christina Buth shared that a guest speaker was present during their meeting to help vendors present navigate damage or loss of properties due to the fires. Also, a craft fair to highlight the skills and abilities of individuals served will take place soon, further information will be provided. The next meeting is scheduled for February 20, 2025.

Infant & Children Services

Infant Development Program – Wanda Averhart-Collins reported that the Early Intervention networking event is scheduled for Tuesday, January 21, 2025, via Zoom. The topics that were discussed were: communication challenges with the regional center, Gallagher rate changes, difficulties that small service providers face with the referral process, and consistency with information from service coordinators.

Transportation

Theresa Jones Zarour shared that the new rate models are not ideal for transportation services and they are working with DDS to improve the model.

Independent Living Services

ILS – Sharon Ehrig reported that Governor Newsom announced new CalFresh food

benefits for people that were impacted by the fire; if the individual currently has benefits they do not need to take further action as it will be added automatically. If they do not have benefits, they can apply for Disaster CalFresh by calling (866) 488-8482. Rent is also a concern for ILS recipients, especially with the fires, rents have increased by three or four times and individuals are not eligible to find places.

SLS Services – Jesse Silva mentioned that SLS vendors still have questions about rate reform and the referral process with the regional center.

Residential Services

Specialized – (1 Vacancy)

CCF – Jay Smith reported that the subcommittee did not meet, they did receive questions about the rate adjustments and expectations.

ICF- Ookie Voong was not present.

Other Vendored Services- Beba Saba had nothing to report. They will meet on February 20, 2025

At Large- Jaime Currie met with independent facilitators and FSMs. The consensus is that onboarding with a checklist for guidance would be beneficial for those accepting SDP as some are unsure of the process and the requirements. Concern about the Medicaid changes and if they will impact with in home support services, SDP, ABA among other services.

RECRUITMENT SUBCOMMITTEE

Currently recruiting for the following for FY 24/25:

- Vocational (1)
- Specialized Residential (1)

To apply, please email elba.moreno@sgprc.org or egomez@sgprc.org

LEGISLATIVE UPDATE

Jamie Currie volunteered to take on the role of updating the committee with legislation.

M/S/C (Donelson & Buth) The Vendor Advisory committee approved Jammie Currie to present the Legislative Update effective immediately.

EXECUTIVE DIRECTOR UPDATES

Jesse Weller, Executive Director, reported on the new IPP template that regional centers across the state must use now, there are many hiccups that have been reported and are being worked through. The regional center's commitment to maintain diversity, equity and inclusion is fully supporting and continuing to momentum and efforts in the work that they do.

SG/PRC UPDATES

Tim Travis, Associate Director, Community Service on behalf of Lucina Galarza, Deputy Executive Director:

- Minimum Wage Increase
- Rate Reform
- Statewide Provider Directory
- Direct Support Professional (DSP) Internship Program
- HCBS Trainings
- Future HCBS Projects
- Quality Incentive Program (QIP) Update
- Coordinated Career Pathways (CCP)
- Payment Assistance for ICFs during transition to Managed Care

PUBLIC INPUT

None

MEETING ADJOURNED

The next regular meeting will be held on March 6, 2024, at 10:00 a.m.



San Gabriel / Pomona
Regional Center

STRATEGIC DEVELOPMENT ADVISORY COMMITTEE MEETING AGENDA
Wednesday, February 26, 2025
6 P.M.

VIDEOCONFERENCE MEETING
ZOOM Meeting ID: 988 615 875
Password: 667011
Join by [ZOOM link](#)

COMMITTEE MEMBERS		STAFF
Julie Chetney, Interim Chairperson	Trish Gonzales, Board Secretary	Jesse Weller, Executive Director
Bill Stewart, Board Treasurer	Gisele Ragusa, Committee Member	Erika Gomez, Liaison- BOD & RDDF
Natalie Webber, Committee Member	Yan Li, Committee Member	

6 PM	1.	Public Meeting Call to Order A. Review of Agenda B. Review Meeting Minutes of January 22, 2025*
6:05 PM	2.	Public Comment - Please email egomez@sgprc.org to sign up
6:10 PM		Strategic Plan Update by Jesse Weller A. Implementation Updates
6:20 PM	3.	Board Composition – Interviews A. G. Garcia
6:40 PM		B. A. Effinger
7:00 PM		Adjournment

***Action items**

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
STRATEGIC DEVELOPMENT COMMITTEE MINUTES**

January 22, 2025

The following committee members were present at said meeting:

MEMBERS:

Julie Chetney, Board President
Bill Stewart, Board Director
Trish Gonzales, Board Director
Yan Li, Committee Member
Natalie Webber, Committee Member

STAFF:

Jesse Weller, Executive Director
Yvonne Gratianne, Communications & Public
Engagement Officer
Erika Gomez, Liaison to the BOD & RDDF

MEMBERS ABSENT:

GUESTS:

Gisele Ragusa, Committee Member

RECOMMENDED BOARD ACTIONS

THE STRATEGIC DEVELOPMENT COMMITTEE RECOMMENDS THAT THEY TAKE ACTION ON THE FOLLOWING:

ITEMS DISCUSSED

- A) **CALL TO ORDER** –Board President, Julie Chetney, called the meeting to order at 6:02 p.m. A quorum was established.
- B) **AGENDA & MINUTES APPROVAL**
- The agenda was reviewed.
 - The minutes from the December 11, 2024, meeting reviewed and approved
M/S/C (Stewart / Gonzalez) The committee approved the minutes.
- C) **PUBLIC INPUT**
None
- D) **BOARD RECRUITMENT**

The Parents' Place 30th Annual Information Fair and Festival will be held on Sunday, April 27, 2025. This is a great opportunity for this committee to attend and provide information about the role and volunteer opportunities.

E) STRATEGIC PLAN

Executive Director, Jesse Weller, and Forward Focus Consultant, Michelle Ware, provided updates on Quarter 2 of the Strategic Plan:

- Goal 1: Enhance Overall Service Delivery Excellence
 - 1-1: Improve response times to improve satisfaction
 - 1-2: Expand service offerings, introducing new programs and tailored support to meet the region's diverse needs.
- Goal 2: Strengthen Community Engagement and Advocacy
 - 2-1: Facilitate quarterly engagement opportunities with individuals served, potential clients, their families, caregivers, advocacy groups, community organizations, and local agencies.
 - 2-3: Increase engagement by delivering information through digital platforms such as
 - websites, online forums, and social media.
- Goal 4: Improve Operational Efficiency and Technological Advance
 - 4-2: Invest in technology solutions to streamline administrative tasks, enhance data management, and improve communication.

F) ADJOURNED

The meeting adjourned. The next Strategic Development Advisory Committee meeting is scheduled for February 26, 2025.

For materials shared at meetings, please go to www.sgprc.org, click on the calendar and look for an event by date. There you will find a link to the materials for each meeting.

