



San Gabriel / Pomona
Regional Center

SAN GABRIEL/POMONA

REGIONAL CENTER

NOTICE OF MEETING

Notice is hereby given that the Board of Directors of the San Gabriel/Pomona Valleys Developmental Services, Inc. will hold their monthly Board meeting on the following date and at the listed location:

DATE: Wednesday, December 11, 2024

TIME: 7:15 p.m.

PLACE: THE MEETING SESSION IS OPEN TO THE PUBLIC VIA VIDEOCONFERENCE.

All SG/PRC Board and related Committee meetings continue to be held via videoconference at their regularly scheduled times.

Join Zoom Meeting:
Meeting ID: 234 566 141
Password: 916227

Please check our website, sgprc.org to access the zoom link and meeting materials.

If you wish to sign up for public input, please email egomez@sgprc.org

75 Rancho Camino Drive, Pomona, CA 91766
(909) 620-7722

Program of San Gabriel/Pomona Valleys Developmental Services, Inc.



San Gabriel / Pomona
Regional Center

SG/PRC BOARD OF DIRECTORS MEETING AGENDA

Wednesday, December 11, 2024

7:15 PM

Zoom/Video Teleconference

Join by Zoom ([link](#))

Join by phone

ZOOM Meeting ID: 234 566 141

Password: 916227

Board of Directors	
Julie Chetney, Board President	Karen Zarsadiaz - Ige, 1 st VP
Preeti Subramaniam, 2 nd VP	Trish Gonzales, Secretary
Bill Stewart, Treasurer	Joseph Huang
Vacant, VAC Chairperson	Jaye Dixit
Sam Yi	Richard Centeno
Phillip Loi	Tina Wright

7:15 PM	1.	Public Meeting Call to Order A. Review of Agenda
7:20 PM	2.	Public Comment - Please email egomez@sgprc.org to sign up
7:25 PM	3.	Consent Agenda — All consent agenda items will be enacted by one motion and vote. A. Review of Board Minutes – 9/25/2024 & 10/23/2024* B. Resolution to Amend the Bylaws * - <i>To provide for only one Chairperson on the Advisory Committee for Individuals Served and Their Families, eliminating the Co-</i>

		<p><i>Chairperson position</i></p> <p>C. Board Training Plan for 2025*</p> <p>D. New Board Member Recommendation: A. Pinedo* - <i>Julie Chetney</i></p> <p>E. New Committee Member(s) Recommendation(s)* - <i>Juile Chetney</i></p> <p>F. Review of Contracts* – <i>Hortencia Tafoya</i></p> <p>1. Talisman Learning Center (Joe Matadama)</p> <p>G. Review of Contracts* - <i>Tim Travis</i></p> <p>1. Social Vocational Services</p> <p>H. Personal Assistance Policy * - <i>Daniela Santana</i></p>
7:40 PM	4.	Community Relations/Legislative Advisory Committee – <i>Karen Zarsadiaz - Ige</i>
7:45 PM	5.	Advisory Committee for Individual Served and Their Families – <i>Phillip Loi</i>
7:50 PM	6.	Vendor Advisory Committee – <i>Certification of Chairperson</i>
7:55 PM	7.	Strategic Advisory Committee – <i>Julie Chetney</i>
8:00 PM	8.	Board President's Report – <i>Julie Chetney</i>
8:10 PM	9.	Executive Director's Report – <i>Jesse Weller</i>
8:20 PM	10.	Other Board and Community Announcements
8:25 PM	11.	Adjournment
8:25 PM	12.	Executive Session – None

***Action items**



San Gabriel / Pomona
Regional Center

SAN GABRIEL/POMONA DEVELOPMENTAL SERVICES, INC.
BOARD OF DIRECTORS
***DRAFT* Minutes of the Meeting of the Board of Directors**
(A California Corporation)

September 25, 2024

ATTENDANCE

The following members of the Board of Directors were present at said meeting:

PRESENT:

Julie Chetney
Karen Zarsadiaz - Ige
Trish Gonzales
Joseph Huang
Richard Centeno
Phillip Loi
Sam Yi
Bruce Cruickshank
Paula Rodarte
Cris Schlanser
Preeti Subramaniam

STAFF:

Jesse Weller, Executive Director
Lucina Galarza, Deputy Executive Director
Dara Mikesell, Chief Financial Officer
Tim Travis, Associate Director, Community Services
Hortencia Tafoya, Director of Clinical Services
Erika Gomez, Liaison to BOD & RDDF
Elba Moreno, Department Assistant, Communications
Willanette Stewart/Satchell, Executive Assistant

ABSENT:

Bill Stewart
Jaye Dixit
Tina Wright

GUESTS:

Andrew McElhinney, DDS
Nada Saleh
Ali Dorri
Graciela Marquez

INTERPRETERS:

Spanish - Sonia and Eduardo
Mandarin - Charlene and Ken
Korean - Sally and Kaytlin
Vietnamese - Donald and Thien
Ai Choi
ASL - Issac and Natalie

- Julie Chetney, Board President, called the meeting to order at 7:18 p.m. Roll call was taken, and a quorum was established.
- The agenda for today's meeting was reviewed and the following item was added: Review of E-3 Contract.
(M/S/C Loi & Gonzales) The Board approved the agenda as amended.
Abstain: Schlanser

A. PUBLIC INPUT:

- Carl Argila reminded the Board that he records the entire meeting and uploads the video of the meeting to his personal blog. He shared details about his son's conservatorship, including his wish for the conservatorship to be terminated and asked that more details of his request be added to the minutes. Lastly, he thanked Jessie Romero, Manager, Specialized Services- Special Projects, for her assistance.

B. CONSENT AGENDA

All consent agenda items were enacted by one motion and vote.

- Review of minutes of the August 28, 2024
- Review of Regional Center Contract A-1 by Dara Mikesell, Chief Financial Officer
- Review of Contracts by Hortencia Tafoya, Director of Clinical Services
 1. Ubuntu Psychological Services
 2. Clarity Psychological Corporation
- Review of Contracts by Tim Travis, Associate Director of Community Services
 1. Vocational Innovations – Transportation
 2. OPARC – Transportation as additional component
 3. HASU – Residential
 4. ESSC- Kirkwood – Residential
 5. ESSC- Prospero – Residential

(M/S/C Zarsadiaz-Ige & Loi) The Board approved all the items on the consent agenda.

Abstain: Schlanser

C. COMMUNITY RELATIONS/LEGISLATIVE ADVISORY COMMITTEE

Karen Zarsadiaz-Ige, Chairperson, shared that the committee reviewed statewide and local legislative updates as well as the community outreach report. Mr. Weller

provided updates on the Masterplan and his involvement in Workgroup 1.

D. ADVISORY COMMITTEE FOR INDIVIDUALS SERVED AND THEIR FAMILIES

Preeti Subramaniam shared that the committee heard from Joshua Trevino, Manager of Behavioral Services, about the Behavioral Services and Community Supports Division.

E. VENDOR ADVISORY COMMITTEE (VAC)

Cris Schlanser, Chairperson, shared the following: Vendors continue to have questions about some of the insurance requirements; Mr. Weller and staff are actively working on getting those issues resolved. The Residential Subcommittee will meet with Residential Managers and the Placement Coordinator monthly. There was discussion at the last VAC meeting about collaborating with the Community Services Department to create a document that would help new vendors understand the VAC and its role. Lastly, the committee is almost full.

F. STRATEGIC DEVELOPMENT ADVISORY COMMITTEE

Bruce Cruickshank, Chairperson, reported that the committee discussed the evolution of the Strategic Plan. The committee also interviewed a committee member for Board membership, and they will recommend them to the Board at the October meeting.

G. BOARD PRESIDENT'S REPORT

Julie Chetney, Board President, reported the following updates:

- ARCA hosted the ARCA Academy on September 6-7, 2024. Members of this Board attended. The key takeaway was to remember the role of Board members and maintain an “eyes in but hands out” approach regarding the operations of the regional centers.
- There was a discussion initiated by Sam Yi, about the lack of representation of individuals served on the ARCA Board. Mrs. Chetney and Mr. Weller will take the concern to the ARCA.

H. EXECUTIVE DIRECTOR'S REPORT:

Jesse Weller, Executive Director, discussed the following from his Executive Director: (for the complete, detailed Director's Report, please see the meeting materials folder located in the SG/PRC website)

- Master Plan – Dates of open meetings are as follows:
 - October 9, 2024, in San Diego (virtual option)

- November 6, 2024, Online Only
- December 11, 2024, Sacramento (virtual option)
- January 8, 2025, Los Angeles (virtual option)
- February 12, 2025, Bay Area (virtual option)
- March 12, 2025, Sacramento (virtual option)
- Pete Cervinka became Acting Director of the California Department of Developmental Services (DDS) on September 9, 2024.
- Michi Gates has been appointed as the Chief Deputy Director for Program Services of the DDS.
- DDS Comprehensive Dashboard – Has gone live on DDS Website.
- New IPP Template and “Your Plan” Guide - In 2025, all 21 regional centers will start using a new format for Individual Program Plans (IPPs). The new “Your Plan” guide explains the new format and describes what a person-centered IPP is.
- DDS Provider Directory - The Provider Directory is an online portal that will be used to input, store, and view information about service providers statewide.
- Assembly Bill 1147 - has become reactivated and is in print. Highlight: Apply the Public Records Act to regional centers effective January 1, 2026.
- DDS Social Recreation Services, Camping, & Non-Medical Therapies - Updates to Welfare and Institutions Code Section 4688.22: Social Recreation Services, Camping Services and Nonmedical Therapies.
- Senate Bill 1281 – Self Determination Program - Advancing Equity and Access to the Self Determination Program Act
- Direct Support Professional (DSP) Recognition Week - Direct Support Professionals support people with intellectual and developmental disabilities every day to live the lives of their choosing. Governor Newsom recognized September 8th through 14th as Direct Support.
- September is Deaf Awareness Month
- Professional Recognition Week in 2024
- New Parent/Family Member Orientation at SG/PRC (Pilot) - SG/PRC is pleased to announce the launch of a new parent/family member orientation on Saturday September 28, 2024, from 10:00AM-Noon.
- Community Coffee with Jesse - Next Event: October 22, 2024, at 12:30 PM
Location: The Roland Center Adult Day Program
- SG/PRC Staffing Statistics – As of August 31, 2024, SG/PRC has 530.5 authorized positions. This total number includes 514.5 full-time equivalent employees (522 Headcount) and 16 vacancies.
- SG/PRC Individual Served Statistics – As of August 31, 2024, SG/PRC served 17,328 individuals.

- SG/PRC Self Determination Program Statistics– As of Aug 31, 2024, SG/PRC enrolled 202 participants in the Self-Determination Program.

I. OTHER BOARD & COMMUNITY ANNOUNCEMENTS

None

J. EXECUTIVE SESSION

None

Next meeting on Wednesday, October 23, 2024 at 7:15 p.m.

BOARD MINUTES FROM THE SEPTEMBER 25, 2024 MEETING

Submitted by:

Patricia Gonzales, Board Secretary

Date



San Gabriel / Pomona
Regional Center

SAN GABRIEL/POMONA DEVELOPMENTAL SERVICES, INC.
BOARD OF DIRECTORS
***DRAFT* Minutes of the Meeting of the Board of Directors**
(A California Corporation)

October 23, 2024

ATTENDANCE

The following members of the Board of Directors were present at said meeting:

PRESENT:

Julie Chetney
Karen Zarsadiaz - Ige
Trish Gonzales
Joseph Huang
Richard Centeno
Phillip Loi
Cris Schlanser
Preeti Subramaniam
Bill Stewart
Jaye Dixit
Tina Wright

STAFF:

Jesse Weller, Executive Director
Lucina Galarza, Deputy Executive Director
Tim Travis, Associate Director, Community Services
Rosa Chavez, Associate Director, Family & Transition
Services
Zorahida Preciado, Associate Director, Adult &
Residential Services
Yvonne Gratianne, Communications & Public
Engagement Officer
Erika Gomez, Liaison to BOD & RDDF
Elba Moreno, Department Assistant, Communications
Willanette Stewart/Satchell, Executive Assistant

ABSENT:

Bruce Cruickshank
Sam Yi

INTERPRETERS:

Spanish – Shelley and Marisol
Mandarin - Charlene and Ken
Korean - Sally and Kaytlin
Vietnamese – Peter Le and
Thien Ai
ASL - Issac and Ruth

GUESTS:

Alma Janssen, DDS
Albert Feliciano, SCDD
Jocelyn
Diana Toth
Nodean Whyte
Nada Saleh
Ali Dorri

- Julie Chetney, Board President, called the meeting to order at 7:16 p.m. Roll call was taken, and a quorum was established.
- The agenda for today's meeting was reviewed and the following item was added: Review/Approval of *Mitigating Conflicts for Conservatees Policy*. (M/S/C Gonzales/Stewart) *The Board approved the agenda as amended.*

A. PUBLIC INPUT:

- Carl Argila reminded the Board that he records the entire meeting and uploads the video of the meeting to his personal blog. He shared details about his son's conservatorship, including his wish for the conservatorship to be terminated and asked that more details of his request be added to the minutes.
- Albert Feliciano, SCDD, provided information about the Statewide Self-Determination Orientation.

B. CONSENT AGENDA

All consent agenda items were enacted by one motion and vote.

- Review of Mitigating Conflicts for Conservatees Policy
- Review of Contracts by Tim Travis, Associate Director of Community Services
 1. Insight For Life
 2. People's Care LLC
 3. People's Care Cameron
 4. Vocational Innovations West

(M/S/C Stewart & Wright) *The Board approved all the items on the consent agenda.*

Abstain: Schlanser

C. PART 1 - BOARD TRAINING- *Linguistic and Cultural Competency - Understanding Diversity, Equity, and Inclusion (DEI)*

Lena Morán-Acereto, CEO & Principal Consultant, Bridging Voices, presented on the following:

- Mission Statement
- Ethnicity of individuals served
- Employee ethnicity
- Ethnicity data highlights
- Cultural humility
- Blind spots

D. PART 2 – BOARD TRAINING- *Board Members' Role in Implementing the Whistleblower Policy*

Judith Enright, Of Counsel, Enright & Ocheltree, LLP, presented on the following:

- The purpose of the Whistleblower Policy
- Definition of Regional Center or Service Provider/Contractor Whistleblower Complaints
- The process of filing complaints
- The staff, representatives, and entities who may be contacted
- No retaliation position
- The process of investigating complaints
- Acting in good faith
- Confidentiality
- Notification of Whistleblower Policy

E. BOARD ANNOUNCEMENTS

There will not be a Board meeting in November. The next meeting will be on December 11, 2024.

F. EXECUTIVE SESSION

None

Next meeting on Wednesday, December 11, 2024 at 7:15 p.m.

BOARD MINUTES FROM THE OCTOBER 23, 2024 MEETING

Submitted by:

Patricia Gonzales, Board Secretary

Date

SAN GABRIEL/POMONA
REGIONAL CENTER

Committee Reports & Information



November – December 2024

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
Executive/Finance Committee Meeting Minutes**

November 13, 2024

PRESENT:

Julie Chetney, Board President
Karen Zarsadiaz-Ige, 1st VP
Preeti Subramaniam, 2nd VP
Trish Gonzales, Secretary
Bill Stewart, Treasurer

STAFF:

Jesse Weller, Executive Director
Lucina Galarza, Deputy Executive Director
Dara Mikesell, Chief Financial Officer
Tim Travis, Associate Director, Community
Services
Hortencia Tafoya, Director of Clinical Services

GUESTS:

Teshia Obi
Jocelyn
Daniela Barrera

ABSENT:

Bruce Cruickshank, Director

**ACTIONS TAKEN BY THE EXECUTIVE/FINANCE COMMITTEE PURSUANT
TO SECTION 20.04 OF THE BYLAWS**

All actions taken by the Executive/Finance Committee on behalf of the Board of Directors shall be reported at the next meeting of the Board.

The actions taken by the Executive/ Finance Committee at this meeting were:

Approval of Financial Report- For the month of September 2024 in the Fiscal Year 2024-2025. These expenditures are for services paid through October 17, 2024.

ITEMS DISCUSSED

A. Call to order

Julie Chetney, Board President, called the meeting to order at 7:16 pm. A quorum was established.

- The committee reviewed the agenda.
- The committee reviewed and approved the meeting minutes of October 9, 2024.

(M/S/C Stewart & Zarsadiaz-Ige) The Executive Finance Committee approved the minutes.

- Executive Director, Jesse Weller, provided an update on the health of Board member, Bruce Cruickshank.

B. Public input: None

C. CONSENT AGENDA

Financial Report

Dara Mikesell, Chief Financial Officer, presented the following:

In regional center operations, the allocation based on the A-1 Amendment is projected to meet expenditure projections. Projections include operating continuation cost and expenditures from the prior fiscal year. The operations A-1 allocation for fiscal year 2024-25 is currently at \$54,743,524 with projected expenditures of \$53,723,111. The year-to-date expenditure is \$12,135,955 with projected remaining expenditures of \$41,587,156. This results in an unencumbered amount of **\$1,020,413** in regular operations.

The Family Resource Center allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The current allocation is \$154,564 with projected expenditures of \$154,564.

The Lanterman Foster Grandparent/Senior Companion program has a current allocation in the amount of \$1,324,230, staff expect the full amount to be spent.

The Community Placement Plan (CPP) and DC ongoing Workload operations were allocated at 50% in the A-1 amendment.

The Purchase of Service allocation is based on the A-1 amendment in the amount of \$480,267,724. The current month's expenditure amounted to \$36,179,868 bringing the year-to-date expenditure for services to \$98,523,620. The remaining projected expenditures and late bills are in the amount of \$408,619,157 leaving an encumbered amount of **\$26,875,053**.

CPP/CRDP POS is a separate line item, SG/PRC is allocated \$100,000 for placement. Staff are expecting additional allocations in A-2 for Start-up projects.

Contracts for Review

Tim Travis, Associate Director of Community Services, presented the following contracts:

1. Social Vocational Services

Hortencia Tafoya, Director of Clinical Services, presented the following contracts:

1. Talisman Learning Center (Joe Matadama)

(M/S/C Zarsadiaz-Ige & Stewart) The committee approved the Financial Report and recommended the above-mentioned contracts for the review and approval of the Board.

E. BOARD PRESIDENT'S REPORT

Julie Chetney, Board President, provided the following updates:

- Resolution to amend the Board Bylaws, eliminating the co-chair position for the Advisory Committee for Individuals Served and Their Families.
(M/S/C Stewart & Subramaniam) The committee approved the proposed change to the Board Bylaws and will recommend it to the Board of Directors.
- Upcoming Board meeting agenda: December 11, 2024 – Board Training Plan, recommendation of new Committee Members
- Upcoming Executive Finance Committee meeting agenda – January 8, 2024 – Financial Report and Contracts

F. EXECUTIVE DIRECTOR'S REPORT

Jesse Weller, Executive Director, reported the following:

- Rate Implementation Updates - DDS will release a series of directives to regional centers to fully implement new rate models with an effective date of January 1st, 2025. Service Providers with rates above or between 91% to 100% of the DDS Benchmark Base Rate will be held harmless (no change in rate) until June 30, 2026 after which time the provider's rates will be adjusted to the 90% threshold of the Rate Model base rate.
- SG/PRC Recruitment Update – There are currently 528 employees and 20 vacancies. San Gabriel/Pomona Regional Center held its second Job Fair of the year on October 11, 2024.
- Community Resource Development Plan Approved Projects for 2024/2025:
 - 1 Residential Care Facility for the Elderly
 - 1 Specialized Residential Facility for Adults

- 2 Licensed Day Programs for Adults
- Social Connection workshop for pre-teens
- Training series for aging caregivers
- Housing Site
- Anti-Drowning prevention campaign

MEETING ADJOURNED

The meeting adjourned. The next regular meeting will be held on January 8, 2025, at 7:15 p.m. via videoconference.

CLOSED SESSION – There was a closed session regarding a legal and Real Estate matter.

San Gabriel Pomona Regional Center

To: The Board of Directors
From: Dara Mikesell, CFO
Date: November 6, 2024
Subject: Financial Report Notes

Attached, for your review and approval are the Draft Copies of the Operations and Purchase of Services monthly financial reports for the month of September 2024 in the Fiscal Year 2024-2025. These expenditures are for services paid through October 17, 2024. These will be presented at the Executive Finance Committee meeting Wednesday evening, November 13, 2024.

In regional center operations, our allocation based on the A-1 Amendment is projected to meet expenditure projections. Projections include operating continuation cost and expenditures from the prior fiscal year. Our operations A-1 allocation for fiscal year 2024-25 is currently at \$54,743,524 with projected expenditures of \$53,723,111. Our year-to-date expenditure is \$12,135,955 with projected remaining expenditures of \$41,587,156. This results in an unencumbered amount of **\$1,020,413** in regular operations.

The Family Resource Center allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The current allocation is \$154,564 with projected expenditures of \$154,564.

The Lanterman Foster Grandparent/Senior Companion program has a current allocation in the amount of \$1,324,230, we expect to spend the full amount.

The Community Placement Plan (CPP) and DC ongoing Workload operations were allocated at 50% in the A-1 amendment.

The Purchase of Service allocation is based on the A-1 amendment in the amount of \$480,267,724. The current month's expenditure amounted to \$36,179,868 bringing the year-to-date expenditure for services to \$98,523,620. The remaining projected expenditures and late bills are in the amount of \$408,619,157 leaving an encumbered amount of **\$26,875,053**.

CPP/CRDP POS is a separate line item, we are allocated \$100,000 for placement. We are expecting additional allocations in A-2 for Start-up projects.

Please note, the prior year (FY 23/24) information is included in the graph for comparison only.

SAN GABRIEL/POMONA REGIONAL CENTER
FINANCIAL REPORT
FISCAL YEAR 2024-25
PAYMENTS THROUGH OCTOBER 17, 2024 FOR SERVICES PROVIDED THROUGH SEPTEMBER 30, 2024

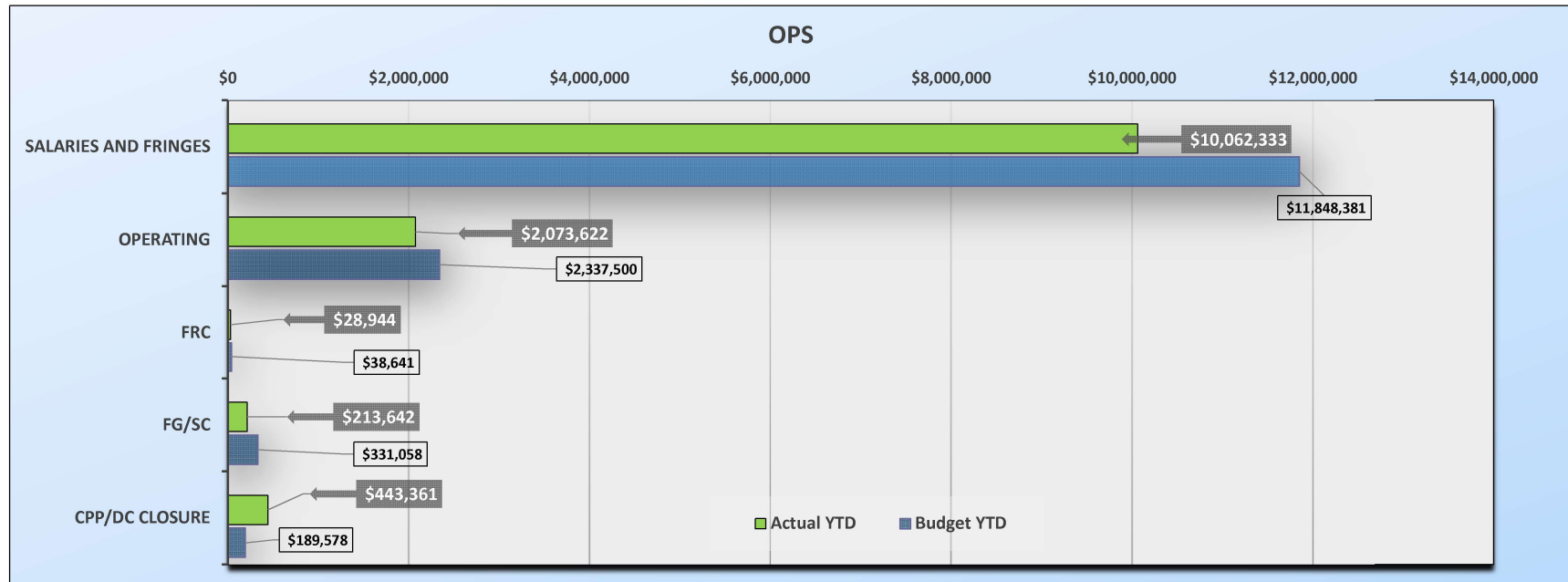
OPERATIONS (OPS)

REGIONAL CENTER

	MTD	YTD	Remaining	Total	FY 23/24
Salaries and Fringes	\$2,906,999	\$10,062,333	\$36,485,050	\$46,547,383	\$40,961,252
Operating Expenses	\$551,070	\$2,073,622	\$5,102,105	\$7,175,727	\$8,146,858
Total	\$3,458,069	\$12,135,955	\$41,587,156	\$53,723,111	\$49,108,110
Allocation (A-1)				\$54,743,524	\$50,283,519
Allocation Balance/(Deficit)				\$1,020,413	\$1,175,409

RESTRICTED OPS FUNDS

Family Resource Center	\$13,108	\$28,944	\$125,620	\$154,564	\$154,564
Foster Grandparent/Senior Companion	\$86,391	\$213,642	\$1,110,588	\$1,324,230	\$1,303,368
CPP and DC Closure Ongoing Workload	\$443,361	\$443,361	\$314,951	\$758,312	\$1,516,624
Total	\$542,860	\$685,947	\$1,551,159	\$2,237,106	\$2,974,556
Allocation (A-1)				\$2,237,106	\$2,974,556
Allocation Balance/(Deficit)				\$0	\$0



SAN GABRIEL/POMONA REGIONAL CENTER
FINANCIAL REPORT
FISCAL YEAR 2024-25
PAYMENTS THROUGH OCTOBER 17, 2024 FOR SERVICES PROVIDED THROUGH SEPTEMBER 30, 2024

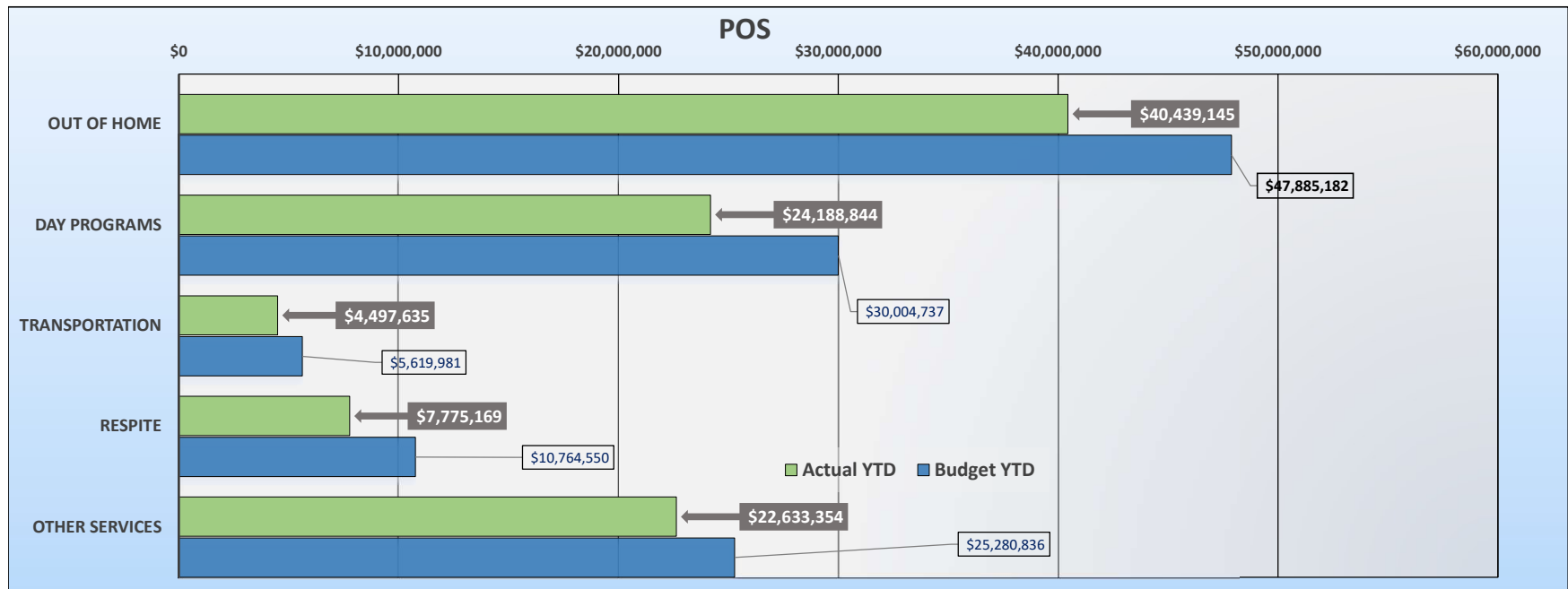
PURCHASE OF SERVICES (POS)

REGIONAL CENTER

	MTD	YTD	Remaining	Total	FY 23/24
Out of Home	\$13,755,323	\$40,439,145	\$163,446,380	\$203,885,525	\$168,271,277
Day Programs	\$9,355,663	\$24,188,844	\$107,512,323	\$131,701,167	\$107,429,439
Transportation	\$1,210,077	\$4,497,635	\$18,369,920	\$22,867,555	\$19,671,341
Respite	\$3,735,173	\$7,775,169	\$40,055,667	\$47,830,836	\$37,490,274
Other Services	\$8,476,597	\$22,633,354	\$82,824,339	\$105,457,694	\$89,312,386
SPA/ICF Reimbursements	(\$352,965)	(\$1,010,527)	(\$3,589,473)	(\$4,600,000)	(\$4,600,000)
Total	\$36,179,868	\$98,523,620	\$408,619,157	\$507,142,777	\$417,574,717
Allocation (A-1)				\$480,267,724	\$446,843,838
Allocation Balance/(Deficit)				(\$26,875,053)	\$29,269,121

RESTRICTED POS FUNDS

CPP	\$0	\$0	\$100,000	\$100,000	\$260,925
CRDP	\$0	\$0	\$0	\$0	\$748,000
HCBS	\$0	\$0	\$0	\$0	\$616,108
Total	\$0	\$0	\$100,000	\$100,000	\$1,625,033
Allocation (A-1)				\$100,000	\$1,597,033
Allocation Balance/(Deficit)				\$0	(\$28,000)



FISCAL YEAR 2024-25

PAYMENTS THROUGH OCTOBER 17, 2024 FOR SERVICES PROVIDED THROUGH SEPTEMBER 30, 2024

25% OF YEAR ELAPSED

CONTRACT ALLOCATIONS Preliminary Allocation A-1	Regular	CPP/CRDP DC Ongoing	Family Resource Center	Foster Grandparent Senior Companion	Other	Total			
	32,434,204					32,434,204			
	22,309,320	758,312	154,564	1,324,230		24,546,426			
						0 0			
Total Operations Contract Allocation	54,743,524	758,312	154,564	1,324,230	-	56,980,630			
							D plus F	A minus G	
	A	B	C	D	E	F	G	H	I
	Current Allocation	% of Allocation	Current Month Expenditures	Year-to-Date Expenditures	YTD Actual as % of Allocation	Projected Remaining Expenditures	Total Projected Expenditures	Projected Balance Amount	Remaining Percent
Total Operations - Actual and Projected Expenditures	56,980,630	100.00%	4,000,929	12,821,902	22.5%	43,896,627	56,718,529	262,101	0.46%
PERSONAL SERVICES (REGULAR OPERATIONS)									
Salaries	37,707,987	68.88%	2,357,347	7,796,530	14.2%	29,488,434	37,284,964	423,023	0.77%
Temporary Staff	0	0.00%	0	0	0.0%	0	0	0	0.00%
Retirement (includes 403B)	4,713,498	8.61%	282,669	933,303	1.7%	3,531,011	4,464,314	249,185	0.46%
Social Security (OASDI)	546,766	1.00%	31,534	109,364	0.2%	415,296	524,659	22,106	0.04%
Health Benefits/Long Term Care	3,601,113	6.58%	215,501	1,116,919	2.0%	2,522,448	3,639,367	(38,254)	-0.07%
Worker's Comp Insurance	565,620	1.03%	11,344	61,976	0.1%	351,881	413,857	151,763	0.28%
Unemployment Insurance	70,000	0.13%	0	0	0.0%	70,000	70,000	0	0.00%
Non-Industrial Disability/Life Insurance	188,540	0.34%	8,604	44,241	0.1%	105,982	150,222	38,317	0.07%
Tuition Reimbursement	0	0.00%	0	0	0.0%	0	0	0	0.00%
Total Personal Services (Regular Operations)	47,393,524	86.57%	2,906,999	10,062,333	18.4%	36,485,050	46,547,383	846,141	1.55%
OPERATING EXPENSES (REGULAR OPERATIONS)									
Equipment Rental	82,000	0.15%	13,814	30,647	0.1%	61,295	91,942	(9,942)	-0.02%
Equipment Maintenance	53,000	0.10%	685	6,207	0.0%	18,622	24,830	28,170	0.05%
Facility Rent	3,330,000	6.08%	275,000	1,100,000	2.0%	2,200,000	3,300,000	30,000	0.05%
Facility Maintenance	80,000	0.15%	602	5,633	0.0%	16,900	22,533	57,467	0.10%
Communications (postage, phones)	442,000	0.81%	33,050	105,188	0.2%	347,813	453,001	(11,001)	-0.02%
General Office Expense	462,000	0.84%	38,293	105,288	0.2%	315,864	421,152	40,848	0.07%
Printing	16,000	0.03%	1,157	2,869	0.0%	8,607	11,475	4,525	0.01%
Insurance	550,000	1.00%	0	260,555	0.5%	289,278	549,833	167	0.00%
Data Processing	250,000	0.46%	11,310	35,433	0.1%	206,299	241,732	8,268	0.02%
Data Processing Maintenance / Licenses	235,000	0.43%	77,169	160,232	0.3%	160,232	320,464	(85,464)	-0.16%
Interest Expense	0	0.00%	0	0	0.0%	0	0	0	0.00%
Bank Service Fees	5,000	0.01%	30	40	0.0%	120	160	4,840	0.01%
Legal Fees	600,000	1.10%	10,658	22,195	0.0%	566,584	588,778	11,222	0.02%
Board of Directors Expense	10,000	0.02%	0	514	0.0%	1,543	2,058	7,942	0.01%
Accounting Fees	70,000	0.13%	0	0	0.0%	0	0	70,000	0.13%
Equipment Purchases	250,000	0.46%	154	154	0.0%	249,463	249,617	383	0.00%

SAN GABRIEL/POMONA REGIONAL CENTER
OPERATIONS FUND FINANCIAL REPORT

FISCAL YEAR 2024-25

PAYMENTS THROUGH OCTOBER 17, 2024 FOR SERVICES PROVIDED THROUGH SEPTEMBER 30, 2024

25% OF YEAR ELAPSED

						D plus F		A minus G		
	A	B	C	D	E	F	G	H	I	
	Current Allocation	% of Allocation	Current Month Expenditures	Year-to-Date Expenditures	YTD Actual as % of Allocation	Projected Remaining Expenditures	Total Projected Expenditures	Projected Balance Remaining Amount	Percent	
Contractor & Consultants - Adm Services	858,000	1.57%	90,817	279,930	0.5%	519,216	799,146	58,854	0.11%	
Contract - ABX2 Disparities	0	0.00%	0	0	0.0%	0	0	0	0.00%	
Travel/mileage reimbursement	320,000	0.58%	27,224	57,584	0.1%	262,368	319,952	48	0.00%	
ARCA Dues	121,000	0.22%	0	308	0.0%	119,923	120,231	769	0.00%	
General Expenses	106,000	0.19%	1,600	9,170	0.0%	82,960	92,130	13,870	0.03%	
Total Operating Expenses (Regular Operations)	7,840,000	14.32%	581,564	2,181,949	4.0%	5,427,086	7,609,035	230,965	0.42%	
Total Personal Services & Operating Expenses (Regular Operations)	55,233,524		3,488,563	12,244,282	22.4%	41,912,136	54,156,418	1,077,106	1.97%	
<u>OTHER INCOME</u>										
Interest & Other Income	(490,000)	-0.90%	(30,493)	(108,327)	-0.2%	(324,981)	(433,307)	(56,693)	-0.10%	
Total Personal Services & Operating Expenses Net of Other Income (Regular Operations)	54,743,524	100.00%	3,458,069	12,135,955	22.2%	41,587,156	53,723,111	1,020,413	1.86%	
<u>RESTRICTED FUNDS</u>										
Family Resource Center Expenses	154,564		13,108	28,944		125,620	154,564	0	0.00%	
Foster Grandparent/Senior Companion Expenses	1,324,230		86,391	213,642		1,110,588	1,324,230	0	0.00%	
Community Placement Plan and DC Ongoing Workload	758,312		443,361	443,361		1,073,263	1,516,624	(758,312)		
Total Restricted Funds	2,237,106		542,860	685,947	99.2%	2,309,471	2,995,418	(758,312)		
Total Expenses (Including Restricted Funds)	56,980,630		4,000,929	12,821,902	22.5%	43,896,627	56,718,529	262,101	0.46%	

SAN GABRIEL/POMONA REGIONAL CENTER

PURCHASE OF SERVICES FUND FINANCIAL REPORT

FISCAL YEAR 2024-25

PAYMENTS THROUGH OCTOBER 17, 2024 FOR SERVICES PROVIDED THROUGH SEPTEMBER 30, 2024

25% OF YEAR ELAPSED

CONTRACT ALLOCATIONS	Regular POS	CPP/CRDP	HCBS	Other	Total		
Preliminary Allocation (Regular POS)	343,854,786				343,854,786		
A-1	136,412,938	100,000			136,512,938		
					0		
					0		
Total Contract Allocation	480,267,724	100,000	0		480,367,724		
						C plus E	
						F	G
						YTD &	
						Projected as	
						percent of	
						Allocation	
Total POS Actual & Projected Expenditures		36,179,868	98,523,620	20.5%	408,719,157	507,242,777	105.6%
<u>OUT OF HOME CARE</u>							
Community Care Facilities		12,332,338	36,048,801	7.5%	130,317,931	166,366,732	34.6%
ICF/SNF Facilities		1,422,986	4,390,344	0.9%	33,128,449	37,518,793	7.8%
Total Out of Home Care		13,755,323	40,439,145	8.4%	163,446,380	203,885,525	42.5%
<u>DAY PROGRAMS</u>							
Day Care		2,281,592	4,121,247	0.9%	33,051,236	37,172,484	7.7%
Day Training		6,034,489	17,111,071	3.6%	60,625,557	77,736,627	16.2%
Supported Employment		1,029,173	2,757,478	0.6%	12,642,246	15,399,724	3.2%
Work Activity Program		10,410	199,048	0.0%	1,193,284	1,392,332	0.3%
Total Day Programs		9,355,663	24,188,844	5.0%	107,512,323	131,701,167	27.4%
<u>OTHER SERVICES</u>							
Non-Medical: Professional		1,887,096	4,800,509	1.0%	19,901,702	24,702,212	5.1%
Non-Medical: Programs		2,126,952	5,670,816	1.2%	18,866,678	24,537,494	5.1%
Home Care: Programs		199,422	461,634	0.1%	2,208,087	2,669,721	0.6%
Transportation		830,044	3,148,507	0.7%	12,009,898	15,158,406	3.2%
Transportation Contracts		380,033	1,349,127	0.3%	6,360,022	7,709,149	1.6%
Prevention		1,611,147	4,862,668	1.0%	16,262,907	21,125,576	4.4%
Other Authorized Services		2,125,872	5,442,184	1.1%	17,868,708	23,310,892	4.9%
Personal and Incidentals		19,651	58,540	0.0%	180,954	239,494	0.0%
Hospital Care		42,500	105,000	0.0%	1,392,500	1,497,500	0.3%

SAN GABRIEL/POMONA REGIONAL CENTER

PURCHASE OF SERVICES FUND FINANCIAL REPORT

FISCAL YEAR 2024-25

PAYMENTS THROUGH OCTOBER 17, 2024 FOR SERVICES PROVIDED THROUGH SEPTEMBER 30, 2024

25% OF YEAR ELAPSED

						C plus E	
	A	B	C	D	E	F	G
		Current Month Expenditures	Year-to-Date Expenditures	YTD Actual as percent of Allocation	Projected Remaining Expenditures	Total Projected Expenditures	YTD & Projected as percent of Allocation
Medical Equipment		2,118	3,271	0.0%	22,973	26,244	0.0%
Medical Service: Professional		264,145	693,926	0.1%	3,628,186	4,322,113	0.9%
Medical Service: Programs		192,826	418,443	0.1%	2,321,873	2,740,316	0.6%
Respite: In Own Home		3,712,546	7,735,791	1.6%	39,380,513	47,116,304	9.8%
Respite: Out of Home		22,627	39,378	0.0%	675,154	714,532	0.1%
Camps		4,868	116,363	0.0%	169,770	286,133	0.1%
Total Other Services		13,421,847	34,906,158	7.3%	141,249,927	176,156,085	36.7%
Total Estimated Cost of Current Services		36,532,833	99,534,147	20.7%	412,208,629	511,742,777	106.6%
<u>OTHER ITEMS</u>							
HCBS	0	0	0		0	0	
Total Other Items		0	0	0.0%	0	0	0.0%
Total Purchase of Services		36,532,833	99,534,147	20.7%	412,208,629	511,742,777	106.6%
Deduct: Estimated Receipts from Intermediate Care Facilities for State Plan Amendment Services		(352,965)	(1,010,527)	-0.2%	(3,589,473)	(4,600,000)	-1.0%
Expenditures Regular POS (Net of CPP)	480,267,724	36,179,868	98,523,620	20.5%	408,619,157	507,142,777	105.6%
Projected Allocation Balance (Deficit) Regular POS						(26,875,053)	-5.6%
<u>COMMUNITY PLACEMENT PLAN</u>							
Community Placement Plan (inc. CRDP)	100,000	0	0		100,000	100,000	
Allocation Balance (Deficit) CPP and CRDP						0	0.0%
Total Projected Allocation Balance (Deficit) Regular & Community Placement Plan POS						(26,875,053)	-5.6%

SAN GABRIEL/POMONA REGIONAL CENTER**STATEMENT OF FINANCIAL POSITION**

September 30

2024**ASSETS**

Cash and Cash Equivalents	\$	26,196,681
Receivable - State Regional Center Contracts		217,338,742
Receivable - Intermediate Care Facility Providers		1,600,565
Other Receivables		674,600
Prepaid Expenses		2,655
Deposits		0
TOTAL ASSETS	\$	245,813,243

LIABILITIES AND NET ASSETS**Liabilities**

Accounts Payable	\$	32,818,687
Advance - State Regional Center Contracts		212,617,026
Accrued Salaries and Payroll Taxes		269,009
Other Payables		8,521
Reserve for Unemployment Insurance		100,000

Total Liabilities	\$	245,813,243
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Net Assets

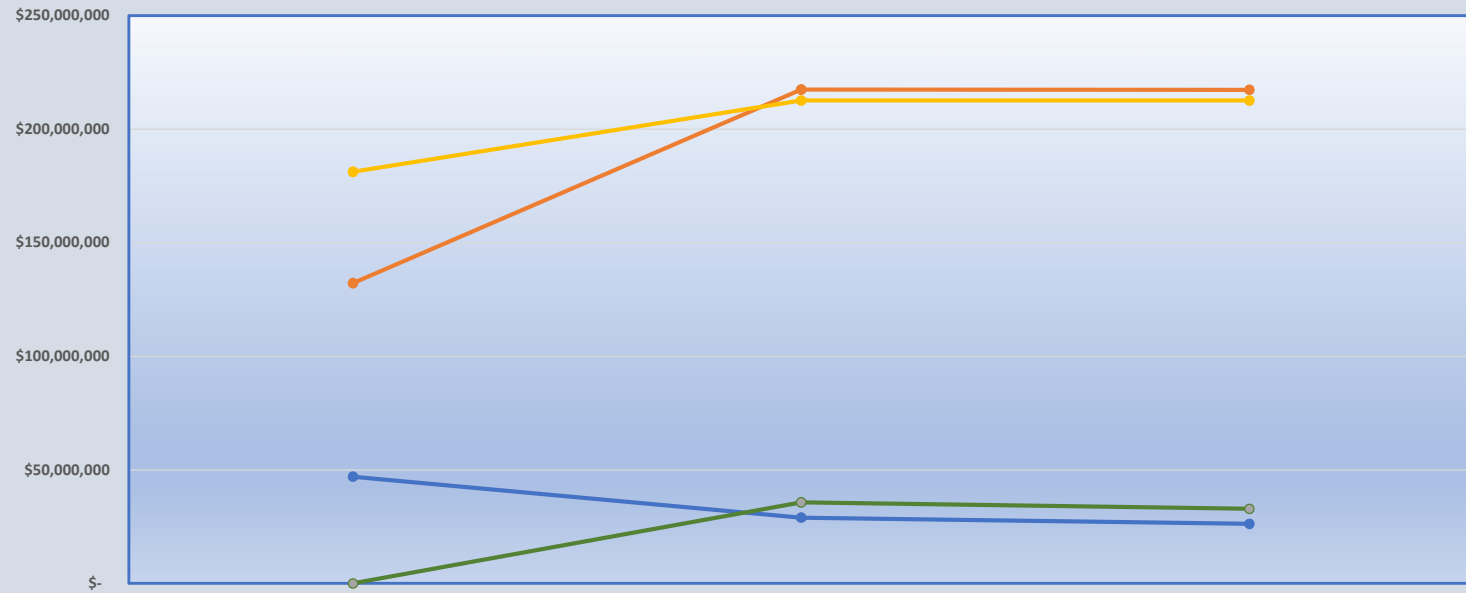
Without Donor Restriction

With Donor Restriction

Total Net Assets	\$	-
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TOTAL LIABILITIES AND NET ASSETS	\$	245,813,243
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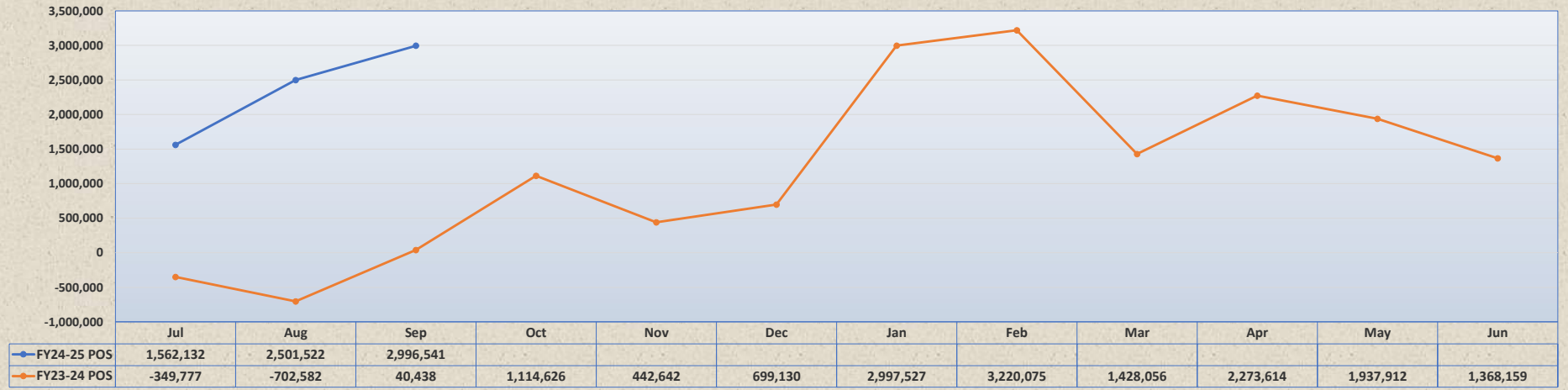
**SGPRC Statement of Financial Position
September 30, 2024**



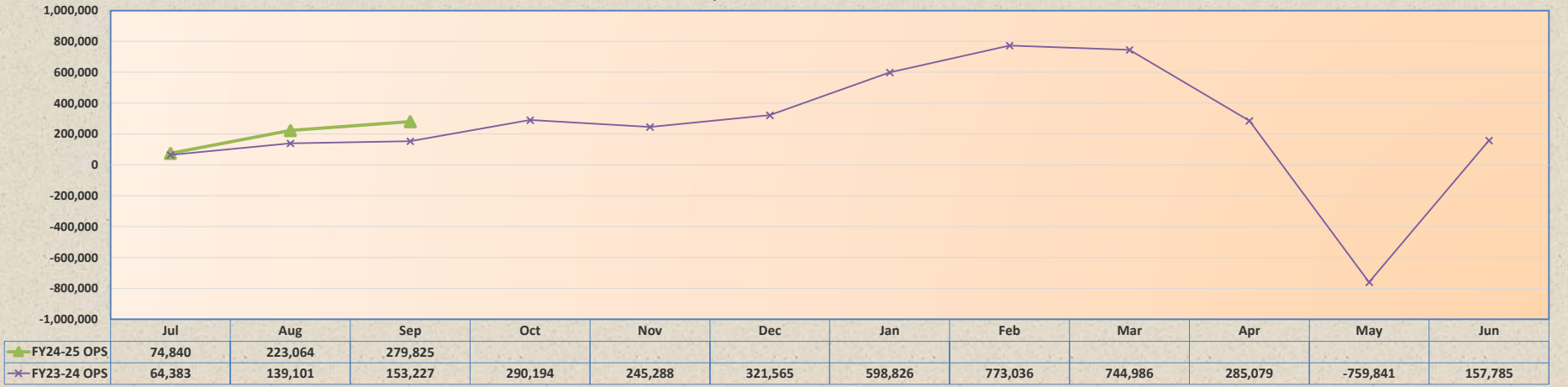
	Jul-24	Aug-24	Sep-24
● Cash and Cash Equivalents	\$47,006,064	\$29,033,297	\$26,196,681
● Receivable - State RC Contracts	\$132,207,336	\$217,450,774	\$217,338,742
● Accounts Payable	\$-	\$35,646,491	\$32,818,687
● Advance - State RC Contracts	\$181,259,816	\$212,617,026	\$212,617,026

San Gabriel /Pomona Regional Center

SGPRC POS Surplus
September 30, 2024



SGPRC OPS Surplus
September 30, 2024





San Gabriel / Pomona
Regional Center

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.**

**COMMUNITY RELATIONS/ LEGISLATIVE COMMITTEE
MINUTES FROM THE MEETING OF November 13, 2024**

The following committee members were present at said meeting:

PRESENT

Karen Zarsadiaz-Ige
Joseph Huang
Adriana Pinedo

STAFF

Yvonne Gratianne, Communications & Public
Engagement Officer
Salvador Gonzalez, Director of Service Access and
Equity and Community Outreach Team
Elba Moreno, Department Assistant,
Communications

ABSENT

Tina Wright

GUESTS

RECOMMENDED BOARD ACTIONS

The Community Relations/Legislative Committee recommends the following:

None

CALL TO ORDER

Karen Zarsadiaz-Ige called the meeting to order at 6:03p.m. A quorum was established.

The minutes of the September 11, 2024, and October 9, 2024, meetings were reviewed and approved.

M/S/C (Zarsadiaz-Ige & Pinedo) The committee approved the minutes.

PUBLIC INPUT

None

LEGISLATIVE ISSUES & OTHER INFORMATION

Yvonne Gratianne, Communications & Public Engagement Officer presented the following:

- The Advocacy Connection (TAC) surveyed a large group of individuals and the feedback received was that they would like more social opportunities and to discuss more social issues. TAC will continue to hold trainings every other month from 5 pm-6 pm. On the months they do not meet, Café 75 will be held in person at the San Gabriel/Pomona Regional Center from 10 am-12 pm. It will be a casual setting with round table peer conversations. Some topics of discussion will be bullying and internet safety, being a volunteer and serving in the community. There will also be fun activities like Luau and a Halloween event. The last topic that TAC is presenting this year is Emergency Preparedness on November 21, 2024, via Zoom at 5:00 pm; Suyan Carcedo, Emergency Management Coordinator will be the presenter.
- Election Outcomes– The majority of the elected officials for the San Gabriel/Pomona Regional Center’s catchment area were re-elected, except for a couple legislators. A finalized list will be compiled and shared with the committee.
- Mentorship – Setting up a mentorship system to help individuals, families and vendors connect with local elected officials would be a project that Ms. Pinedo offered to assist in.

COMMUNITY OUTREACH-UPDATE

The Community Outreach/Compliance Department staff presented the following:

Luz Rodriguez-Uribe, Language Access Specialist

- The SDP Conference was held in October, it was very well attended, 10 interpreters were in place to provide interpretation services in the threshold languages.
- Oversee the Language Line, a service provided to the regional center to access interpretation services for staff to communicate with individuals and families.
- Continue to participate in outreach events, virtual parent trainings, Community Information Forums

*(The full report is attached to these minutes) **

ADJOURNMENT:

The next meeting will be on January 8, 2025.



San Gabriel / Pomona
Regional Center

Service Access and Equity Department Monthly Report

October 3, 2024

Salvador Gonzalez

Director of Service Access and Equity

Service Access and Equity Team

Contact Information

Name	Title	Phone	Email
Salvador Gonzalez	Director of Service Access and Equity	(909) 710-8814	sgonzalez@sgprc.org
Josefina Martinez	Community Outreach Specialist	(909) 710-8817	jmartinez@sgprc.org
Amos Byun	Community Outreach Specialist	(909) 710-8815	abyun@sgprc.org
Nora Perez-Givens	Education Specialist	(909) 710-8820	ngivens@sgprc.org
Tiffany Loong	Language Access Specialist	(909) 710-8827	tloong@sgprc.org
Luz Rodriguez-Uribe	Language Access Specialist	(909) 710-8828	lrodriguez@sgprc.org
Maria Vargas	Foster Grandparent/Senior Companion Manager North	(909) 710-8822	mvargas@sgprc.org
Wendy Hemminger	Foster Grandparent/Senior Companion Manager South		wendy.hemminger@dds.ca.gov
Jessica Wilson	Deaf and Hard of Hearing Specialist	(909) 710-8823	jwilson@sgprc.org
Marilyn Carmona	Executive Assistant	(909) 710-8816	mcarmona@sgprc.org

Josefina Martinez, Community Outreach Specialist

New Family Orientation Planning: During the month of September, Josie and other members of the SAE department continued to plan for the New Family Orientation which is SG/PRC's first event geared toward families new to the regional center. The New Family Orientation is intended to help familiarize families with information about services, the role of the service coordinator, specialized staff, resources and more. Josie coordinated resources to be present at the event such as Department of Mental Health, LA Care, Alma Family Services, Parents Place and Office of Clients Rights Advocacy. Additionally, equity partners Access Nonprofit/Parenting Black Children and Chasing 7 Dreams were also present and hosted a table as an exhibitor. More than 70 families attended the event. The event was successful, and families shared they appreciated the information received, one of the remarks provided by a family on our survey is the following, "Nice Orientation very well put together."



Self Determination Conference Planning: Josie and other members of the SAE team continue to plan out aspects of the SDP conference. Josie developed a vendor registration form for vendors identified by the SDP team as potential exhibitors for the event. Josie also worked on finalizing the agenda and sending confirmation letters to the speakers with pertinent information about the event.

Equity Partner Meeting: Josie met with the Equity Partners on 9/12/24 where they provided updates on their DDS funded grants. Present at the meeting were Ardena Bartlet from Parenting Black Children, Tenika Doyle from Chasing 7 Dreams, and Olga Solomon from Children's Hospital Los Angeles. Equity Partners provided feedback on our continued partnership and how RC can continue to support their projects and families. Josie also shared information on the New Family Orientation and invited them to attend as an exhibitor to share information with families served. Ardena and Tenika both confirmed their attendance at the event.

Sirens of Silence Planning: Josie and Sal Gonzalez met with Kaelyn and Heidi from LA County Fire Department and Karen Zarsadiaz from Department of Mental Health. Team met to discuss planning the 2025 Sirens of Silence event. Team selected the date of Saturday 4/12/25 from 10:00 a.m.-1:00 p.m. Team discussed

the time change could potentially allow for more attendance as it may be difficult for families to get out the door so early in the morning. For the upcoming year the first responders will bring their own tents with their agency name which would allow families to more easily identify where they can find each agency. This upcoming year other police departments from other cities that within our catchment area will be invited. This upcoming year, mental health providers will also be invited. SG/PRC will continue to provide food, tables, chairs, linen and canopies.

SAE Communities of Practice Meeting: On 9/24/24 Josie and Sal Gonzalez met with Yvette Baptiste, Martha Ornelas, and Yvette Renteria from ELARC FRC, Tacy Evanson from Healed Women Heal, Jazmin Blackman from Carousel Child Development, and parent Deborah Watson. Team met to discuss how to improve the system to better serve Black/African American children. Team members shared what might be some of the barriers that are keeping families from accessing services through the Regional Center and action steps to bring about trust within this community.

Amos Byun, Community Outreach Specialist

A. Promoting Service Access & Equity for All Receiving Regional Center Services

- **New Family Orientation 2024** – On 9/28/24, SAE team organized and facilitated the first New Family Orientation at SG/PRC for individuals and families started intake between 1/1/24 and 6/30/24. Amos provided support on translating flyer/agenda/survey documents, setting and utilizing interpretation equipment, inviting families by sending Everbridge RCAPS message and emailing to Korean families, and recording presentation.
- **ADEPT ABA Facilitation for Korean Support Group** – Started on 9/16/24, Amos has been providing Korean ADEPT ABA Facilitation through BBT Zoom meeting for 25 Korean parents who signed up through BBT, Korean parent support group. Total of 10 weekly facilitation will be provided until 11/28/24 on each Mondays.
- **Administering Creating SDP Participant Interview Video** – Amos continued collaboratively working with BDA, contractor, and SAE team in editing the video which was originally filmed in August 2024. This video will be played at the SDP Conference on 10/18/24.
- **Person-Centered Conversation (PCC)** – In the month of September 2024, Amos had 4 PCCs with 4 Korean families including 2 individuals and 5 family members, monolingual Koreans through in-person meetings at SG/PRC and a community setting.
- **Translation for Korean Families** – Amos completed reviewing and correcting Korean translations for SAE Department events including New Family Orientation and SDP Conference and other documents for LACC team. Amos continued to provide Korean translation and interpretation as it was requested by SG/PRC staff for intake and POS process.
- **DDS/CHLA PRE/POST COVID EI Participant Research** – In September 2024, Amos continued to provide data updates to CHLA research team as it was requested by CHLA data team.

B. Community Outreach to Promote Service Access & Equity

- **Chinese Support Group, FFDY Event** – On 9/7/24, Amos participated in FFDY, Chinese parent support group, Annual Fundraising Event which was held in La Habra Heights Community Park to outreach to Chinese community by providing online based training/workshop modules flyers and other related information documents.
- **Korean Visitors from GyeongGi Province Nurim Center** – On 9/9/24, Amos organized and participated in a meeting with two Korean visitors who are an Executive Director and a manager working at Nurim Center (www.ggnurim.or.kr/PageLink.do). Lucina Galarza, Deputy Executive Director and Jenni Beltran, Adult & Residential Manager, provided presentation for those visitors. Amos also visited Seesaw Café, Creative Art Program, and CALIF on 9/9/24 for outreach with the visitors. Amos also visited Miller Transition Center and CSULA Social Work Department with them on 9/10/24 for outreach and collaboration.
- **Radio Korea Interview** – On 9/20/24, as a part of outreach through mass media activities, Amos had an interview with Good Day LA at Radio Korea AM1540 to increase the recognition of developmental disability and regional center among Korean community.
- **Interview for BBT** – On 9/26/24, Amos had an interview with BBT at SG/PRC for outreach to Korean community through BBT, Korean parent support group and DDS Equity Partner, website.

FFDY Annual Fundraising Event on 9/7/2024



CIF Presentation Table at New Family Orientation on 9/28/24



Nora Perez-Given, Education Specialist

The Education Specialist assists regional center staff, families, and community partners with questions related to educational matters for students ages 3 and up to include post-secondary school years.

Upcoming Trainings

Date	Time	Training Topic	Audience
October 7th	11-12	Assistive Technology and IEP's	Parent Training *
October 10th	1-3pm	Understanding the IEP Document	Staff from Preschool Units
November 6th	1:00-2:30pm	Education Advocacy Training	Parents going through SG/PRC Intake Department
November 18th	11-12	Special Education- Parent Rights	Parent Training *

*2024 Virtual Training Sessions for parents provide participants with the fundamental knowledge about Individuals with Disability Education Act (IDEA), Section 504 Rehabilitation Act and advocacy skills to assist parents when advocating for their child's educational need. Interpreter services are available to parents in a variety of languages during the parent training sessions. Contact Nora Perez-Givens at ngivens@sgprc.org for an electronic copy of the 2024 virtual parent training calendar for San Gabriel/Pomona Regional Center parents which contains zoom link.

Meetings related to supporting individuals with their education:

Consults completed	50
School Meetings attended (IEP's/504/ SST/Resolution type meetings)	6

Presentations/Trainings/Outreach/Networking Completed

September 10th (3:30 pm- 6:00 pm) – Luz Rodriguez-Urbe, Language Access Specialist and Nora Perez-Givens, Education Specialist **attended the “Washington Elementary School After School Event”** to provide regional center resources and answer questions to parents regarding regional center and education advocacy. This event was hosted by the Los Angeles Education Partnership Community School Coordinators for Washington Elementary School and Pomona Unified School District.

September 16th (11:00am- 12:00pm) - Nora Perez-Givens **provided virtual training for parents.** The **topic of training was “504 Plan or IEP- Which is best based on student need.”** Training attendees learned the following: What are these plans, what they do, what laws apply, who is eligible, 13 eligibility categories under IDEA, who creates the 504 plan and who creates the IEP's, what is included in the plans, funding and costs, parent notices, parent consent, compliance reporting, summary of differences, overview of definitions important to plans, which one is best for student based on student need and why, how can educational specialist support staff and families, and educational resources. There was a total of 37 participants in attendance .

September 18th (10:30am-12:00pm) - Nora Perez-Givens, **provided virtual Education Advocacy Training to parents going through SG/PRC Intake Department.** Participants at this training learned about: How schools help students 3-5 year olds and K-12 via public education; What are IEP's and 504 Plans; laws governing 504 plans and IEP's; eligibility for IEP's/504 plans; Assessment for special education; Steps to IEP process; principal of least restrictive environment; what are accommodations/modifications; what are related services; what is the continuum of educational placement; consenting to IEP's; special education timelines; what is an IEE; information about compliance with IEP and 504 plans; and a list of agencies that can support regarding advocacy in education including regional centers.

September 28th (10:00 am – 12:00 pm) – Service Access and Equity Department team members along with other team members from San Gabriel/Pomona Regional Center **participated in the New Parent Orientation.** The orientation welcomed new parents, guardians, and caregivers to regional center and provided them with information about the services and supports that regional center can offer to families. Additionally, families were able to make connections with generic resources providers.

September 30th (6:00 pm - 9:00 pm) – Nora Perez-Givens **provided a face/face presentation on “Notice of Procedural Safeguards and IEP's” to participants at the Pasadena Unified School District CAC meeting.** Participants learned the following from this presentation: What are procedural safeguards; What laws govern procedural safeguards; What should parents think when you hear the term “procedural safeguards; and what are the 13 procedural safeguards and what each of them mean. There were about 35 participants in attendance.

Tiffany Loong and Luz Rodriguez-Uribe,
Language Access and Cultural Competency Specialists

- **Translation & Interpretation**

During the month of September 2024, Tiffany and Luz continued their work toward ensuring SG/PRC's interpretation and translation needs were being met. They continue to coordinate all interpretation for any training or meeting for the community and in addition and supporting support groups and or equity partners with their interpretation needs as well. The following meetings or trainings were supported with interpretation for this month: SDP/LVAC, SG/PRC Monthly Community Meeting; Parent Education Training—on IEP and 504 Planning; Family Education Workshop for families in the Intake and Assessment Process; SG/PRC Board of Directors Meeting; and the DeafPlus Family Support Group. During this reporting period LACC was able to provide in-person interpretation for the New Family Orientation and supported Parent's Place with interpretation services for their Birth to Five Seminar.

The LACC team continues to support the translation of any SG/PRC pamphlet, Flyer, form, and communications to families. Tiffany and Luz collaborate with other departments and support them with translation needs as requested. Some translations for this month included SDP Training & Coaching Series for October and the SDP Conference Welcome Letter. As mentioned, LACC supported our partner, Parent's Place with the interpretation for their Birth to Five Conference, but also assisted with getting their Power Points and documents translated for the event; they included: Barton Table; Birth to 5 conference Big Feelings--how can I help PowerPoint; Love that Toe Tapping Music PowerPoint; Music & Brain Graphic; Music & Literacy Development Chart; Music PTKLF and The Magic of Music Children with Hearing loss. LACC also oversaw that the presentations for the New Family Orientation were translated in the threshold languages and available to the families the day of the event. In addition, LACC supports the SAE team with ensuring that the registration to all events is available in threshold languages, in addition to the port survey questionnaires. Luz and Tiffany continue to also oversee the use of the Language Line, as it continues to be a resource SG/PRC staff can use for interpretation support during phone calls. LACC has paid out \$19,339.67 from January to September 2024 for interpretation support for SG/PRC staff with non-English speaking families of the Regional Center.

	September 2024	Total to Date
Translations	40	293
Interpretations	35	261
Language Line Usage	August: \$1941.80	\$19,339.67

- **Outreach Events:**

Through LACC funding, Tiffany, Luz and SAE team organized the first New Family Orientation for families and individuals who joined SG/PRC since 01/01/2024. About 100 families and individuals served participated in this event. Following the welcome message from Executive Director Jesse Weller and Board President Julie Chetney, Elena Sanchez (Parent's Place Director), Daniela Santana (Director of Client Service), and Sal Gonzalez (SAE Director) presented at the event with valuable information that benefit the new families. After the presentations, the participants had an opportunity to visit more than 10 resources tables from SG/PRC resources, Clinical department, Parent's Place, Alma Families, Equity partner such as Access to Nonprofit to generic resources, such as LA Care, DMH. We received overwhelming positive feedback on this New Family Orientation. LACC team and SAE will continue to organize such events every quarter to welcome new family in 2025.

During this month, Luz had the opportunity to attend an outreach event with Nora Perez-Givens, SG/PRC Education Specialist at Washington Elementary School Back to School Night event on 9/10/24. Nora and Luz met with several members of the community to provide information on accessing services with SG/PRC and guide others through the referral process.



Tiffany, along with DHH Specialist Jessica Wilson attended El Monte City Employee Fair and shared resources with over hundreds of Police, City Recreation Staff, after school programs staff about SG/PRC service. Some after school programs are interested in inviting SG/PRC staff to train their staff on awareness of developmental disability, referral and other related topics.

Both Tiffany and Luz continue to work toward creating more cultural events and resources for families from SG/PRC. They collaborated with the Filipino Support Group to expand their December Holiday Event and include other families from Southeast Asian Countries.

- **Case management support and Bridging Family back to Case Management**

Luz and Tiffany continue to provide support to staff in terms of finding translation/interpretation resources or need to look for SG/PRC translated materials. Tiffany assisted 2 Mandarin speaking families for their intake referral. Tiffany also assisted one Cantonese speaking father and connected him with a Cantonese speaking counselor at DOR. Luz assisted families with inquiries with regards to the New Family Orientation and supported a family that reached out for support following the Hispanic Family Gathering in August 2024.

	September 2024	Total to Date
Case Management Support	3	21
Bridging Family	4	25

- **LACC Reporting & Claims**

The LACC FY 24-25 grant allocation was received in September. Also, the LACC FY 24-25 budget and activity profile were both approved by DDS this month. Luz and Tiffany continue to complete a monthly report to DDS, listing the Outreach Events, Language Resources Developed and all accounting transactions reported on the Claims from the previous month. This form is completed and submitted for DDS to track these mentioned areas and ensure the grant funds are being used. Luz and Tiffany continue to monitor all the DDS communications to stay informed of the updates and changes for the LACC budget. They continue to oversee the budget expenses and with the possibility of the LACC grant, continue to develop more ways to connect directly with the community. Luz and Tiffany continue to work closely with SG/PRC controller Rosa Ham to make sure SG/PRC submit monthly LACC claims to DDS in a timely manner and that all invoices are paid out to vendors. In addition, Luz and Tiffany attend the LACC monthly office hours to continue to stay informed on DDS updated related to LACC and convene with other LACC specialists from other Regional Centers.

- **Community Information Forum**

Luz and Tiffany oversee the Community Information Forum Presentations for 2024. During this reporting period, Luz and Tiffany started to plan for Community Information Forum for 2025. Luz and Tiffany met with the Department of Mental Health team to schedule some potential training in January 2025 for our community. Luz and Tiffany also scheduled Aimee Delgado from Client Right Advocacy Office as the February 2025 speaker. Luz and Tiffany will continue to work on the CIF calendar and schedule speakers for the rest of 2025.

Maria Vargas, Foster Grandparent/Senior Companion Manager North and Wendy Hemminger, Foster Grandparent/Senior Companion Manager South

North	South
Total volunteers: 47	Total volunteers: 44
Individuals served: 94	Individuals served: 88
Total hours served: 4,299	Total hours served: 3,999

For the month of September, we had a total of 91 volunteers serving 182 individuals for both FG/SCP programs. Volunteers from the SGPRC-North were provided training on suicide and mental health awareness by Yesenia Orozco, SGPRC Mental Health Specialist. Volunteers were provided information on what is a mental health condition, definition related to suicide, red flags/warning signs, statistics and much more. Volunteers watched two impactful videos related to mental health and suicide. Volunteers engaged in critical conversations and shared how they have been personally impacted by suicide personally. At the end of the training, volunteers played mental health BINGO lead by Yesenia. SGPRC-South volunteers were providing training on “Tips from teachers” and “Preparing for Power Outages.” Volunteers also reviewed Performance Measures and Assignment Plan for the new fiscal year. Managers from both programs attended our DDS monthly meeting. Managers have also begun planning holiday lunch/trip celebrations for the volunteers. SGPRC- North celebrated volunteers with birthdays in September and October as there will be no in-service in October. after respective in-service training.

SGPRC- North September/October Birthdays:

Mario R., Angelita A., and Edita T. (Not pictured)/Adele C., Ning B., and Clarita R. (Not pictured)



SGPRC North- Suicide and Mental Health Awareness Training



Jessica Wilson, Deaf and Hard of Hearing Specialists:

American Sign Language Classes:

Fall ASL classes for families began September 9th and September 11th. There are two classes offered, a beginner class and an intermediate session. Jessica developed an ongoing series of ASL classes for families and is planning for the series to be an ongoing project. These courses are taught by a teacher experienced in ASL and working with individuals with disabilities and the goal is to build a community of signers. The curriculum ranges from beginner to intermediate and teaches signs that will help families communicate with their deaf, non-verbal or hard of hearing children or loved one in everyday settings.

June Registration: 120

2. Is your child or family member served by the San Gabriel Pomona Regional Center?

[More Details](#)

[Insights](#)

Yes	50
No	7



September Registration: 80

2. Is your child or family member served by the San Gabriel/Pomona Regional Center?

[More Details](#)

Yes	48
No	26



3. Is your child Deaf, Hard of Hearing or Non-Verbal?

[More Details](#)

[Insights](#)

Deaf	3
Hard of Hearing	6
Non-Verbal	55
None	38



3. Is your child/loved one Deaf, Hard of Hearing or Non-Verbal?

[More Details](#)

Deaf	2
Hard of Hearing	6
Non-Verbal	39
None of the Above	27



SC Consultations/support and community support:

Jessica provides ongoing support to Service Coordinators and Families in many areas. In September some highlights were supporting with securing special services and caregivers for individuals served. Jessica is working on finding a specialized caregiver who knows ASL and Pro-tactile sign language to support a DeafBlind individual. She is also working on securing a resource for a communication assessment to support an individual.

Deaf and Hard of Hearing Support Group:

The second meeting for the DeafPlus Family Support Group was held on 9/26 on Zoom. This meeting is for parents and individuals served in the Deaf and Hard of Hearing community. This is a space for people to meet other families, express their current needs, and discuss language and cultural challenges. The goal of this meeting is to build a community.

Community Outreach:

In September Jessica attended two outreach events including the City of El Monte Health fair and the New Family Orientation at the Regional Center. In addition, Jessica made connections with several supporting agencies including Casa Colina and the ASL Shop to add to the resource list. Jessica is also working with local Deaf-owned businesses for the upcoming family gathering.



Special/upcoming projects:

- Housemate Matching Tool Statewide Workgroup with DDS meetings
- Vendor Training Workgroup for Deaf and Hard of Hearing Specialists meetings
- Deaf and Hard of Hearing Resource Guide
- In Person Gathering for Deaf and Hard of Hearing Individuals and Families
- Lead-K Presentation to families in October

2023-24 SG/PRC SAE Grant Equity Partners

Regional Center Recommendations and Plan to Promote Equity

Organization Name/Project Title	Project Description/Contact Information	Approved Award/ Approved Duration	Population Focus/Language
Access Nonprofit Center	Increase intervention services & supports for black babies in NICU & clinical settings. Contact: Ardena Bartlett; ardenab@accessnonprofit.org	\$150,000/ 18 months	African American (English)
Being Built Together	Community connector program to expand services access for Korean-speaking families. Contact: Jinsook Baek contact@bbtus.org	\$475,000/ 24 months	Korean (Korean)
Chasing 7 Dreams	Increase early intervention awareness to minority, low income, and BIPOC parents and caregivers. Contact: Tenika Doyle tenika@chasing7dreams.org	\$275,000/ 24 months	African American, Cambodian, Chinese, Filipino, Hispanic, Hmong, Indian, Japanese, Korean, Mien, Native American, Pacific Islander, Vietnamese, Sri Lanken, Hawaiian, Samoan, Arabic, Caucasian.
Children's Hospital Los Angeles	Pediatric navigator project for Native American and multi-racial families Contact: Dr. Mirzaian, Christine cmirzaian@chla.usc.edu	\$875,000/ 18 months	African American, Cambodian, Chinese, Filipino, Hispanic, Hmong, Indian, Japanese, Korean, Mien, Native American, Pacific Islander, Slavic, Vietnamese.
Disability Voices United	Education and training program in leadership for people with disabilities and their families Contact: Judy Mark judymark@dvunited.org	\$325,000/ 18 months	African American, Cambodian, Chinese, Filipino, Hispanic, Hmong, Indian, Japanese, Korean, Mien, Native American, Pacific Islander, Ethiopian Vietnamese.
Seesaw Communities, Inc.	Cultural pathway for competitive employment for self-advocates in the Korean community. Contact: Rachel Lee rlee@thesec.us	\$250,000/ 18 months	Korean (Korean)
USC UCEDD Children's Hospital Los Angeles Peer-Mentorship & Technical Assistance for Parent & Self Advocate Led CBOs	Peer mentor program to provide technical assistance for CBOs to collaborate and share resources. Contact: Olga Solomon solomon@usc.edu	\$350,000/ 18 months	African American, Hispanic, Native American, Chinese, Japanese, Vietnamese, Mixteco Indigenous.

Enhanced Service Coordination

The Budget Act of 2021/2022 marked a significant commitment to address the needs of underserved and diverse communities. As such, DDS allocated funding for five Enhanced Service Coordinator positions with lowered caseload ratio of 1 service coordinator to 40 individuals with low or no purchase of service (POS) expenditures. By reducing the caseload ratio, the program aims to ensure that the Enhanced Service Coordinator (ESC) dedicates more time and attention to each individual served, fostering stronger relationships and more personalized support.

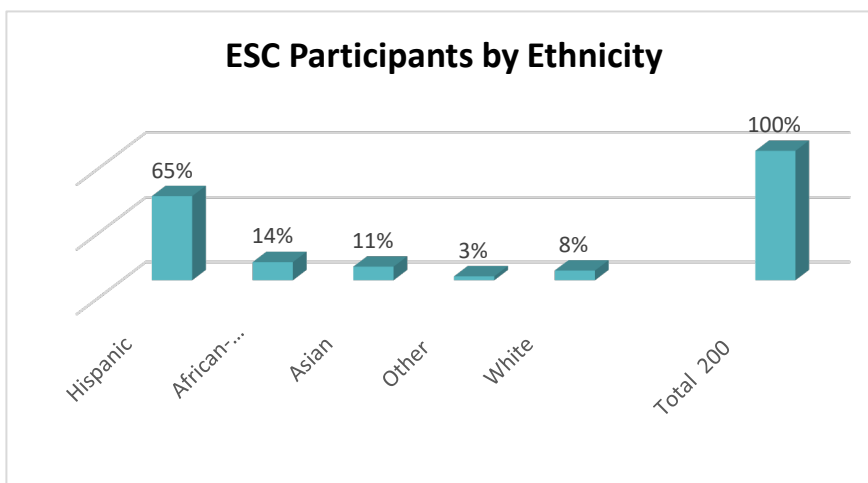
Enhanced Service Coordination 2024-2025

ESC participants are identified in a database generated by the Department of Developmental Services (DDS). Participation in the program is voluntary, with individuals and their families agreeing to a 12-month service period aligned with SG/PRC's fiscal year. They also commit to quarterly visits with their ESC. Through a person-centered approach and enhanced communication, ESCs provide valuable training opportunities, helping individuals and families better understand their diagnosis, the regional center system, the role of their service coordinator, the Individual Program Plan (IPP) process, and the various service delivery models available, including Traditional Funding services, Participant Directed services, and the Self-Determination Program. On July 2024, a new cohort of 200 individuals joined the ESC program. Enrollees for fiscal year 2023-2024 returned to traditional service coordination. Once a participant returns to traditional service coordination, both the ESC and traditional service coordinator maintain communication throughout the year to sustain continuous support for participants.

Demographics

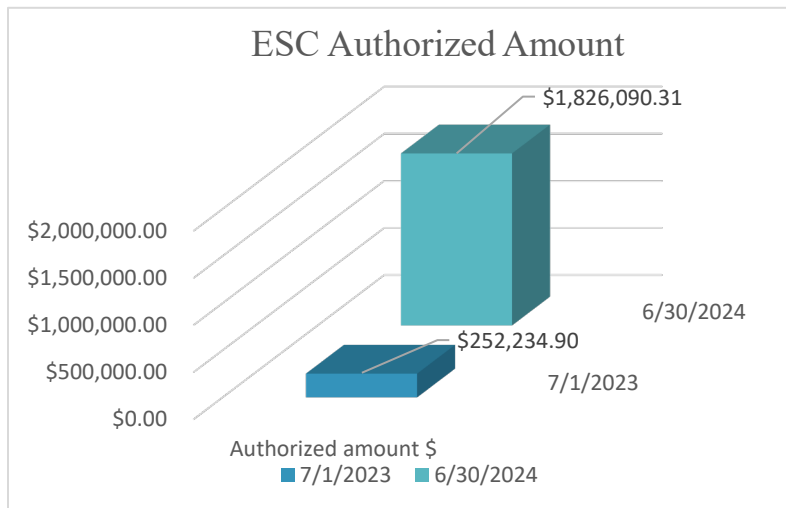
The ESC team is deeply committed to addressing disparities within the systems and services they interact with. The ESC team endeavors to promote equity and inclusivity in all aspects of their work. Through ongoing education, training, and advocacy efforts, they strive to dismantle barriers and create a more equitable and accessible environment for all individuals and families they serve.

As such, the individuals selected to participate in the ESC program for the fiscal year 2023-2024 represent a diverse population, reflecting SG/PRC's commitment to inclusivity and addressing disparities within underserved communities. Among the participants, 65% individuals identify as Hispanic, 14% as African American, and 11% as Asian. It is noteworthy that SG/PRC serves a community where 57% identify as Hispanic, 5% as African American, and 12% as Asian. This demographic breakdown highlights SG/PRC's proactive efforts to ensure equitable access to services and support for individuals from diverse backgrounds. By prioritizing inclusivity and addressing disparities, SG/PRC aims to provide tailored support that meets the unique needs of all individuals within the developmental disability community.



Increase in Expenditures

The efficacy of the ESC program is evident in the significant increase of authorized services. Authorizations indicated what the IPP team agreed to and authorized on behalf of the individual served. SG/PRC has served 400 individuals since the inception of the program in April 2022. Purchase of service authorizations for fiscal year 2023-2024 yield \$1,826,090. The authorized amount for ESC participants in the fiscal year 2023-2024 increased significantly from a baseline of \$252,234.90 to \$1,826,090.31. These figures highlight the program's success as the ESC team focuses on empowering the individuals served and their families with the knowledge and skills necessary to navigate and access essential services and support.



Community Outreach

Community outreach is central to the ESC program's mission. The team hosted a series of Enhanced Service Workshops to provide participants with opportunities to connect, share experiences, and build supportive networks. By covering topics such as available services, resources, and support options, the workshops equip individuals and their families with the knowledge and skills necessary to make informed decisions about their care and support needs. The first workshop event held on October 18th, 2023, focused on navigating through the regional center system. Following, the second workshop was held on January 17th, 2024, with an emphasis on accessing generic resources. The third workshop was held on March 20th, 2024, which concentrated on educational rights, college support, and employment support.

Lastly, the fourth workshop event, The Empowerment Conference was held on May 23rd, 2023, at the DoubleTree by Hilton Hotel in Arcadia, CA. The keynote speakers were: Sal Gonzalez, Director of Service Access and Equity; G. Daniela Santana, Director of Client Services; Hortencia Tafoya, Director of Clinical Services; Aimee Delgado, Clients' Rights Advocate from the offices of Disability Rights California; and Elena Sanchez, Director of Parents' Place. These workshops are carefully crafted to increase awareness of the diverse array of services and resources available both within SG/PRC and the community. By providing comprehensive information and guidance, these workshops empower individuals and families to make informed decisions and effectively access the support they need. The ESC team, in collaboration with Service Access and Access compliance team provide multi layers of communication to keep families informed of Enhanced Service Workshops which include Mailing, Emailing, and Hand Delivering Flyers: Including, text Reminders: Amos Byoun, the Community Outreach Specialist, Multilingual Support: To ensure effective communication, the team made flyers and texts available in multiple preferred languages. LACC Specialists, Luz Rodriguez and Tiffany Loong secured translation of the materials into Spanish, Mandarin, and Vietnamese, accommodating a diverse group of participants.

Self-Determination Program Team

Contact Information

<i>Name</i>	<i>Title</i>	<i>Phone</i>	<i>Email</i>
<i>Sal Gonzalez</i>	Director of Service Access and Equity	(909) 710-8814	sgonzalez@sgprc.org

Specialized Services Unit I

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<i>Rhea Chu</i>	Self-Determination Program Support Specialist	(909) 710-8641	rchu@sgprc.org
<i>Brianne Espineli</i>	Self-Determination Program Support Specialist	(909)710-8635	bespineli@sgprc.org
<i>Joanne Hsu</i>	Self-Determination Program Support Specialist	(909)710-8475	jhsu@sgprc.org

Specialized Services Unit II

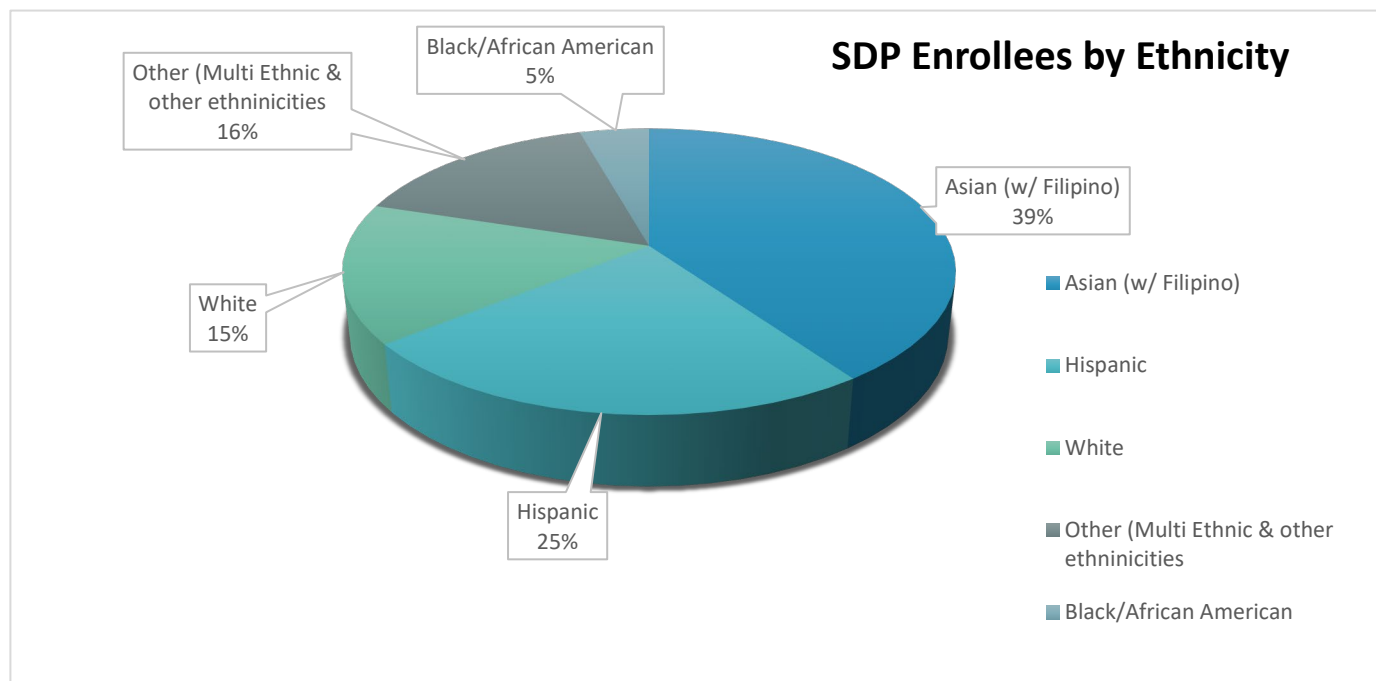
<i>Name</i>	<i>Title</i>	<i>Phone</i>	<i>Email</i>
<i>Jessi Romero</i>	Specialized Services- Special Projects Manager	(909)710-8651	jromero@sgprc.org
<i>Marlene Alvarez</i>	Lead Self-Determination Program Support Specialist	(909)710-8469	malvarez@sgprc.org
<i>Kimberly Lau</i>	Self-Determination Program Support Specialist	(909)710-8646	klau@sgprc.org
<i>Brenda Leon</i>	Self-Determination Program Support Specialist	(909)710-8649	bleon@sgprc.org
<i>Adrian Jimenez</i>	Self-Determination Program Support Specialist	(909)710-8781	adrian.jimenez@sgprc.org
<i>Teresa Campa</i>	Self-Determination Program Support Specialist	(909)710-8599	tcampa@sgprc.org

Self-Determination Program:

As of September 30, 2024, SG/PRC has successfully enrolled 202 participants into the Self-Determination Program (SDP). SDP is an alternative funding model to traditional services and became accessible to all regional center clients on July 1, 2021. SG/PRC SDP Team develops and promotes training opportunities to further enhance the implementation of SDP for all individuals served by SG/PRC. Additionally, the SDP Team aims to bridge any disparities for underserved communities. Training and support groups are offered in English, Spanish, Chinese, American Sign Language (ASL), and other languages, as needed. Below you will see data on enrolled cases in SDP as of 9/30/2024.

SG/PRC individuals served in SDP by diagnosis and ethnicity

Enrollees by Diagnosis	# of Enrollees	Percentage
Autism	131	65%
Intellectual Disability	46	23%
Cerebral Palsy	16	8%
Epilepsy	7	3%
Other	2	1%
Grand Total	202	100%



SG/PRC Fact Sheet of individuals served by diagnosis, ethnicity and language as of 06/01/2024

SG/PRC Fact Sheet		
Diagnosis	# of Clients	%
Autism	6,444	48%
Cerebral Palsy	1,372	10%
Epilepsy	1,823	13%
Intellectual Disabilities	8,144	60%
Other Dev. Disabilities	1,228	9%

SGPRC Fact Sheet		
Client by Ethnicity	# of Clients	%
Asian w/Filipino	2,200	12%
African American	807	5%
Multi-Cultural	1,515	9%
Native American	22	0%
Other & Unknown	588	3%
Polynesian/Pacific Islands	23	0%
Hispanic	9,809	57%
White	2,211	13%

SG/PRC Fact Sheet of individuals served

Individuals served in SDP by language

Individuals Served by Language:

ARABIC	20	0.1%
ARMENIAN	17	0.1%
ENGLISH	12,093	74.1%
FARSI/OTH.INDO-IRANIAN	15	0.1%
* JAPANESE	9	0.1%
* KOREAN	68	0.4%
* VIETNAMESE	164	1.0%
* MANDARIN CHINESE	340	2.1%
* CANTONESE CHINESE	185	1.1%
* CAMBODIAN	7	0.0%
* OTHER ASIAN	27	0.2%
ASIAN	800	4.9%
SPANISH	3,242	19.9%
TAGALOG	53	0.3%
OTHER LANGUAGES	13	0.1%
SIGN LANGUAGE	71	0.4%
TOTAL Individuals Served	16,324	100.0%

SDP Enrollees by Language		
Individuals Served by Language	# of Clients	SDP Enrollees
Arabic	20	1
English	12,093	128
Asian	800	50
Spanish	3,242	20
Sign Language	71	3
Total Individuals Served	16,324	202

SG/PRC individuals served in SDP by departments as of 06/30/2024

- SDP

Department	Total	Percentage
Preschool (3 to 6yrs old)	4	2%
Family (6 - 14yrs old)	78	38%
Transition (14 to 25 years old)	54	26%
Adult (25yrs +)	66	34%
Grand Total	202	100%

- Participant Enrollment 11/1/2019 through 09/30/2024

SDP Enrollees	Total	SDP Year
November 1, 2019	1	
January - December 2020	12	5 th year
January - December 2021	28	4 th year
January - December 2022	52	3 rd year
January - December 2023	51	2 nd year
January - September 2024	58	1st year
Grand Total	202	

SG/PRC SDP Team

The Self-Determination Program at SG/PRC has undergone remarkable development since its inception in July 2021, when it first became available to interested and eligible participants. The program's enrollment has grown at an impressive rate, necessitating an increase in the number of subject matter experts to address the specialized needs of SDP participants. In the past nine months alone, there have been 58 new enrollees, a significant rise compared to the total of 51 enrollees throughout all of 2023, and previous years. With the steadfast support of SG/PRC's Executive Director and the SAE Director, as of July 1, 2024, the centralization of the SDP expanded further by growing the SDP team by two additional positions. Including modifying the role of the SDP SC and Participant Choice Specialists. The roles within the program will be enhanced to match the complexities and intricacies of SDP. SDP Service Coordinators will transition to Self-Determination Support Specialists, and the Participant Choice Specialist-System Analysts will become Lead Self-Determination Program Support Specialists. This strategic reorganization underscores SG/PRC's commitment to providing exceptional support and resources to SDP participants, ensuring the continued success and growth of the program.

The role of the SDP team is to provide ongoing training and support to SG/PRC staff in navigating the SDP process. Training is delivered via 1:1 with budget and spending plan meetings, revising spending plans, training Independent Facilitators on the SG/PRC system, attending meetings to support families in understanding the role of the Independent Facilitator and/or FMS, and attending meetings to support with SDP-IPP.

The team receives daily calls from SG/PRC staff and daily emails via the SDP Workgroup email system requesting support with the SDP process. These calls vary from assisting SCs with access to SDP material, training on the SDP process, and/or general information in understanding the SDP process, how to explain the SDP process to the individuals served; and accessing SDP material.

Specialized Services (SPS) Managers host monthly Manager Collaboration Meetings with SG/PRC Managers to review DDS directives and SDP trends. SPS Managers present SDP updates and promote training opportunities, support groups, and training tools at the monthly Vendor Meetings, Community Meetings, and the Board Advisory Committee for Individuals Served and Their Families, including attendance for the DDS bi-monthly meetings with the DDS SDP Manager and staff. Through all these meetings and trainings discussed above, the SDP team collects data on individuals served and their families who are interested in learning more about SDP and potentially enrolling in the program. The list of those interested in exploring SDP averages over 100 individuals. Of the interested list, 5-10 individuals successfully transition to SDP on a monthly basis.

DDS Meetings and Trainings

SG/PRC SDP-Team attends bi-monthly meetings with DDS for further guidance on DDS directives and to discuss progress in the SDP service delivery model. The last meeting with SG/PRC SDP Team, DDS, Frank D. Lanterman, and Inland Regional Center was held on August 13, 2024.

4/22/2024: [SDP Updated Billing Requirements for Services Billing at “Other Rate”](#)

4/25/2024: [SDP Employer Burden & Other Employment Related Costs](#)

4/25/2024: [SDP Update to FMS Provider Requirements](#)

For additional information and a copy of DDS PowerPoint presentations click [SDP Updates Presentation English](#) and [SDP Updates Presentation Spanish](#)

- DDS also shared there will be additional guidance regarding “Vacation Time off,” for now it is up to the regional center planning team. DDS continues to hold SDP office hours for group discussions about any concerns or questions that may arise in the SDP program.

6/14/24: [Self Determination Program Updated SANDIS Reporting Requirements](#)

- Effective June 17, 2024, the following reporting elements will be available in SANDIS: 1. Date orientation completed 2. Orientation provider 3. Date of initial budget meeting 4. Date individual budget certified by regional center 5. Budget adjustments (a. Date of change b. Reason for change c. Budget change (increase, decrease, no change))

- DDS reviewed the Trailer Bill with pending updates with regional center responsibilities. They mentioned they are making visits to every Local Volunteer Advisory Committee meeting with an advanced invitation. DDS is updating its website's FMS contact list and mentioned an FMS provider, PPL, is returning soon. SG/PRC notified DDS about Cambrian (FMS) extending transition dates from the original target date of 7/1/2024 to 9/1/2024 due to FMS's new staff training. The next meeting SDP call with DDS, Inland RC, and Frank Lanterman RC is scheduled for November 12, 2024.

July 2024 DDS SDP Directives:

DDS released a new directive on July 2, 2024, with specific guidance on timelines and availability for different payment options for Initial Person-Centered Plan (PCP) and SDP Pre-Enrollment transition supports. Providers, often an Independent Facilitator, may select one of the following payment **options** when transitioning potential SDP participants:

1. Payment for Initial PCP under service code (024) and pre-enrollment services under General SD supports vendors (099) - or payment under Participant Directed Services (PDS-099).
2. One-time payment of \$2,500 (service code 024) for both the Initial PCP and pre-enrollment transition support.

- [Initial PCP and Pre-enrollment Transition Supports](#)
 - [Enclosure A – Service Definition – General Self-Directed Supports](#)
 - [Enclosure B – General Self-Directed Supports Through Participant-Directed Services Guide](#)
 - [Enclosure C – Initial Person-Centered Plan and General Self-Directed Supports Sample Invoice Template](#)
- [SELF-DETERMINATION PROGRAM: ANNUAL REGIONAL CENTER REPORT ON THE LOCAL VOLUNTEER ADVISORY COMMITTEE](#)
- [SELF-DETERMINATION PROGRAM: UPDATED GOODS AND SERVICES](#)
 - [Enclosure A](#)
 - [Enclosure B](#)
 - [Enclosure C](#)

SDP Statewide Meeting with ARCA

The SDP Team participates in quarterly SDP Statewide Meetings with ARCA and SDP Leadership Team representatives from all 21 regional centers. This meeting was held on August 14, 2024, to review the further implementation of DDS directives and other topics such as common trends, spending plan revisions, and resolutions of Notice of Actions. The next meeting is scheduled for November 2024.

California State Assembly

June 11, 2024, the California State Assembly reviewed two Senate Bills to enhance the Self-Determination Program:

Senate Bill 1281 – Advancing Equity and Access in the Self-Determination Program Act-would establish an administrative process to simplify and streamline the procedures for enrolling participants and assisting them in remaining in the Self Determination Program (SDP).

Senate Bill 1463 – the bill would require the Governor to appoint a Deputy Director of Self-Determination, responsible for overseeing the successful implementation and operation of the program.

Self-Determination Implementation Funds

Welfare and Institution Code section 4685.8(f), allocated funds to regional centers to support implementation of the Self-Determination Program. Specialized Services Managers, Yaned Busch and Jessi Romero, and the Director of SAE work collaboratively with the Local Voluntary Advisory Committee (LVAC) to develop training opportunities and support groups to enhance the implementation of SDP. The LVACs play an important role in the implementation and oversight of the SDP. The regional centers and LVAC work collaboratively to prioritize the use of available funds to meet the needs of participants in their local area. Funds may only be expended after agreement is reached on local needs.

Self-Determination Implementation Funds

2021-2022 Self-Determination Program Implementation Funds- Special Projects

\$77,520.00

Project Name	Provider	Contact Person	Brief Description	Contract Dates	Contract Cost	Balance
						\$77,520.00
The Waiting Room	Education Spectrum	Cathy Gott & Julie LaRose	SDP Support Group	7/25/2022 to 3/15/2024	\$20,832.00	\$56,688.00
SDP Training Series: FMS	Aveanna	Olivia Gonzalez	How to be an SDP employer	9/1/2022 to 8/31/2024	\$17,145.00	\$39,543.00
Technology for SDP	Parents' Place	Elena Sanchez	Technology assistance to SDP families	7/1/2023 to 6/30/2024	\$20,086.87	\$19,456.13
SDP Conference	Le Meridien Pasadena Arcadia	Lara Mace	Informative Workshop for SDP Participants	10/18/2024	\$15,362.5	\$18,678.29
				Total Funds Expended	\$73,426.37	

Waiting Room by Education Spectrum

The final meeting for this contract concluded on September 21, 2023. However, a new contract is reflective in 2022-2023 SDP Implementation Funds. SDP Team partnered with Education Spectrum in developing “The Waiting Room” support group. “The Waiting Room” provides a safe place to share, listen, and learn for SDP participants, families, parents/caregivers, and those interested in SDP. These meetings are held on the 3rd Thursday of each month.

The SDP Training Series: The Financial Management Service (FMS)

SG/ PRC partnered with Aveanna to bring our community a training series to empower participants and those interested in SDP to understand the role of the SDP Financial Management Service (FMS) agency and the participant’s role as the SDP Employer. Popular sections of the training included presentations related to the overview of FMS models, tips for selecting an FMS, and the development of the spending plan. The training included a 1-hour clinic for additional support to answer questions and/or to receive further clarification. The Training Series: FMS was offered in English, Spanish, Chinese/Mandarin, and other languages such as American Sign Language (ASL). Aveanna successfully trained over 170 community members. The final training series concluded on October 25, 2023.

Technology for SDP by Parents’ Place

In collaboration with Parents’ Place, the project “Technology for SDP” officially started on July 1, 2023. Parents’ Place began accepting referrals on August 1, 2023. A flyer in English, Spanish, Mandarin, and Vietnamese is available to the community. As of May 31, 2024, a total of 11 individuals/families were successfully referred for technological assistance. This project sunset on 6/30/2024. Parents’ Place did not expend all the funds per the contract.

Unused funds are \$19,456.13. With the agreement of the LVAC, SGPRC utilized a portion of the remaining funds towards SDP conference scheduled for October 2024.

2022-2023 Self-Determination Program Implementation Funds-Special Projects **\$93,152.28**

Project Name	Provider	Contact Person	Brief Description	Contract Dates	Contract Cost	Balance
						\$93,152.28
SDP Training and Coaching Services	Healed Women Heal	Tracy Evanson	Supplemental training for SDP orientation	8/1/2023 to 3/15/2025	\$30,960.00	\$62,192.28
SG/PRC SDP Video Voice Overs	Education Spectrum	Cathy Gott	SDP training video voiceovers	11/01/2023 to 3/15/2025	\$30,800.00	\$31,392.28
The Waiting Room	Education Spectrum	Cathy Gott	SDP Support Group	12/04/2023 to 3/15/2025	\$20,832.00	\$10,560.28
					Balance	\$10,560.28

SDP Training and Coaching Services

Training will be provided by Healed Women Heal. This training is a supplement to SDP orientation. Many of our families require additional training after attending the SDP orientation. The training will focus on bridging the gap in understanding the SDP enrollment process. Many families complete the orientation and find themselves having more questions about the SDP process. The participants will increase their understanding of SDP which will further empower them to manage their relationships with their Independent Facilitators, the Regional Center, and the financial management services. This training is a 4-week series. Healed Women Heal completed two training series. The first series took place 1/22/24 through 2/14/24 and the second series 6/1/24 to 6/24/24. The third series is scheduled to commence on 10/7/2024 through 10/28/2024. Training is held on Mondays in English with Chinese interpretation and on Wednesdays in Spanish. Spanish training sessions are held by Spanish speaking trainers. However, each training session was offered in various languages. SG/PRC community members and individuals served by other regional centers were in attendance.

SG/PRC SDP Video Voice Overs

The SDP Team continues to collaborate with Cathy Gott of Education Spectrum to continue the SDP Training video voiceover translations. Education Spectrum has completed all four videos in Spanish and Vietnamese. The Chinese, Korean, and ASL videos are currently being translated.

Waiting Room by Education Spectrum

2022-2023

The final meeting for this contract concluded on September 21, 2023. However, a new contract is reflective in 2022-2023 SDP Implementation Funds. SDP Team partnered with Education Spectrum in developing “The Waiting Room” support group. “The Waiting Room” provides a safe place to share, listen, and learn for SDP participants, families, parents/caregivers, and those interested in SDP. These meetings are held on the 3rd Thursday of each month.

2023-2024

Education Spectrum held its monthly parent support group on September 19, 2024. They had a total of 27 participants attend their meeting. Translation services were provided in Spanish and Chinese. SG/PRC staff does not attend this meeting so that families can support one another and openly share their experiences with SDP and SG/PRC staff. Cathy Gott, founder of Education Spectrum, provides SG/PRC with a monthly report to further enhance the SDP program at SG/PRC and shared resources with SDP participants.

The next meeting is scheduled to take place on October 17, 2024.

Members of the group shared community resources for SDP participants:

https://docs.google.com/document/d/1wgx893-f4Pks-7NDtrFaS8D8V8ZM_sEh/edit

Yvette Espinoza and Marlene Alvarez, Lead SDP Support Specialists

The focus of the Lead SDP Support Specialist is to provide outreach and training for staff and community members. They support SG/PRC staff and individuals served to understand and access Participant-Directed Services and the Self-Determination Program. The Lead SDP Specialists are the central point of contact for staff and the community for support, training, and advocacy for individuals accessing these two programs. They collaborate with multiple departments within the agency including Client Services, Community Services, and Accounting. They also engage with the Department of Developmental Services (DDS) by providing monthly information and attending bi-monthly meetings. They engage in Person-Centered planning meetings with individuals, families, and independent facilitators as needed. They also participate in the development, review, and certification of individual budgets, review spending plans, and Individual Program Plans.

Case-management Support:

The Lead SDP Support Specialists host weekly consultations with staff called SDP office hours, where service coordinators sign up to ask case-specific questions. SDP office hours are now being held three times a week on Mondays, Wednesdays, and Fridays to support case management staff and the community. The support may vary from developing an SDP Budget, reviewing SDP spending plans, writing SDP IPPs, and securing SDP authorizations.

The Self-Determination team also meets every week or as necessary to disseminate information from DDS and discuss ways to streamline the process for all parties. Additionally, managers may invite The Lead SDP Specialists to attend their unit meetings for further training.

Lead Specialists, Yvette and Marlene support SG/PRC staff in transitioning families into SDP. They also provide support to SDP Support Specialists with those enrolled in the program. Their support extends to answering questions about the difference between Participant-Directed services and Self-Determination, the process of the program, the development of budgets (unmet needs), accessing generic resources if necessary, and reviewing SDP spending plans with SDP definitions, and attending meetings with families and IFs when requested. The Lead SDP Specialists participate in quarterly Statewide meetings related to the Self-Determination Program. They meet with the rest of the Regional Centers alongside the Association of Regional Center Agencies (ARCA). They also attend and participate in monthly Self-Determination Community meetings such as the Local Volunteer Advisory Committee held every 2nd Tuesday of the month. Lastly, they meet with DDS bi-monthly for updates and to share current trends within the Self-Determination Program.

Additional SG/PRC training/presentations:

Yvette Espinoza, Lead SDP Support Specialist, and Jessica Wilson, Deaf and Hard of Hearing Specialist received certification as SG/PRC's Person-Centered Planning (PCP) Coaches as of June 30, 2023. This meets a performance measure outlined by DDS. The outcome is for all case management staff including managers to be trained in person-centered planning skills. They continue to meet monthly with Helen Sanderson Associates for support in disseminating training to staff. Staff training will consist of video recordings uploaded to eLearning Modules and in-person workshops for practice.

On August 8, 2024, Yaned Busch, Specialized Services Manager I; Jessi Romero, Specialized Services Manager II; and Marlene Alvarez, Lead SDP Support Specialist received certification as SG/PRC's Person-Centered Planning (PCP) Coaches.

The Financial Management Service (FMS) Providers

Individuals served/families may choose the FMS provider of their choice. The SDP team provides a list of providers upon request. Individuals served/families may also visit the DDS website to obtain a list of FMS providers. At SG/PRC, GT Independence has the highest amounts of individuals enrolled in SDP, followed by Ritz. The highest percentage of SDP participants are in the Adult Services Department (25 years +), followed by those in the Family Services Department (5-15 years). The Financial Management Services (FMS) providers report a significant waiting period to enroll SDP participants. FMS providers may have waiting lists that vary between three to six months. The SDP team encourages individuals served/families to contact and interview FMS providers in the early stages of the SDP process.

For additional information on the FMS models, please click below:

https://www.dds.ca.gov/wp-content/uploads/2019/05/FMS_Directive_20181221.pdf

For the FMS model comparison chart:

https://www.dds.ca.gov/wp-content/uploads/2021/04/FMSModelsComparisonChart_04272021.pdf

For the DDS list of FMS providers:

<https://www.dds.ca.gov/initiatives/sdp/financial-management-service-contact-list/>

FMS Providers Vendored with SGPRC

Name	FMS Models	Language	Phone	Email
ACE FMS	Bill payer & Sole-Employer	English	833-344-7272	sara@acefms.com or peyman@acefms.com

Referral Process:

- ❖ Accepting Referrals.
- ❖ Participant/family must contact FMS minimum 30 to 60 days before starting SDP.
- ❖ Budgets over \$120,000 may require additional review.
- ❖ Must have signed budget and draft spending plan when completing referral.
- ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15th of the previous month.

Action FMS	Bill Payer & Co-employer	English	(310)867-8882	contact@actionFMS.com
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Referral Process:

- ❖ Accepting Referrals.
- ❖ Participant/family must contact FMS minimum 30 to 60 days before starting SDP.
- ❖ Must have signed budget and draft spending plan when completing referral.
- ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15th of the previous month.

Acumen	Bill payer & Sole-Employer	English, Spanish	(424) 210-8810	yvettet@acument2.net
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Referral Process:

- ❖ Accepting Referrals.
- ❖ Participant/family must verbally contact Acumen a minimum 30 to 60 days before starting SDP.
- ❖ Must have signed budget and draft spending plan when completing referral.
- ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15th of the previous month.

Aveanna, formerly known as Premier	Bill payer & Sole-Employer	English, Spanish, Vietnamese, Cantonese, Mandarin & Trieu Chau	(310) 215-1730	FMSInfo@aveanna.com
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Referral Process:

- ❖ Accepting referrals.
- ❖ Participant/family must verbally contact FMS a minimum of 30 to 60 days before starting SDP.
- ❖ Must have signed budget and draft spending plan when completing referral.
- ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15th of the previous month.

Cambrian	Bill payer, Sole-Employer & Co-Employer	English, Spanish, Vietnamese, Tagalog, Farsi	(877) 390-4300	Paulq@cfms1.com davide@cfms1.com
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Referral Process:

- ❖ Accepting referrals.
- ❖ Participant/family must verbally contact FMS a minimum 30 to 60 days before starting SDP.
- ❖ Must have signed budget and draft spending plan when completing referral.
- ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15th of the previous month.

Community Interface Services (CIS)	Bill Payer	English & Spanish	(760) 729-3866	CSheppard@communityinterfaceservices.org
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Referral Process:

- ❖ Accepting referrals.
- ❖ Participant/family must verbally contact FMS a minimum of 30 to 60 days before starting SDP.
- ❖ Must have signed budget and draft spending plan when completing referral.
- ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15th of the previous month.

Essential Pay	Bill Payer	English & Spanish	(833) 268-8530	contact@essentialpay.com
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Referral Process:

- ❖ Accepting referrals.
- ❖ Participant/family must verbally contact FMS a minimum of 30 to 60 days before starting SDP.
- ❖ Must have signed budget and draft spending plan when completing referral.
- ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15th of the previous month.

Fact Family	Bill payer, Sole-Employer & Co-Employer	English	(310) 475-9620 ext. 298	FMS@factfamily.org
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Referral Process:

- ❖ Accepting referrals.
- ❖ Participant/family must verbally contact FMS a minimum 30 to 60 days before start SDP.
- ❖ Must have signed budget and draft spending plan when completing referral.
- ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15th of the previous month.

FMS Pay LLC	Bill Payer	English & Spanish	(858) 281-5910	connect@fmsspay.com
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Referral Process:

- ❖ Accepting referrals.
- ❖ Participant/family must verbally contact FMS a minimum 30 to 60 days before start SDP.
- ❖ Must have signed budget and draft spending plan when completing referral.
- ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15th of the previous month.

GT Independence	Bill payer, Sole-Employer & Co-Employer	All languages	(877)659-4500 ext.356	tjones@gtindependence.com
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Referral Process:

- ❖ Accepting referrals.
- ❖ Participant/family must verbally contact FMS a minimum 30 to 60 days before start SDP.
- ❖ Must have signed budget and draft spending plan when completing referral.
- ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15th of the previous month.
- ❖ **As of June 2024, GTI placed a hold on accepting Co-Employer Model referrals.**

Home of Guiding Hands	Bill Payer	English	(619) 938-2853	fms@guidinghands.org
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Referral Process:

- ❖ Servicing San Diego RC only

Mains'1	Bill payer, Sole-Employer & Co-Employer	English & Spanish	(866) 767-4296	JMBergquist@mainsl.com
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Referral Process:

- ❖ Accepting referrals
- ❖ Must complete Mains'ls Meet & Greet orientation to start the process for enrollment.
- ❖ Must have signed budget and draft spending plan when completing referral.
- ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15th of the previous month.
- ❖ **Mains'1 will continue to support the individual in the Co-Employer Model through 9/30/2024.**
- ❖ **Effective 10/01/2024, Mains'1 will no longer offer Co-Employer Model.**

Public Partnerships LLC (PPL)	Bill payer & Sole-Employer	English & Spanish	(844)902-6665	pplcalifornia@pplfirst.com
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Referral Process:

- ❖ Accepting referrals.
- ❖ Participant/family must verbally contact FMS a minimum 30 to 60 days before start SDP.
- ❖ Must have signed budget and draft spending plan when completing referral.
- ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15th of the previous month.
- ❖ No budget limits; however, internal alerts are set for budgets exceeding \$225k
- ❖ Upon enrollment, participants are assigned a Supports Broker as their 1:1 contact for enrollment and case-specific questions.

Ritz Vocational	Bill Payer & Co-Employer	English, Spanish & Mandarin	(833) 748-9888	info@ritzfms.com
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Referral Process:

- ❖ Accepting referrals with budgets under \$120,000.
- ❖ Participant/family must verbally contact Ritz a minimum 30 to 60 days before starting SDP.
- ❖ Must have signed budget and draft spending plan when completing referral.
- ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15th of the previous month.



**San Gabriel / Pomona
Regional Center**

Advisory Committee for Individuals Served and Their Families

Wednesday, December 11, 2024, at 6:00 p.m.

Videoconference Meeting

ZOOM Meeting ID: 191 486 135 Password: 681356

Committee Members:

Phillip Loi, Chairperson
Preeti Subramaniam
Mary Soldato
Sam Yi

Staff:

Ricardo Centeno
Jovenal Malonzo
Jaye Dixit
Adele Zimmermann

Lucina Galarza, Deputy Executive Dir.
G. Daniela Santana, Dir. Client Services
Elba Moreno, Assistant, Comm. & Public
Engagement Department

6 PM	1.	Public Meeting Call to Order A. Review of Agenda B. Review Meeting Minutes of October 23, 2024
6:05 PM	2.	Public Comment - Please email elba.moreno@sgprc.org to sign up
6:10 PM	3.	Special Presentation — Coordinated Family Supports by Lucina Galarza, Deputy Executive Director
6:40 PM	4.	Future Training Topics <ul style="list-style-type: none">• January 22, 2025 – Quality Assurance Team• February 26, 2025 – Foster Grandparent Program• March 26, 2025 – CAPTAIN
6:45	5.	SG/PRC Updates A. Personal Assist Policy - G. D. Santana, Director Client Services & G. Magallanes Associate Director EI and Preschool B. Community Services - Lucina Galarza, Deputy Executive Director C. Self Determination – Yaned Busch Mgr. of Specialized Services I and Jessie Romero, Manager of Specialized Services II
7:00	6.	Adjournment

**SAN GABRIEL/POMONA REGIONAL CENTER
DEVELOPMENTAL SERVICES, INC.**

Minutes of the Meeting of the

Advisory Committee for Individuals Served and Their Families

October 23, 2024

A regular meeting of the Advisory Committee for Individuals Served and Their Families was held on Wednesday, October 23, 2024. The following committee members were present at said meeting:

PRESENT

Phillip Loi, Co-Chair
Richard Centeno
Jaye Dixit
Preeti Subramaniam
Mary Soldato
Jovenal Malonzo Jr
Adele Zimmermann

STAFF:

Lucina Galarza, Deputy Executive Director
Zorahida Preciado, Associate Director, Adult &
Residential Services
Salvador Gonzalez, Director of Service Access and
Equity
Elba Moreno, Department Assistant,
Communications

ABSENT:

Sam Yi

GUESTS:

None

ITEMS DISCUSSED

CALL TO ORDER

Phillip Loi, Chairperson, called the meeting to order at 6:01 pm. A quorum was established.

- The minutes from the September 25, 2024, meeting were reviewed and approved.

M/S/C (Subramaniam/Malonzo) The minutes from the meeting were approved by the committee.

- The committee reviewed the agenda, the following item was added to the agenda: "SG/PRC Delegated Conservatorship Policy Draft"

M/S/C (Soldato/Dixit) The amended agenda was approved by the committee.

PUBLIC INPUT - None

SPECIAL PRESENTATION – SG/PRC Nurse Team Overview by Isabelita Austria MSN, NP, PHN, Nurse Manager

The following was discussed:

- The Nurse Team are dedicated nurses that work with the clinical services team to support individuals, families, service coordinators, vendors, and all SG/PRC staff that need nursing support.
- Roles & Responsibilities of the Nurse Team
 - Chart Review
 - Nursing Assessment
 - Consents (as SG/PRC Executive Director Designee)
 - Nursing Visits

**This presentation with the complete information can be found in the meeting materials folder.*

Future Training Topics:

- December 11, 2024 – Coordinated Family Supports
- January 22, 2025 – Quality Assurance Team
- February 26, 2025 – Foster Grandparent Program
- March 26, 2025 – CAPTIN

Updates and Information by SG/PRC Staff

- Rosa Chavez, Associate Director, Family & Transition Services on behalf of Daniela Santana, Director of Client Services, reviewed the SG/PRC Delegated Conservatorship Policy Draft to the committee.
M/S/C (Soldato/Dixit) The committee approved to recommend the draft policy to the Board for approval.

- Yaned Busch, Manager, Specialized Services- Special Projects I- reported on the following regarding Self Determination:
 - There are currently 202 individuals enrolled.
 - The SDP Team currently has four SDP projects:
 1. SDP support group The Waiting Room hosted by Education Spectrum. Their monthly meetings are held every third Thursday of the month and are well attended.
 2. SDP Video Voice Overs by Education Spectrum has completed the video in Spanish and the team is currently in the process of reviewing them the video in Mandarin, Vietnamese and ASL.

3. LVAC continues to meet every second Tuesday of the month. The committee currently has a vacancy it is looking to fill with a new member. On October 18, 2024, the first SDP conference was held in the city of Arcadia. Ms. Galarza, Deputy Executive Director was present and shared a brief history of the Self Determination Program. Ms. Santana, Director, Client Services, spoke on the centralization of SDP. SGP/RC continues to collaborate with the Local Voluntary Advisory Committee (LVAC) to develop training opportunities and support groups to further enhance the implementation of SDP.

ADJOURN

Chair, Phillip Loi adjourned the meeting.

The next Advisory Committee for Individuals Served and Their Families meeting is scheduled for Wednesday, December 11, 2024, via videoconference at 6 P.M.

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
VENDOR ADVISORY COMMITTEE MINUTES**

November 7, 2024

The following committee members attended said meeting:

PRESENT:

Cris Schlanser, Chairperson
Valerie Donelson
Jay Smith
Theresa Jones Zarour
Christina Buth
Wanda Averhart-Collins
Kelly Privitt
Ookie Voong
Sharon Ehrig
Beba Saba
Jaime Currie

STAFF:

Jesse Weller, Executive Director
Lucina Galarza, Deputy Executive Director
Jaime Anabalon, Quality Assurance Specialist
Lisa Cipres, Housing Specialist
Elba Moreno, Assistant Communications
Department

MEMBERS ABSENT:

Alyssa Zubia
Jesse Silva
Johnnie Martinez

RECOMMENDED ACTIONS

THE VENDOR ADVISORY COMMITTEE RECOMMENDATION:

None

A. CALL TO ORDER

Cris Schlanser, Chairperson, called the meeting to order at 10:04 a.m. A quorum was established.

The minutes of the meeting on October 3, 2024, were reviewed and approved.
M/S/C (Smith & Privitt) The Vendor Advisory committee approved the minutes.

Mr. Schlanser resigned as the VAC Chairperson, he informed the committee

members that they may nominate a candidate or self-nominate during the meeting or via email. The seat in Specialized Residential will also be open for a new representative.

B. MOST PRESSING CONCERNS FOR SERVICE PROVIDERS

The following concerns were raised:

- There are still delays in receiving quality incentives for early intervention providers due to errors in the list received from the department. The information has been updated and payments will be processed.
- Prop 32 results have not been confirmed.
- There have been a few Covid-19 cases but nothing concerning at the moment.

C. VENDOR CATEGORY REPORTS

Adult Programs

Vocational – (1 Vacancy) Alyssa Zubia was not present.

Adult Day – Christina Buth shared that the subcommittee would like to know if POS could be set to the max billing days of 23. They would like to know if funding can be provided to ensure that DSP staff receive HCBS Final Ruling training. The next monthly Adult Day subcommittee meeting will be held on November 21, 2024.

Infant & Children Services

Infant Development Program – Wanda Averhart-Collins had nothing to report.

Transportation

Theresa Jones Zarour reported that transporters are aware of the new rate changes, they have questions on how those rates will be implemented. A meeting with Mr. Tim Travis is scheduled to answer these questions in the near future.

Independent Living Services

ILS – Sharon Ehrig shared there is concern if Prop 32 passes as implementing a new minimum wage would be an immediate change, affecting what vendors do with their staff and getting reimbursement. Also, it is open enrollment for medical insurance, and she brought up concerns with individuals served coverage being changed without their knowledge, causing difficulties when taking them to their medical appointments.

SLS Services – Jesse Silva was not present.

Residential Services

Specialized – Chris Schlanser reminded the committee that Specialized Residential Services seat will be vacant as of this meeting.

CCF – Jay Smith shared that the Residential Subcommittee held their last meeting on Tuesday November 5, 2024, with SG/PRC staff member Gina Jenkins, Manager, Adult-Residential I & Monique Galindo, Placement Coordinator, who conducted a Q & A session for the providers. Vendors can send their vacancies report to ResidentialVacancies@sgprc.org to inform SG/PRC of their openings. The Residential Subcommittee will have their next meeting on Tuesday, December 3, 2024, at 10 am.

ICF- Ookie Voong reported that the ICF Subcommittee meeting was held on October 10, 2024. LAG funding was extended until June 30, 2025. DDS sent out a reminder about the August 26, 2024, health order that mandates that ICF's have both their most recent Covid-19 vaccine, and the Flu Shot. She advised that if staff are not up to date with their vaccines, they should wear face masks. Those reminded those in attendance that ICF's are not included in SB 525. The next monthly ICF Subcommittee meeting is tentatively scheduled for November 14, 2024, at 2pm.

Other Vendored Services- Beba Saba shared that the Subcommittee's first meeting was held on October 22, 2024. One area of concern discussed was about obtaining updated information for Service Coordinators or their managers as there is less turnover in that area. This would make locating who they need to contact when they have questions that come up when working with individuals served. The subcommittee would also like to see an SOP of the referral and authorization process. Next monthly subcommittee meeting will be held on December 5, 2024, at 10 am.

At Large- Jaime Currie has been consulting with financial service managers, independent facilitators and vendors that take SDP to try to keep consumers safe on the behavioral health side of things.

RECRUITMENT SUBCOMMITTEE

Currently recruiting for the following for FY 24/25:

- Vocational (1)
- Specialized Residential (1)

To apply, please email elba.moreno@sgprc.org or egomez@sgprc.org

LEGISLATIVE UPDATE

Kelly Privitt said not much has changed but she is watching the different bills.

EXECUTIVE DIRECTOR UPDATES

Jesse Weller, Executive Director, reported on the following:

- Rate implementations – The Department is working with the Chief Financial Officers of the 21 regional centers to come up with ideas and strategies on how to ensure timelines are kept.
- Survey will come out from the San Gabriel/Pomona Regional Center in early January on the responsive of the regional center.

SG/PRC UPDATES

Daniela Santana, Director, Client Services:

- SG/PRC would like to bring back the Vendor Craft Fair for individuals served to sell their crafts in the spring of 2025.
- Another Vendor Fair is in the planning stages.

Lucina Galarza, Deputy Executive Director:

- Minimum Wage and Mileage Rate Adjustments effective July 1, 2024
- Rate Implementation
- Statewide Provider Directory
- Direct Support Professional (DSP) Internship Program
- Community Resource Development Plan Approved Projects for 2024/2025
- HCBS Trainings
- Future HCBS Projects
- Quality Incentive Program (QIP) Update
- Annual reporting on the PIP and CIE
- Coordinated Career Pathways (CCP)
- Social Recreation Services, Camping Services, Non-Medical Therapies
- Payment Assistance for ICFs during transition to Managed Care
- DSP Training Stipend Program
- New Process for Review of Vendor Insurance

PUBLIC INPUT

None

MEETING ADJOURNED

The next regular meeting will be held on December 5, 2024, at 10:00 a.m.



San Gabriel / Pomona
Regional Center

STRATEGIC DEVELOPMENT ADVISORY COMMITTEE MEETING AGENDA
Wednesday, December 11, 2024
6 P.M.

VIDEOCONFERENCE MEETING
ZOOM Meeting ID: 988 615 875
Password: 667011
Join by [ZOOM link](#)

COMMITTEE MEMBERS		STAFF
Julie Chetney, Board President	Trish Gonzales, Board Secretary	Jesse Weller, Executive Director
Bill Stewart, Board Treasurer	Gisele Ragusa, Committee Member	Erika Gomez, Liaison- BOD & RDDF
Natalie Webber, Committee Member	Yan Li, Committee Member	

6 PM	1.	Public Meeting Call to Order A. Review of Agenda B. Review Meeting Minutes of the November 13, 2024*
6:03 PM	2.	Public Comment - Please email egomez@sgprc.org to sign up
6:05PM	3.	Board Composition A. Interviews - D. Barrera – 6:05pm - P. Rodriguez – 6:25pm - T. Obi – 6:45pm
7:00 PM		Adjournment - The next meeting will be on January 8, 2024.

***Action items**

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
STRATEGIC DEVELOPMENT COMMITTEE MINUTES**

November 13, 2024

The following committee members were present at said meeting:

MEMBERS:

Julie Chetney, Board President
Bill Stewart, Board Director
Trish Gonzales, Board Director
Gisele Ragusa, Committee
Member

STAFF:

Jesse Weller, Executive Director
Erika Gomez, Liaison to the BOD & RDDF

MEMBERS ABSENT:

Bruce Cruickshank, Chairperson
Yan Li, Committee Member
Natalie Webber, Committee
Member

GUESTS:

None

RECOMMENDED BOARD ACTIONS

**THE STRATEGIC DEVELOPMENT COMMITTEE RECOMMENDS THAT
THEY TAKE ACTION ON THE FOLLOWING:**

ITEMS DISCUSSED

- A) **CALL TO ORDER** –Board President, Julie Chetney, called the meeting to order at 6:05 p.m. A quorum was established.
- B) **AGENDA & MINUTES APPROVAL**
- The agenda was reviewed.
 - The minutes from the September 25, 2024, meeting reviewed and approved
*M/S/C (Ragusa / Gonzales) The committee approved the minutes.
Abstain: Stewart*
 - The minutes from the October 23, 2024, meeting reviewed and approved
*M/S/C (Stewart / Chetney) The committee approved the minutes.
Abstain: Ragusa & Gonzales*

C) PUBLIC INPUT

None

D) BOARD TRAININGS SURVEY

The Annual Board Training Report is due to DDS on December 15, 2024. Mrs. Chetney shared the survey results on the screen and together, the members reviewed and discussed each training topic. The following schedule will be recommended to the Board for 2025.

- February 26, 2024 – Themes and Trends in Developmental Services
- April 23, 2024 – The State Budget Process and Legislative Advocacy
- July 23, 2024 – Roles and Responsibilities of the Board of Directors, and Conflicts of Interest
- October 22, 2024 - Whistleblower Policies, and Linguistic and Cultural Competency.

M/S/C (Stewart / Chetney) The committee approved to propose the above-mentioned Board Training schedule to the Board of Directors.

E) STRATEGIC PLAN

Jesse Weller, Executive Director, provided the following updates about the Strategic Plan:

- He reviewed each recommended Key Performance Indicator (KPI) with the committee.
 - The committee made edits to Goal 1, Goal 2, and Goal 3.
- 16 items have been completed.
- If the committee approves the recommended KPIs, Consultant, Michelle Ware, will attend a meeting to fine tune the items and do a deeper dive on the percentages.

M/S/C (Stewart / Chetney) The committee approved Key Performance Indicators with the minor edits and suggestions made during the meeting.

F) BOARD COMPOSITION

The committee agreed to dedicate their meeting on December 11, 2024 to conducting interviews with applicants.

G) ADJOURNED

The meeting adjourned.

The next Strategic Development Advisory Committee meeting is scheduled for December 11, 2024.

For materials shared at meetings, please go to www.sgprc.org, click on the calendar and look for an event by date. There you will find a link to the materials for each meeting.

