

**SAN GABRIEL/POMONA VALLEYS  
DEVELOPMENTAL SERVICES, INC.**  
**Executive/Finance Committee Meeting Minutes**

**November 13, 2024**

**PRESENT:**

Julie Chetney, Board President  
Karen Zarsadiaz-Ige, 1<sup>st</sup> VP  
Preeti Subramaniam, 2<sup>nd</sup> VP  
Trish Gonzales, Secretary  
Bill Stewart, Treasurer

**STAFF:**

Jesse Weller, Executive Director  
Lucina Galarza, Deputy Executive Director  
Dara Mikesell, Chief Financial Officer  
Tim Travis, Associate Director, Community  
Services  
Hortencia Tafoya, Director of Clinical Services

**GUESTS:**

Teshia Obi  
Jocelyn  
Daniela Barrera

**ABSENT:**

Bruce Cruickshank, Director

**ACTIONS TAKEN BY THE EXECUTIVE/FINANCE COMMITTEE PURSUANT  
TO SECTION 20.04 OF THE BYLAWS**

All actions taken by the Executive/Finance Committee on behalf of the Board of Directors shall be reported at the next meeting of the Board.

The actions taken by the Executive/ Finance Committee at this meeting were:

**Approval of Financial Report-** For the month of September 2024 in the Fiscal Year 2024-2025. These expenditures are for services paid through October 17, 2024.

**ITEMS DISCUSSED**

**A. Call to order**

Julie Chetney, Board President, called the meeting to order at 7:16 pm. A quorum was established.

- The committee reviewed the agenda.
- The committee reviewed and approved the meeting minutes of October 9, 2024.

**(M/S/C Stewart & Zarsadiaz-Ige) The Executive Finance Committee approved the minutes.**

- Executive Director, Jesse Weller, provided an update on the health of Board member, Bruce Cruickshank.

**B. Public input:** None

**C. CONSENT AGENDA**

***Financial Report***

Dara Mikesell, Chief Financial Officer, presented the following:

In regional center operations, the allocation based on the A-1 Amendment is projected to meet expenditure projections. Projections include operating continuation cost and expenditures from the prior fiscal year. The operations A-1 allocation for fiscal year 2024-25 is currently at \$54,743,524 with projected expenditures of \$53,723,111. The year-to-date expenditure is \$12,135,955 with projected remaining expenditures of \$41,587,156. This results in an unencumbered amount of **\$1,020,413** in regular operations.

The Family Resource Center allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The current allocation is \$154,564 with projected expenditures of \$154,564.

The Lanterman Foster Grandparent/Senior Companion program has a current allocation in the amount of \$1,324,230, staff expect the full amount to be spent.

The Community Placement Plan (CPP) and DC ongoing Workload operations were allocated at 50% in the A-1 amendment.

The Purchase of Service allocation is based on the A-1 amendment in the amount of \$480,267,724. The current month's expenditure amounted to \$36,179,868 bringing the year-to-date expenditure for services to \$98,523,620. The remaining projected expenditures and late bills are in the amount of \$408,619,157 leaving an encumbered amount of **\$26,875,053**.

CPP/CRDP POS is a separate line item, SG/PRC is allocated \$100,000 for placement. Staff are expecting additional allocations in A-2 for Start-up projects.

## ***Contracts for Review***

Tim Travis, Associate Director of Community Services, presented the following contracts:

### **1. Social Vocational Services**

Hortencia Tafoya, Director of Clinical Services, presented the following contracts:

### **1. Talisman Learning Center (Joe Matadama)**

*(M/S/C Zarsadiaz-Ige & Stewart) The committee approved the Financial Report and recommended the above-mentioned contracts for the review and approval of the Board.*

## **E. BOARD PRESIDENT'S REPORT**

Julie Chetney, Board President, provided the following updates:

- Resolution to amend the Board Bylaws, eliminating the co-chair position for the Advisory Committee for Individuals Served and Their Families.  
*(M/S/C Stewart & Subramaniam) The committee approved the proposed change to the Board Bylaws and will recommend it to the Board of Directors.*
- Upcoming Board meeting agenda: December 11, 2024 – Board Training Plan, recommendation of new Committee Members
- Upcoming Executive Finance Committee meeting agenda – January 8, 2024 – Financial Report and Contracts

## **F. EXECUTIVE DIRECTOR'S REPORT**

Jesse Weller, Executive Director, reported the following:

- Rate Implementation Updates - DDS will release a series of directives to regional centers to fully implement new rate models with an effective date of January 1<sup>st</sup>, 2025. Service Providers with rates above or between 91% to 100% of the DDS Benchmark Base Rate will be held harmless (no change in rate) until June 30, 2026 after which time the provider's rates will be adjusted to the 90% threshold of the Rate Model base rate.
- SG/PRC Recruitment Update – There are currently 528 employees and 20 vacancies. San Gabriel/Pomona Regional Center held its second Job Fair of the year on October 11, 2024.
- Community Resource Development Plan Approved Projects for 2024/2025:
  - 1 Residential Care Facility for the Elderly
  - 1 Specialized Residential Facility for Adults

- 2 Licensed Day Programs for Adults
- Social Connection workshop for pre-teens
- Training series for aging caregivers
- Housing Site
- Anti-Drowning prevention campaign

**MEETING ADJOURNED**

The meeting adjourned. The next regular meeting will be held on January 8, 2025, at 7:15 p.m. via videoconference.

**CLOSED SESSION** – There was a closed session regarding a legal and Real Estate matter.