

SAN GABRIEL/POMONA REGIONAL CENTER

Policy on Transparency and Access to Public Information

San Gabriel/Pomona Regional Center (SG/PRC) recognizes the importance of allowing access to public information. We are committed to providing information to clients, families, service providers, and the general public to assist them in understanding the developmental services system. This is essential so that they can be well-informed and be effective participants with SG/PRC. SG/PRC is committed to being open and transparent and to providing timely, accurate, and comprehensive public information to our clients, families, service providers, staff, and general public.

In order to promote transparency, San Gabriel/Pomona Regional Center (SG/PRC) shall include on its website the following information:

- SG/PRC Annual Independent Audits
- Fiscal Audit Reports conducted by the Department of Developmental Services
- Annual Reports related to salary schedules, personnel classifications, and other reports related to specified operations expenditures as described in Welfare and Institutions Code Section 4639.5
- Contract Awards, including the organization or entity awarded the contract, and the amount and purpose of the contract
- SG/PRC Purchase of Service Policies
- The names, types of service, and contact information of all vendors except clients and family members of clients
- SG/PRC Board meeting agendas and approved minutes of meetings and committees of the Board
- Bylaws of the SG/PRC Board
- The SG/PRC annual performance contract and year-end performance contract report
- The Home and Community-Based Services Waiver program review conducted by the Department of Developmental Services and the State Department of Health Care Services
- The SGPRC Policy on Transparency and Access to Public Information
- The SG/PRC Conflict of Interest Policy

SG/PRC will also provide information in a timely manner, when requested, that includes but is not limited to requests for proposals, service provider rates, documentation related to establishment of negotiated rates, audits, and IRS Form 990.

This policy was reviewed and approved by Board of Directors and is effective immediately:

Signed by:

Sheryl Logan, Board President, FY 11/12 on July 27, 2011