

**SAN GABRIEL/POMONA REGIONAL CENTER  
DEVELOPMENTAL SERVICES, INC.  
BOARD OF DIRECTORS  
Minutes of the Meeting of the Board of Directors  
(A California Corporation)**

**September 25, 2019**

**ATTENDANCE**

The following members of the Board of Director's were present at said meeting:

**PRESENT:**

Gisele Ragusa  
Sheila James  
Julie Chetney  
Anabel Franco  
Mary Soldato  
David Bernstein  
Preeti Subramaniam  
John Randall  
Georgina Molina  
Shannon Hines

**STAFF:**

Anthony Hill, Executive Director  
Lucina Galarza, Director of Client Services  
Tim Travis, Director of Federal Revenues and  
Clinical  
John Hunt, Chief Financial Officer  
Erika Gomez, Exec. Assistant BOD  
Laura Palma, Admin Assistant

**ABSENT**

Joseph Huang (LOA)  
Daniel Rodriguez  
Natalie Webber

**A. CALL TO ORDER:**

Gisele Ragusa, Board President, called the meeting to order at 7:20 p.m. Roll call was taken, and a quorum was established.

The minutes for the August 28, 2019 meeting were reviewed and approved by the Board.

**M/S/C (Bernstein & Soldato) The Board approved the minutes.**

**Abstain: Hines & Molina**

**B. PUBLIC INPUT:**

- Carl Argila, a parent, gave an update on the status of the case of his son. He also provided information on his blog.
- Rosella Alm, advocate, shared her desire to meet with Mr. Hill.

**C. PUBLIC MEETING – PERFORMANCE CONTRACT**

Carol Tomblin, Director of Compliance, provided a special presentation on the draft Performance Contract at the last Board meeting for consideration of approval.

**M/S/C (James & Soldato) The Board approved the draft Performance Contract.**

**D. EXECUTIVE/FINANCE COMMITTEE**

John Hunt, Chief Financial Officer reported on the following:

**Financial Report**

- Operations –The allocation has met the expenditure projections, resulting in a zero-allocation balance. The operations allocation for fiscal year 2018-19 was \$29,383,054. For the month of June, expenditures were \$2,888,704 and staff have expenditures in the amount of \$28,696,357 year to date, with total expenditures remaining of \$686,697.
- Family Resource Center –The current allocation is \$154,564 with total projected expenditures for the year of \$154,564, resulting in a zero-allocation balance.
- LDC Foster Grandparent/Senior Companion Program – Has a current allocation in the amount of \$588,808 with projected expenditures for the year in the amount of \$572,607 which leaves an allocation balance remaining in the amount of \$16,201.
- FDC Foster Grandparent/Senior Companion Program – The current allocation remains at \$502,210 with projected expenditures for the year in the amount \$488,391, resulting in an allocation balance of \$13,819.
- Community Placement Plan – operations allocation is \$1,767,400. Expenditures for the year are projected to be \$1,709,328 resulting in an allocation balance of \$58,072.
- Regular Purchase of Services- The allocation is \$223,237,285. For the month of June, net expenditures were \$21,613,863, and have paid for services in the amount of \$215,897,346 year to date, with projected expenditures and late bills remaining in the amount of \$3,097,185. This results in an allocation balance of \$4,242,754, or 1.9% of allocation.
- Community Placement Plan – current allocation of \$1,958,646 with total projected expenditures for the year in the amount of \$1,862,063 leaving an allocation balance in the amount of \$96,583.

**Contract Amendments** - Staff received notification on Friday, August 30, that the A-1 Contract Amendment should be received by the regional center in the next few weeks, followed shortly thereafter by the A-2 Amendment. According to DDS the A-1 allocation (intent letter) had to go out by September 1<sup>st</sup> and they don't have the final decisions on the methodologies for new policy items. Their plan is to issue

the A-2 allocation very quickly with the new policies and CPP, hopefully in September. It appears that the A-1 will include approximately \$5.4 million in Operations and approximately \$51.6 million in Purchase of Service for SG/PRC.

**Authorization of Board President's Signature – M/S/C (James & Soldato) The Board approved the Board President's signature on the A1 Contract upon its arrival.**

**Audit** - The DDS Audit went smoothly. More information will be available when it is received.

**E. COMMUNITY RELATIONS/LEGISLATIVE COMMITTEE**

Gisele Ragusa reported on behalf of Daniel Rodriguez that the committee was presented with the monthly Community Outreach Report.

**F. CLIENT SERVICES ADVISORY COMMITTEE**

Mary Soldato shared that the committee had a presentation about the Specialty Positions at SG/PRC. She also reported that the committee approved an amendment to the POS Policy and will present it to the Board next month for approval.

**G. VENDOR ADVISORY COMMITTEE (VAC)**

David Bernstein reported that six more individuals have joined the VAC.

**H. STRATEGIC DEVELOPMENT COMMITTEE**

Gisele Ragusa shared the following information:

- Board Survey - Results from the survey helped the committee decide on future Board training topics. The topic for the October training will be on "Legacy Planning."
- Strategic Timeline – The members continue to work to meet the deadlines of the timeline. They are also working with staff, as a partnership to accomplish their goals.

**I. BOARD OVERVIEW**

Gisele Ragusa covered the following information:

- Board Training – The Chairpersons were asked to encourage their

- committee members to attend the Board training.
- Immigration – The following was discussed:
  - If/how intake numbers have been affected and if SG/PRC is able to track this
  - How does SG/PRC ensure the community knows there should be no fear of immigration and deportation if they partake of regional center services.
- Prioritization of Board Meeting Discussion Topics – The Board decided on the following order for the discussion topics:
  - December – Vendor staffing challenges and rates
  - January – Adult Residential Services
  - February – *Board Training*
  - March – Board’s Role and the Brown Act
  - April - *Board Training*
  - May – IEP
  - June – Social and Vocational Programs
- ARCA – The next ARCA meeting is scheduled for October.
- Ms. Ragusa would like input from all the committees about the Bylaws as the Bylaws Committee will start to revise them.
- The members were prompted to read the previous Executive Director’s report for more information.
- Lastly, everyone was encouraged to participate in the 31<sup>st</sup> Annual Richard D. Davis Foundation Golf Tournament scheduled for October 7, 2019.

**J. EXECUTIVE DIRECTOR’S REPORT:**

Anthony Hill, Executive Director, shared with the Board some of his goals:

- Partnering with the Board, vendor community and staff
- Partner with the work that is taking place with the revision of the Bylaws
- Meet statutory requirements and be transparent on the website
- Meet overall compliance
- Provide necessary trainings to the Board
- Work with the Community Relations/Legislative Committee to track bills and impact policy at the state level

Mr. Hill expressed his gratitude to his Executive Assistant, Willanette Satchell for helping him during this transitional time.

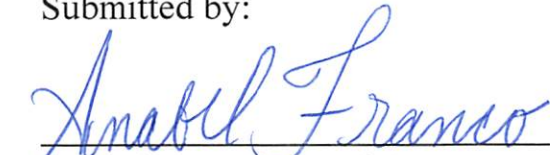
**EXECUTIVE SESSION**

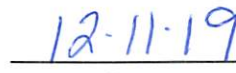
None

**Next meeting on Wednesday, October 23, 2019 at 7:15 p.m.**

**BOARD MINUTES FROM THE SEPTEMBER 25, 2019 MEETING**

Submitted by:

  
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Anabel Franco, Board Secretary

  
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Date