

**SAN GABRIEL/POMONA REGIONAL CENTER
DEVELOPMENTAL SERVICES, INC.
BOARD OF DIRECTORS
Minutes of the Meeting of the Board of Directors
(A California Corporation)**

January 24, 2018

ATTENDANCE

The following members of the Board of Director's were present at said meeting:

PRESENT:

Joseph Huang
Victor Guzman
Sheila James
Gisele Ragusa
Penne Fode
Georgina Molina
Natalie Webber
Shannon Hines
Preeti Subramaniam
Mary Soldato
Julie Chetney
John Randall
Anabel Franco

STAFF:

Keith Penman, Executive Director
John Hunt, Chief Financial Officer
Erika Gomez, Exec. Assistant- BOD

ABSENT:

Nicole Mirikitani
Sylvia Youngblood

A. CALL TO ORDER:

Joseph Huang, Board President, called the meeting to order at 7:15 p.m. Roll call was taken and a quorum was established.

The Board reviewed the agenda.

The minutes for the December 13, 2017 meetings were reviewed and approved by the Board.

M/S/C (Ragusa & Fode)

The Board approved the minutes.

Abstain: Huang, Franco

B. PUBLIC INPUT:

- Carl Argila gave an update on the status of the case of his child; he also provided information on his blog.
- Scott Rosas, IHSS Worker, provided comment of support for Mr. Argila's public input and shared how his work is being impacted.

EXECUTIVE/FINANCE COMMITTEE:

John Hunt, Chief Financial Officer, reported on the following items:

Financial Report-

- Operations – Based on the D-1 contract amendment, it is projected that the allocation will be sufficient to meet the projected expenditures, resulting in zero surplus or deficit for the year. SG/PRC’s current allocation is \$28,574,034. For the month of November, staff expended \$2,119,317 and spent \$11,536,294 year to date, with projected expenditures remaining of \$17,037,740
 - Family Resource Center – It is expected that the allocation will be sufficient to meet projected expenditures, with zero surplus or deficit projected
 - Foster Grandparent/Senior Companion Program – SG/PRC is projecting a deficit of \$337,641, however that is due to DDS only allocating 50% of the funds for the program. Staff has been informed by DDS that the remaining funds will be allocated in the next contract amendment, which is expected this month. The allocation will eliminate the deficit.
 - Community Placement Plan – SG/PRC is projecting a deficit of \$152,036. As with the Foster Grandparent Program, an additional allocation will be received that will eliminate the deficit.
- Purchase of Service as with Operations – Projections are based on the D-1 Contract amendment.
- Regular Purchase of Services- Projecting a deficit in the amount of \$1,229,990 but expect that to be eliminated with future allocations. The current allocation is \$209,615,263. For the month of October, \$15,951,257 was expended, and services in the amount of \$80,422,473 year to date have paid for, with projected expenditures and late bills remaining in the amount of \$130,422,780.
- Community Placement Plan - Projecting a deficit of \$528,394 in Community Placement Plan POS, which again, is expected to be eliminated with a future allocation.
- The members present, Joseph Huang, Victor Guzman, and Gisele Ragusa unanimously voted in favor of approving the Financial Report. The members not present voted via email in favor of this motion.

C-4 Amendment – This amendment is for FY 16/17 and only has technical adjustments and does not have changes in allocation.

The members present, Joseph Huang, Victor Guzman, and Gisele Ragusa unanimously voted in favor of having the Board President sign it. The members not

**Attached to these minutes.*

*** “Attachments & Announcements” section of Board Packet.*

present voted via email in favor of this motion.

DDS Audit Update –

- On January 18, 2018, SG/PRC received the Audit Report in for Fiscal Year 13/14 and 14/15.
- Information will be shared when an update is provided for the audit for fiscal year 16/17.

Independent Fiscal Audit by Windes –the draft report was presented to the Executive Finance Committee on January 10, 2018. The members present at the meeting voted in favor of approving the Draft Audit Report. The members not present voted via email in favor of this motion. The Board will receive a copy of the final report once it is finalized.

Proposed Bylaws Update – The Board members have been asked to review the proposed bylaws and provide feedback. The Executive Finance Committee had an executive session to discuss the proposed bylaws. The bylaws are still being reviewed and Judy Enright, the Board’s attorney, will be consulted.

C. COMMUNITY RELATIONS/LEGISLATIVE COMMITTEE:

Georgina Molina, Chair, reported that the committee covered the following: Xotchil Gonzales, Community Outreach Specialist, provided a Community Outreach report for the months of November and December. The committee also received information regarding the community outreach activities organized by SG/PRC staff for the Holiday season.

D. CLIENT SERVICES/ADVISORY COMMITTEE:

Victor Guzman reported that the committee had a presentation on ILS Services. Also, the committee learned that the Board Approved Respite Policy had been conditionally approved by DDS for 90 Days (beginning January 1, 2018). Two items will need to be addressed before it can have final approval

E. VENDOR ADVISORY COMMITTEE:

Nicole Mirikitani was not present. The committee did not meet in January. The next meeting is scheduled for February 1, 2018.

F. STRATEGIC DEVELOPMENT COMMITTEE:

Gisele Ragusa shared that the members reviewed the preliminary data from the

**Attached to these minutes.*

*** “Attachments & Announcements” section of Board Packet.*

Board survey and determined that based on the responses, the next Board training will be on Self Determination. The training topic for the April Board training will be on the Lanterman Act. Also, there was a common feeling from the survey that members do not attend the meetings prepared. Ms. Ragusa asked everyone to please read the agenda and minutes prior to the meetings.

The committee also interviewed an individual for recruitment of the Board. Ms. Ragusa recommended Dr. Donna Hunter to the Community Relations Legislative Committee.

M/S/C (Fode & Randall)

The Board approved the recommendation for Dr. Hunter to be a part of the Community Relations Legislative Committee, effective immediately.

G. ARCA REPORT:

Keith Penman and Penne Fode reported on the following:

- Penne Fode has emailed the Board any information she has received from ARCA.
- There was a delegates meeting on January 18, 2018.
 - Phil Bonnet, Alta Regional Center Executive Director, gave a presentation on how the discipline groups and the committees meet and who they report to.
 - There was also discussion about the terms of the delegates. Some feel that the term is too short.
 - The delegate from Inland Regional Center shared about their Board practice.
 - When doing a review of the Lanterman Act, it was emphasized that are the individuals served by regional centers are to be served for their lifespan.
 - The next meeting is scheduled for March 15, 2018.
- The Board meeting was on January 19, 2018.
 - At the Finance Committee, there was discussion about the Governor's Budget, which was put out on January 10, 2018.
 - There is normal growth in the budget but nothing that helps to rebuild some of the things that have been lost over time. Between now and May, the advocacy groups will push for changes in the budget.
 - There is money put in to assist with the number of employees that would benefit from the increase of the minimum wage. There was a decrease in the budget to re-implement the 14-day

**Attached to these minutes.*

*** "Attachments & Announcements" section of Board Packet.*

uniform holiday schedule. ARCA is rejecting this policy.

- Each year, DDS is given a dollar amount of money they can borrow to advance money to the regional centers. The larger their loan authority is the better for the regional centers in the case that there is a situation where payments are withheld. The loan authority is \$530 million.
- There is a projection that caseload will go up by 15,187 new clients coming in. That is a 4.8% increase. The drawback is that there is not a monetary increase for caseload ratios growth.
- SG/PRC received notice from DDS that many of the requests for continuation funding were denied for FY 17-18. The major projects denied were Navigating the Regional Center System workshops, the Parent Mentor Initiative (PMI), Person-Centered Thinking Training, and Vietnamese Outreach Specialist(s) employed by The Parents' Place. Funding from the previous funding cycle (FY 16-17) will continue to support these projects through most of the rest of calendar year 2018. New funding was granted to a number of Community Based Organizations that proposed projects to benefit clients and their families, including four to impact the SG/PRC area.
- SG/PRC has scheduled a series of meetings to review the information posted on our website regarding equity in POS under "authorized and utilization." The meeting will include information of ongoing equity projects and to gather comments and concerns from our community.

H. EXECUTIVE DIRECTOR'S REPORT:

Keith Penman referred to the report in the blue section of the board packet, which includes his monthly Executive Director's report.

- *Self Determination* – There was a meeting on January 9, 2018. SG/PRC has sent 400 names to DDS for random selection. The DDS website has a section where people can check to see if their name or their family member's name has been submitted.
- *Closure of Fairview* – There are two remaining individuals served by SG/PRC still residing at Fairview. The only hold up is having Licensing license facilities that have been developed for placement for these individuals. Once those two individuals are placed in the community, the

**Attached to these minutes.*

*** "Attachments & Announcements" section of Board Packet.*

- focus will be on doing the same for those still residing in The Institute for Mental Disease and any other large nursing facilities.
- *Disabilities Voices United* – This is an advocacy group. Ambassadors have been assigned to each regional center.

OTHER BOARD AND COMMITTEE ANNOUNCEMENTS

Nothing to report.

EXECUTIVE SESSION

The Board went into an Executive Session regarding public input.

ADJOURNMENT

Next meeting on Wednesday, February 28, 2018 at 7:15 p.m.

BOARD MINUTES FROM THE JANUARY 24, 2018 MEETING

Submitted by:



Julie Chetney, Board Secretary



Date