

Dear Service Provider:

The payment schedule for the new fiscal year, 2011-2012 is as follows:

<i>1st Pay Date</i>	<i>End of Month</i>
On the 18 th of the month, for invoices received by the seventh (7 th) day of the month.	On the 28 th of the month for invoices received by the 17 th day of the month.

If any of the days fall on a weekend or holiday, the due date will be the closest business day. For specific cut-off and pay dates for the fiscal year, please refer to the schedule below.

Payment Schedule

<i>Month</i>	<i>1st Pay Date</i>		<i>End of Month</i>	
	<i>Cut Off Date On/Before</i>	<i>Check** Mailed</i>	<i>Cut Off Date On/Before</i>	<i>Check** Mailed</i>
July	07/07/11	07/18/11	07/15/11	07/28/11
August	08/08/11	08/18/11	08/17/09	08/29/11
September	09/07/11	09/19/11	09/16/11	09/28/11
October	10/07/11	10/18/11	10/17/11	10/28/11
November	11/07//11	11/18/11	11/17/11	11/29/11
December	12/07/11	12/19/11	12/16/11	12/28/11
January	01/06/12	01/18/12	01/17/12	01/27/12
February	02/07/12	02/17/12	02/17/12	02/28/12
March	03/07/12	03/19/12	03/16/12	03/28/12
April	04/06/12	04/18/12	04/17/12	04/27/12
May	05/07/12	05/18/12	05/17/12	05/29/12
June	06/07/12	06/18/12	06/15/12	06/28/12

FOR PROVIDERS ON E-BILLING, PAYDATE IS 2 DAYS EARLIER (except for End of Month).

Please feel free to contact any Vendor Payment Specialist in the Purchase of Services department if you have any questions.

Sincerely

The Purchase of Service Department

POS Payment Schedule