

SAN GABRIEL/POMONA REGIONAL CENTER CAREER OPPORTUNITY ANNOUNCEMENT

Title: Nurse Consultant

Department: Clinical Services (Y. Murph)

Division: Clinical & Compliance

Starting Salary:

\$23.04 to \$37.12 Hourly	\$1,843.20 to \$2,969.60 Biweekly	\$3,993.60 to \$6,434.13 Monthly	\$47,923.20 to \$77,209.60 Annually	or a lateral transfer or 6% promotional increase
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Position Description: This position reports to the Manager of Nursing Services, provides coordination and consultation to Regional Center staff, service providers, clients, and families regarding health and developmental needs and standards of nursing care. Duties include, but are not limited to, monitoring of nursing services contracts; coordination of nursing assessments/level of care determinations by provider nurses; assisting in the coordination of the certifications for the Medicaid Waiver program; consultation and training regarding medical terminology, diagnosis, medical and surgical procedures, medical reports; acting as liaison to respite provider agencies and designated local NICUs; making presentations to staff, parents, providers, and community groups on health related issues; consultation to Quality Assurance Unit and Placement Committee regarding client health status; consultation with local health care providers regarding client health needs and responding to emergency health issues of clients. Direct clinical services such as medical or nursing care are not provided by the Regional Center. The primary focus will be diagnosis, evaluation, consultation, coordination and serving as a liaison to various entities. Performs other related duties as required.

Special Requirements: Certificate in Public Health Nursing and a valid RN license.

Education/Experience: Graduation from an accredited college or university with a minimum of a bachelor's degree in Nursing, a valid R.N. license and a certificate in Public Health Nursing is required. Four years of progressively responsible experience in public health nursing or any combination of training and/or experience that could provide the desired knowledge is preferred. A Master's degree in a related field can be substituted for one year of the required experience.

Knowledge and Abilities: Knowledge of the characteristics and health care needs of high risk infants and persons with developmental disabilities; practices of medical nursing; general nursing practices of pediatrics and maternal health; communicable diseases; methods and techniques used in acute care nursing facilities; quality management principles; effective training skills; community services and resources. Ability to perform nursing assessments and diagnosis; make oral and written presentations; effectively plan and organize various job requirements; project a positive attitude; adhere to highest standards of quality in an efficient manner; adapt to changing priorities.

Other Requirements: Employees using a private vehicle for agency purposes must maintain a valid driver's license and minimum liability insurance coverage.

Competencies:

- Effectively leads own team: proactively communicates and shares information, creates commitment to team goals, the agency's mission and creates a positive climate for employees.
- Creates an environment where employees take pride in holding themselves and each other accountable for delivering results; addresses and resolves performance problems in a timely manner.
- Communicates respectfully with others: manages reactions, shows cultural awareness, is direct and honest in communication, and responds positively to feedback.
- Makes effective decisions, brainstorming with others to gather input and effectively facilitating to ensure that all team members' views are heard; actively explores pros and cons of options and recommendations that will impact the Agency as a whole.
- Implements cultural, system or policy change within the Agency by establishing challenging goals and gaining support and enrollment from others.
- Demonstrates integrity and professionalism by maintaining confidentiality and boundaries as appropriate; stands by management decisions that benefit the Agency as a whole, even if controversial or unpopular.

POSTING DATE: July 19, 2011

IN-HOUSE CLOSING: July 26, 2011

Application Procedure

Internal Candidate Procedure:

A resume and Letter of Interest must be submitted to the Human Resources Division.

The resume and Letter of Interest are required to be submitted by the In-House Closing Date.

External Application Procedure:

Complete an application, or mail an application to: San Gabriel/Pomona Regional Center, 761 Corporate Center Drive, Pomona, CA 91768. The fax number is (909) 622-1873; e-mail address cjimeno@sgprc.org.

Interview Procedure Guidelines:

An **APPLICATION** will be **REQUIRED** for the interview process. Based upon a review of your application and supportive information, only qualified applicants will be considered for the interview process. The interview will cover education and experience requirements. To be considered for this vacancy depends on whether you have demonstrated, through various phases of the interview process, that you meet the minimum requirements. This Career Opportunity posting is designed to offer guidelines. San Gabriel/Pomona Regional Center reserves the right to change these guidelines at any time, with or without notice. The final selection is made by the supervisor with the vacancy.

SAN GABRIEL/POMONA REGIONAL CENTER IS AN EQUAL OPPORTUNITY EMPLOYER

www.sgprc.org

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